

MINISTRY OF LOCAL GOVERNMENT AND RURAL
DEVELOPMENT

ANNUAL PERFORMANCE REPORT

FEBRUARY, 2013

PART 1

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EXECUTIVE SUMMARY

The Ministry of Local Government and Rural Development's mission is to ensure good governance and balanced development of Metropolitan/Municipal/District Areas. The Ministry has Six (6) main directorates namely Policy Planning, Budgeting & Monitoring and Evaluation (PPBME); General Administration (GA); Human Resource Management (HRM); Research, Statistics & Information Management (RSIM); Finance; Environmental Sanitation and Urban Development (ES&UD). The Ministry also has a number of Departments and agencies working under it, namely Local Government Service, Department of Community Development, Department of Parks and Gardens, Births and Deaths Registry and The Institute of Local Government Studies (ILGS).

Currently the staff strength of the Ministry including its Departments and agencies stands at **2,319**. The staff is made up of both junior and senior officers of various categories. During the year, staff of the Ministry benefited from a number of training activities both internal and external. These were mostly short training programmes to build capacity of staff within the sector to deliver on the job. The training programmes included public sector management, planning, monitoring and evaluation, revenue mobilisation, decentralised administration, human resource development etc.

During the year, a number of national and service-wide reforms were also initiated in the Ministry. These include:

- Strengthening of the Local Government Service Secretariat
- Operationalization of the Inter-ministerial Coordinating Committee
- Continuous implementation of the DDF/FOAT intervention
- Stakeholder consultation on Decentralization
- Implementation of the Decentralization policy framework and action plan
- Securing Cabinet approval of the Sanitation Sub- sector Investment Plan (SESSIP)
- Cabinet approval of the Urban Policy

- Launch of the street naming policy and dissemination of the policy to relevant stakeholders
- Review of relevant LIs and amendments on Local Government
- Implementation of the Ghana Social Opportunities Project
- Implementation of the Local Government Capacity Support Project

For the year 2012, the Ministry of Local Government and Rural Development was allocated a total amount of **GH¢ 223,272,127.00** in the 2012 budget to undertake a number of planned programmes and activities. This represent 15.50% reduction over the 2011 Budgetary Allocation of **GH¢ 264,237,907.00**. The source of funding includes GOG, HIPC and Donor Contribution. This amount excludes the District Development Facility (DDF) and the District Assemblies' Common Fund meant for development programs at the MMDA level.

The following programmes were the Ministry's focus for the year 2012;

- Strengthening of the local government service
- Creation of 46 Municipal and District Assemblies
- Environmental protection and management programmes including those on National Sanitation Initiatives
- Revenue improvement efforts for the MMDAs
- Implementation of National Decentralization Policy and Action Plan
- National launch of the street naming policy and guidelines and dissemination of the policy
- Securing Cabinet's approval of the National Urban Policy and Action Plan
- Organization of Regional Ministers and District Chief Executives conference

During the year 2012, a number of constraints were noted in the implementation of the planned activities of the Ministry. Some of these constraints were:

- Planned activities not receiving fund allocations on specified times resulting in delay in implementation.

- Procurement processes continue to impede the implementation process due to the complexities and delays involved.

PART 2: GENERAL PROFILE OF THE MINISTRY

2.0. INTRODUCTION

2.1 Profile

The Ministry of Local Government and Rural Development belongs to the Central Management Agencies category of Government Machinery whose mandate is to ensure the attainment of performance management in the local government system. The Ministry exercises oversight responsibility over the activities of District Assemblies, which have been entrusted with both political and administrative authority to manage the affairs of the District.

In pursuance of and deepening the Government decentralisation, rural development and environmental sanitation goals, the Ministry within the year under review formulated and implemented a number of policies and programmes aimed at strengthening the decentralized structures in the area of capacity building, building of the resource and financial base of District Assemblies and provision of the means to function as Local Government Authorities.

2.2 Vision

To achieve a sustainable and equitable economic growth, through citizen participation and accelerated service delivery at the local level within a decentralized environment.

