

# **BIA WEST DISTRICT**

## **ANNUAL PROGRESS REPORT**

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**BIA WEST DISTRICT ASSEMBLY**  
**ANNUAL PROGRESS REPORT FOR 2013**

## **1.0 INTRODUCTION**

The 2013 Annual Progress Report (APR) on the implementation of the Bia West District Medium Term Development Plan (BDAMTDP) 2010-2013 under the Ghana Shared Growth and Development Agenda, is the fourth in the series.

This report provides information on progress made by the Assembly in the implementation of the Medium Term Development Plan 2010-2013 annually to stakeholders. The APR also identifies weaknesses which are likely to hinder the achievement of the objectives and overall goal of the MTDP 2010-2013.

The report captures the results on national recommended core district indicators, specific indicators of the district, revenue and expenditures and critical development and poverty issues.

### **1.1 The Purpose of Monitoring and Evaluation for 2013**

The monitoring and evaluation objectives for the period under review included the following:

- i. to increase efficiency in the delivery of socio-economic services and outputs;
- ii. to ascertain and manage constraints and challenges which may hamper the accomplishment of development objectives and goal; and
- iii. to share best practices and use lessons learnt for decision making and re-planning.

### **1.2 Processes involved and difficulties encountered**

The APR was compiled from outputs of quarterly monitoring and evaluation of development projects and programmes specified in the 2013 Annual Action Plan. It also included findings from quarterly review meetings of the District Planning Coordinating Unit and other departments of the Assembly.

It is always challenging to collate departmental data into a comprehensive report in order to reflect the true state of affairs in the District.

### 1.3 Status of Implementation of the 2013 Annual Action Plan

A review of the status of implementation of the projects and programmes outlined in the 2013 Action Plan revealed that the Assembly was able to execute a number of the planned projects. There is the need for the Assembly to step up project implementation activities. The sections of the document provide details of activities and status of implementation

### 2.0 Update on Revenue by Sources and Disbursements

Table 2a: Trends of Revenue by Sources from 2011-2013

SOURCES OF REVENUE	BUDGETED (GHC)	ACTUAL (GHC)	BUDGETED (GHC)	ACTUAL (GHC)	BUDGETED (GHC)	ACTUAL (GHC)
	2011	2011	2012	2012	2013	2013
Salaries / Wages	400,000.00	292,187.00	450,000.00	234,527.62	500,000.00	359,985.66
DACF	2,720,980.04	1,182,184.07	3,049,713.86	624,134.02	1,231,176.06	888,039.86
Arrears		1,614,220.43		411,785.52		
MPs Common Fund		20,635.50		12,360.00	-	57,640.32
Other Income (Donor Support Fund)	-	-	-	2,904.45		429,826.80
IGF	371,500.00	223,949.56	461,565.00	321,407.40	273,560.00	120,127.57
Ceded revenue	-	-	-	100,000.00	-	-
District Dev. Fund	-	-	830,114.34	677,643.17	386,363.00	230,165.00
HIPC	-	25,000.00	-	25,000.14	-	-
Child Labour Programme	-	3,200.00	-	2,500.00		
School Feeding Programme.	-	232,927.20	-	483,008.60	-	427,426.80
Disability Programme.	-	141,278.25	-	38,470.71		60,561.07
GOG GRANTS	-	63,877.60	-	42,255.14		20,424.90
DONOR GRANTS (CBRDP, MSHAP, CDP)	-	4,000.00	-	2,904.45		114,408.60
<b>TOTAL REVENUE</b>	<b>3,492,480.04</b>	<b>3,803,459.61</b>	<b>4,791,393.20</b>	<b>2,978,901.22</b>	<b>2,391,099.06</b>	<b>2,708,606.58</b>

Table 3: Trends of Expenditure from 2011- 2013

S/NO.	EXPENDITURE	2011	2012	2013
1.	Compensation	-	-	429,730.62
2.	Goods and Services	2,884,217.51	927,429.83	214,781.98
3.	Investment	-	2,062,779.87	1,620,373.69
4.	Miscellaneous	25,776.30	104,471.00	50,307.00
	<b>Total Expenditure</b>	<b>2,909,993.81</b>	<b>3,094,680.70</b>	<b>2,315,193.29</b>

Source: Bia West District Assembly, (2013)

## 2.1 Update on Critical Development and Poverty Issues

### 2.1.1 Mutual Health Insurance Scheme (MHIS)

Bia District Mutual Health Insurance Scheme (BDMHIS) registered 6,574 new members as at the end of the year under review. The total membership of the scheme since its inception to the end of 2013 stood at 157,268. The proportion of informal members stood at 39,870 since inception and that for the end of the year under review was 26,324. Active members as at the end of December 2013 were 83,641. The penetration rate of total membership against the District population is 125.54% and active membership against the population is 66. 67%. A significant number of pregnant women (i.e.6,243) were enrolled on the scheme in line with the policy on free health care for pregnant women, which is aimed at reducing maternal and infant mortality.

A total amount of GHC 467,637.00 was generated internally by the scheme, out of which premiums from the informal members accounted for GHC272,260.00. Grant received from government was GHC2,375,922.28 out of which GHC 2,366,922.28 was spent on reinsurance while the rest was used to cater for salaries and administrative expenditures.

In the year under review the average cost incurred on a patient was GHC13.30. The total amount paid as claims was GHC1,642,170.92, covering the period January to July 2013. An additional amount of GHC721,409.33 was paid which relates to claims submitted in the year but could not be paid which (payables) covers September to December 2012. In a nut shell, the total amount paid in year under review amounted to GHC2,363,580.25.

However, the total indebtedness to providers for the year under review amounted to GHC1,619,169.92 spanning August 2013 to December 2013. Out of the total amount paid, GHC407,024.26 relates to ANC Cases and out of the total indebtedness GHC298,839.30 relates to ANC cases (pregnant woman).

Challenges identified by the BDMHIS include poor road network in the District and inadequate finance to facilitate administrative expenses. Other problems militating against the smooth implementation of the scheme is the lack of special accounting software to ease operation as well as a training course for the accounts Department.

Although management of the BDMHIS and the Assembly have taken steps to address some of the issues, an intervention from the national government is required in certain areas such as the road sector for a permanent solution.

### *2.1.2 Ghana School Feeding Programme*

The programme which started in 2006 on pilot basis is currently serving twenty (20) schools in the District. Out of the twenty (20) schools, 16 schools are now under the care of the Bia West District and the remaining 4 under Bia East District. Five thousand, five hundred and forty-two (5,542) pupils are being fed under this programme from kindergarten to primary level.

Challenge to this programme has been the misuse of instructional hours by caterers in serving meals and increased enrolment figures over the years, which has brought untold hardship to caterers.

### *2.1.3 Free Uniform, Exercise books and Laptop Programme*

In the year 2013, a total of 3,350 and 1,850 school uniforms for boys and girls respectively were received and redistributed under the Free Uniforms programme. Maths Exercise books of 15,475 for Primary 1 and 2 were received and distributed. Also, 74,865 Exercise books were delivered to the outfit. Ghanaian Exercise Books of about 11,617 for P1 and 11,617 for P2 were received. A total of 2,857 and 3,287 graph exercise books and technical drawing books respectively were also supplied.

Also, the only Senior Secondary School in the District took delivery of 40 laptop computers.

### **3.0 DEPARTMENTAL REPORT**

#### **➤ EDUCATION DIRECTORATE**

The directorate in the year under review organized Science, Mathematics and Technology quizzes in schools with attractive prizes for the first three pupils and consolation prizes for participants as well as the establishment of the Science and Technology innovation clubs in schools within the District. In addition quiz on Guinea Worm Eradication was organized for JHS schools from the District to Sub-zones in the Region and to Regional level.

In the year under review, 1000 dual desks for both upper and lower primary were supplied, 15 urinals were constructed for 15 primary schools under the GPEG Grant allocated to the District and 45 schools were provided with dust bins for proper disposal of waste.

A total of 4,277 pupils from both private and public schools were screened and treated against Yaws and other skin rashes with the help of the District Disease Control Officers. Immunization against Rubella was administered to pupils from KG 1 to age 14.

#### **➤ SOCIAL WELFARE**

The department registered a total number of twenty six (26) persons with disabilities.

These are categorized in the table below

<b>TYPE OF DISABILITY</b>	<b>MALE</b>	<b>FEMALE</b>	<b>TOTAL</b>
Moving Difficulty	11	3	14
Seeing Difficulty	3	1	4
Speaking/hearing Difficulty	3	2	5
Mentally Challenged	1	-	1
Others	1	1	2
<b>Total</b>	<b>19</b>	<b>7</b>	<b>26</b>

For the year under consideration, twenty-four (24) child / family maintenance cases were registered at the district office. Twenty-two (22) of these cases were successfully disposed and only two (2) cases still pending and have been carried forward to the ensuing year for attention.

In the year 2013, one (1) child custody case was received at the Agency and this is still pending since it is yet to be investigated in the first quarter of 2014.

One (1) paternity case was recorded at the agency during the quarter under review. This was withdrawn for amicable settlement at home. Two (2) inheritance cases were received at the Agency

during the year and were disposed off successfully. In the year 2013, no case was referred from the court or any quarters to the Agency for an action to be taken.

#### **4.0 Participatory Monitoring and Evaluation**

The Assembly during the period monitored its development indicators according to a well-structured system and calendar; the essence of which is to measure progress of implementation of the 2010-2013 DMTDP.

The District M&E Team conducted regular supervision of projects or sites inspections to ensure that contractors worked to specification.

#### **5.0 Poverty Status of the District**

- Feeder Roads:

Most roads in the district are feeder roads. They link the communities to clinics, schools, farm lands, health centres, market centres among others. Most of the feeder roads in the district are unengineered.

Due to the high rainfall pattern in the district, engineered feeder roads rapidly get deteriorated and this greatly affects the carting of cocoa beans and staple foods to the market centres. Post harvest losses of staple food continue to rise in the district due to poor surface conditions of feeder road networks thus worsening the conditions of food crop farmers in particular. The lasting solution and cost effective way of addressing the problem and ensuring the alleviation of poverty in agriculture dependent communities is the tarring of major link roads.

- Potable Water Supply

In the year under review, a total of 14 number bore holes funded by GoG/COCOBOD in two phases were completed.

Despite the numerous project interventions to improve portable water coverage in the District, there is still a substantial District population in need of portable water. Under the IDA intervention, an improvement is anticipated when the 18 boreholes in selected communities, one Small Town Piped System at Oseikojokrom and a Limited Mechanization at Kwametawiakrom are completed. The District has also earmarked selected facilities for rehabilitation. Training was conducted for WATSAN committees on their roles in the delivery and management of water in some communities.

- Environmental Sanitation

Indiscriminate disposal of waste is a common practice in most of the communities in the district since modern ways of solid waste disposal is found only in only the major. Most households also lack improved toilet facility. The 2013 Annual Report of Bia District Health Directorate shows that the top 5 diseases namely malaria, Acute Respiratory Infections, Skin diseases, Diarrhea and Rheumatism reported at the public health facilities were environmentally related.

## **6.0 THE WAY FORWARD**

### **6.1 Key Issues addressed and those yet to be addressed**

Regular collection and management of data by departments for the measurement of progress is still fraught with a lot of difficulties. Attempt need to be made to improve the data collection process. The implementation of District Database System will help a great deal to ensure quality decision making and re-planning process.

### **6.2 Recommendations**

The following proposals are made to help improve monitoring and evaluation functions of the Assembly for the ensuing years.

The Assembly must continue to pursue actions to establish the remaining departments namely Town and Country Planning among others to ensure the availability of the full complement of staff to execute its mandate.

A training workshop in data collection, storage, and management for departments/units of the Assembly would help provide significant information for development.

The provision of vehicles will help improve project supervision and facilitate monitoring and evaluation activities.

In other to increase financial resources, there should be thorough means of mobilizing revenue internally including numbering of properties in order to improve property rates.

## **7.0 CONCLUSION**

The Assembly in the year 2013 comparatively implemented central government and its own programmes and projects to improve the quality of life of the people.

Although there were constraints and challenges to its development efforts, it managed to achieve some successes with the available human and physical resources.

Key areas such as infrastructure (road), portable water and human capital investment received significant attention. The peaceful environment provided by both the public, private and civil society also supported development activities.

**APPENDIX I**  
**ANNUAL PROGRESS REPORT ON ON-GOING PROJECTS (DECEMBER 31, 2013)**

S/ N o	Project Title	Locatio n	Fundi ng Source	Contract or	Contract Sum (Gh¢)		Award Date	Start Date	Completion		Payment Made (Gh¢)	Payment Outstandin g	% of Work Done	Sector	Remarks
					Original	Revised			Origina l	Actual					
<b>DACF Projects (Local Gov't)</b>															
1	Construction of Central Administration Block and Assembly Hall Complex	Essam	DACF	TET Manuel Ltd	901,293.44		21/8/09	9/10/09	3/9/11		289,264.15	612,029.29	50%	Local Gov't	Work is progressing slowly and behind schedule
2	Construction of 1 No 5-Room Chalets	Essam	DACF	M/s M-Boroh Enterprise	79,966.32				22/06/07		58,457.92	21,508.40	90%	Local Gov't	Work is progressing at a slow pace
3	Construction of 1No.2 Bedroom Semi Detached Bungalow	Essam	DACF	Sachegan Company Ltd	82,500.00		26/9/10	30/9/10	28/02/11		43,312.75	39,187.25	90%	Local Gov't	Work is progressing steadily
4	Construction of 1No.3 Bedroom Bungalow for District Police Commander	Debiso	DACF	Peter Bones Enterprise	62,125.00		26/9/10	20/12/10	30/03/11		52,805.75	9,319.25	75%	Local Gov't	Work is progressing slowly and behind schedule
5	Construction of 1No 12unit Lockable Stores	Debiso	DACF	Darkwa& Sons	122,115.00		26/8/09	15/12/10	30/06/11		72,270.62	49,844.38	75%	Local Gov't	Work is progressing slowly and behind schedule
7	Purchase & Fixing of 1No. 12*30 ft. metal container for use as Store for the Assembly	BDA	DACF	Works Dept. BDA	3,810.00		26/8/09	11/9/09	12/9/09		1,500.00	2,310.00	60%	Local Gov't	The container procured
8	Construction of 3No. 2unit flats semi-detached	Essam	DACF	To-Time Ghana Ltd	121,650.00		26/9/09	5/1/11	5/4/11		85,250.00	36,400.00	70%	Local Gov't	Work is progressing slowly and behind schedule

9	Construction of 1No. 6 Unit Flats for Junior staff	Debiso	DACF	K. Twumasi Construction Ltd	121,850.00		26/10/10	20/12/10	30/04/11		103,573.00	18,277.00	90%	Local Gov't	Work is progressing steadily
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S/No	Project Title	Location	Funding Source	Contractor	Contract (Gh¢)		Award Date	Start Date	Completion		Payment Made (Gh¢)	Payment Outstanding	% of Work Done	Sector	Remarks
					Original	Revised			Original	Actual					

**GoG Project (Local Gov't)**

10	Construction of 1No. MoFA Office	Essam	GoG	M/S Drexels Ventures Ltd	73,067.30		22/9/08	20/12/08	25/06/09		31,495.15	41,572.15	38%	Local Gov't	Work is seriously behind schedule
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**DACF Projects (Education)**

11	Construction of 1No. 3 Unit Classroom Block and Accessories	Kwame Tawiakrom	DACF	To-Time Ghana Ltd	67,125.00		26/10/10	10/12/10	30/03/11		53,800.00	13,325.00	80%	Education	Work is progressing steadily but behind schedule
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12	Provision of 150 Dual and 500 dual desks for basic schools	Districtwide	DACF	Three Black Brother	124,500.00		26/10/10	10/12/10	30/05/2011		79,250.00	45,250.00	100%	Education	Work is seriously behind schedule
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13	Construction of 1No. 6 unit classroom block with auxiliary facilities	Amoashe	DACF	AyeviKwasiEnt.	167,250.00		18/11/11	3/7/12	30/12/12				10%	Education	Work is progressing steadily
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S/No	Project Title	Location	Funding Source	Contractor	Contract (Gh¢)		Award Date	Start Date	Completion		Payment Made (Gh¢)	Payment Outstanding	% of Work Done	Sector	Remarks
					Original	Revised			Original	Actual					

**DDF Projects (Education)**

14	Construction of 1No. 6 unit classroom block with auxiliary facilities	Bia Sec Tech	DDF	Georichant company	198,550.00		18/1/11	30/3/12	30/11/12		160,343.20	52,525.00	90%	Education	Work is progressing steadily
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**GET Fund Projects (Education)**

15	Construction of 1No. 6-Unit Classroom block and Accessories	KaaseAlh ajikrom	GET Fund	Peter Bones Ent.	142,938.13		15/6/07	16/09/10	15/06/11			85%	Education	Work is progressing
16	Construction of 1No. 6-Unit Classroom block and Accessories	Biano	GET Fund	AgyaAdje i Emma Ventures	39,671.00		20/08/10	16/09/10	15/06/11	--	--	60%	Education	Work is progressing but behind schedule
17	Construction of 1No.10 Unit Girls Dormitory with ancillary facilities	Bia Sec Tech	GET Fund	Jerry Eng. Ltd	N/A		23/11/11	24/2/12	30/12/12	--	--	92%	Education	Work is progressing steadily
18	Construction of 1No. 6 unit classroom block with auxiliary facilities	Nkwanta Kesse	GET Fund		150,00.00		15/11/11	30/4/12	30/12/12	--	--	20%	Education	Work is progressing steadily
19	Construction of 1No. 6 unit classroom block with auxiliary facilities	Old Papase Primary	GET Fund	Ayevikwas iEnt	150,00.00		15/11/11	30/3/12	30/12/12	--	--	53%	Education	Work is progressing steadily
20	Construction of 1No. 6 unit classroom block with auxiliary facilities	Nyameb ekyere No. 1	GET Fund	Kwame Twumasi Ankrah	150,00.00		21/12/11	30/3/12	30/12/12	--	--	10%	Education	Work is progressing steadily

S/N	Project Title	Location	Funding Source	Contractor	Contract Sum (Gh¢)		Award Date	Start Date	Completion		Payment Made (Gh¢)	Payment Outstanding	% of Work Done	Sector	Remarks
					Original	Revised			Original	Actual					
<b>GoG and Other Donor Projects (Education)</b>															
21	Erection of 2No 3 unit Teachers Accommodation	Essam	All Fast Track	E.K Appiah Const. Works	76,431.75			23/08/07	30/12/07		15,286.95	61,144.80	75%	Education	Project suspended pending for other action

	n																
22	Erection of 1No Teachers Accommodation	Debiso	Catalytic Fund	Brapa investment co	76,307.00		23/08/07	30/12/07		15,261.00	61,046.00	70%	Education	Project suspended pending for other action			
<b>GoG and Other Donor Projects (Health)</b>																	
23	Construction of District Hospital	Essam	OPEC FUND	OsfieldEnt. Limited	131,311,030		16/12/06	12/3/07	30/07/09	--	--	100%	Health	Work completed			
<b>DACF Projects (Sanitation)</b>																	
24	Construction of 1No. 12 seater Aqua Privy Toilet	Kaase	DACF	AhmlamsonEnt.	42,750.00		26/10/10	15/12/10	30/03/11	36,551.20	6,196.80	100%	Sanitation	Work completed			
<b>DACF Projects (Water)</b>																	
25	Construction of 17No. Boreholes fitted with pumps in the District	District wide	DACF	Chewawa Co. Ltd	179,125.00		26/11/10	30/09/10	30/05/11	26,868.75	152,256.25	50%	Water	Work is in progress			
26	Construction of 3No. Mechanized boreholes fitted with pumps to the Assembly's new residential area and office block	Debiso	DACF	Deep Waters Limited	45,000.00		27/5/07	22/06/07	31/10/07	9,000.00	36,000.00	95%	Water	Project terminated			
<b>DDF Projects (Water)</b>																	
27	Construction of 10No. Boreholes fitted with pumps in the District	District wide	DDF	Chewawa Co. Ltd	106,075.28		18/1/11	2/2/11	30/06/11	15,912.92	90,162.08	50%	Water	Work is in progress			
28	Construction of 8No. Boreholes fitted with	District wide	DDF	Chewawa Co. Ltd	102,411.00		18/1/11	12/2/12	5/30/12	72,669.09	95,144.91	50%	Water	Work is in progress			

	pumps in the District																
<b>GoG Projects (Water)</b>																	
29	Construction of 7No. Boreholes fitted with pumps in the District	District wide	GoG	China Henan Geo-co. Ltd	102,411.00		8/5/12	22/5/12	30/11/12		72,669.09	29,741.91	50%	Water			Work is in progress.
<b>DDF Projects (Roads)</b>																	
30	Reshaping of Roads (39.00Km)	Elluokrom Dansokrom	DDF	Emmanuel AseiduEnt	21,128.00		18/11/11	30/3/12	30/11/12				60%	Roads			Work is in progress
31	Reshaping road (31.00Km) and construction of 2 No 900x700 U Culverts	Ywamatwa-Kyeremkrom	DDF	Emmanuel AseiduEnt	58,872.00		18/11/11	30/3/12	30/11/12		44,154.00	14,718.00	60%	Roads			Work is in progress
<b>GoG and Other Donor Projects (Roads)</b>																	
32	Reshaping of Road (88.4km)	Elluokrom-Fosukrom	GoG	Kowoad Ventures	60,235.00		8/9/06	21/11/06	21/06/07		46,781.65	13,453.35	100%	Roads			Work completed