2.3 Mission Statement

The Ministry of Local Government and Rural Development exists to ensure good governance and balanced development of metropolitan/Municipal/District Areas through:

- the formulation of policies on Governance including Decentralisation Policies, Rural Development and Environment

and provision of Guidelines on the acquisition and use of human and financial resources by the Assemblies;

- the design/delivery of systems to set targets for and monitor the performance of District Assemblies;
- the development and monitoring of sector plans, and the provision of management advisory services to the Assemblies.

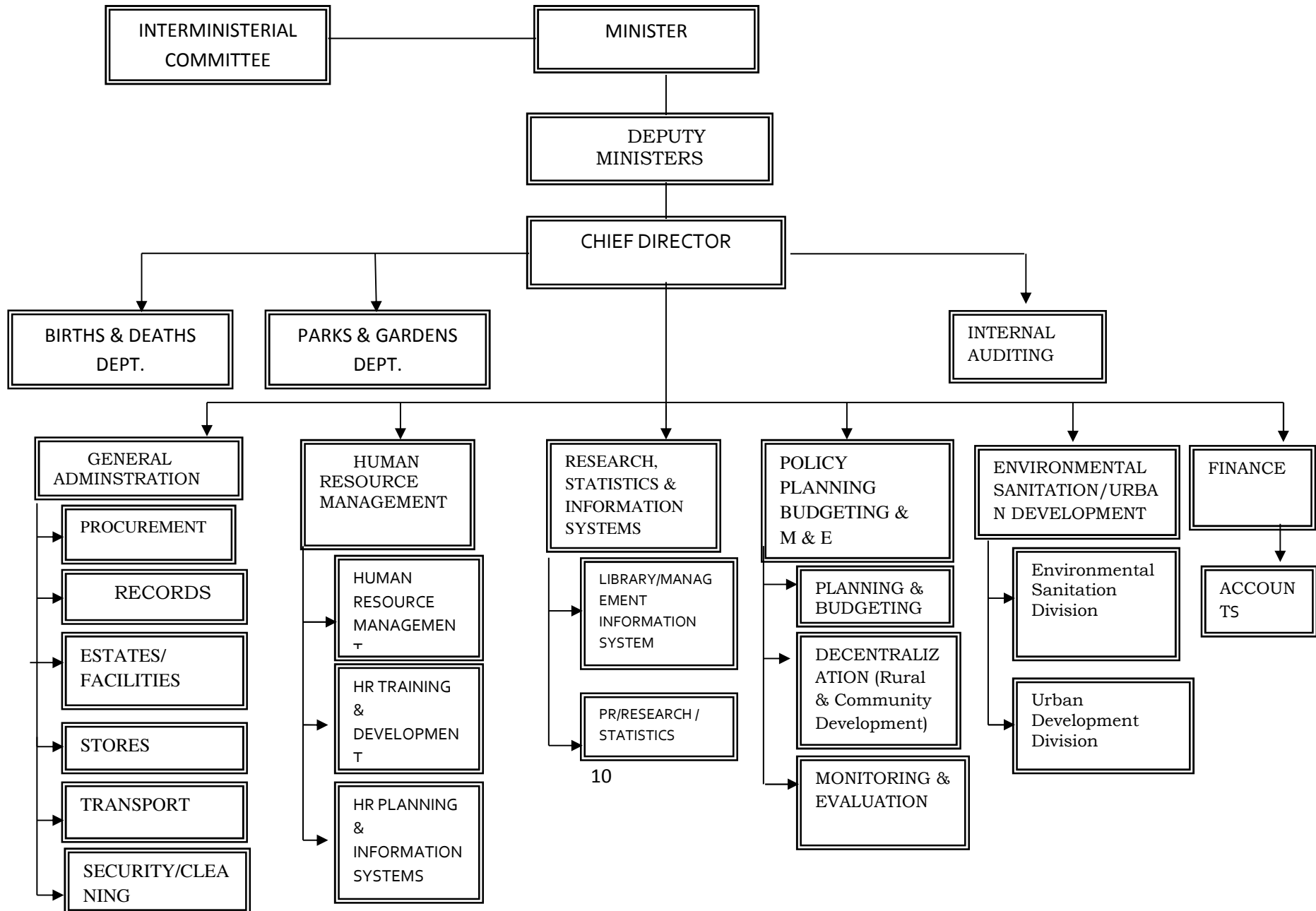
2.4 Functions of the Ministry

The Key functions of the Ministry include the following:

- i. design, implementation, monitoring and evaluation of policies and programmes to reform local governments;
- ii. design and implementation of policies for installation of effective decentralized public administration system at the Regional, District and Sub-District level
- iii. promotion of efficiency in local administration
- iv. human resources development and manpower training to up-grade the performance of the local government sector;
- v. promotion of participation of civil society in administration and development through community actions;
- vi. facilitation of accelerated rural development;
- vii. promotion of allocation of development resources to support local level development
- viii. promotion of human settlement development in both urban and rural areas;
- ix. registration of births and deaths to provide the statistical bases for development planning;
- x. advise government on matters affecting local government
- xi. promotion of environmental sanitation

These core functions constitute the work of the directorates of the Ministry's Headquarters and its agencies and departments.

2.5 Present Organogram of the Ministry



2.6 List of Departments, Agencies and Services

The following institutions and departments operate in the Local Government Sector:-

- Local Government Service Secretariat
- Department of Community Development
- Department of Parks and Gardens
- Births and Deaths Registry
- The Institute of Local Government Studies (ILGS)
- The Office of the Administrator, District Assemblies Common Fund (DACF)
- 10 Regional Co-ordinating Councils (RCCs)
- 216 Metropolitan/Municipal/District Assemblies (MMDAs)

2.7 Human Resource Management Analysis

The Staff strength of the Ministry including its departments is 2,319. All members of staff who either retired or died have been replaced. The breakdown of the staff into gender and age are as follows;

2.7.1 Gender Distribution

• Male	-	1281
• Female	-	1038

2.7.2 Senior/Junior Staff Distribution

• Senior Staff	-	988
• Junior Staff	-	1331

2.7.3 Age Distribution

• 20-25	-	87
• 26-30	-	130

31-35	-	260
36-40	-	322
41-45	-	272
46-50	-	312
51-55	-	597
56-60	-	317

2.8 Staffing position of Departments and Agencies under the Ministry

Staffing position of the Departments under the Ministry is as follows:

Ministry Headquarters	-	136
Department of Community Development	-	1022
Department of Parks & Gardens	-	791
Births and Deaths Registry	-	296
Local Government Service Secretariat	-	53

The Senior Management Team at the Ministry headquarters comprises the following:

(i)	Hon. Samuel Ofofu- Ampofo	-	Minister
(ii)	Hon. Elvis Afriyie Ankrah	-	Deputy Minister
(iii)	Hon. Stephen M. K. Ackah	-	Deputy Minister
(iv)	Nana Bright Oduro Kwateng	-	Chief Director

The Ministry Headquarters is organised into the following Directorates

<u>DIRECTORATE</u>	<u>HEAD</u>
(i) Policy Planning, Budgeting, Monitoring and Evaluation	- Mrs. Levina Owusu
(ii) General Administration	- Alhaji Amin A. Rahaman
(iii) Human Resource management	- Mr. Vincent Adzato- Ntem
(iv) Research Statistics and Information	- Vacancy to be filled
(v) Environmental Sanitation	- Naa Lenason Demedeme
(vi) Finance	- Mr. Victor Donkor

2.9 Departments and Programmes under the Ministry

Other Directors in charge of Departments, Programmes and Projects in the Ministry are as follows:

<u>DEPARTMENT</u>	<u>HEAD</u>
(i) Department of Parks and Gardens	- Mr. Adams Nantogma (CPGO)
(ii) Department of Community Development	- Mr. Theodore Tandoh (Ag. Director)
(iii) Births & Deaths Registry	- Mr. Joseph Ampong (Registrar)
(v) Institute of Local Government Studies	- Dr. Esther Offei Aboagye (Director)
(vi) District Assemblies Common Fund (DACF)	- Mr. Kojo Fynn (The Administrator)

2.10 Boards and Councils under the Ministry.

BOARD/COUNCIL	<u>CHAIRPERSON</u>
(i) Local Government Service Council	- Mr. Francis Andan
(ii) Institute of Local Gov't Studies Council	- Prof. Samuel Quartey

2.11 Training and Development

2.11.1 Training Planned

The Institute of Local Government Studies which is responsible for the sector training activities has put in place an all year training programme for personnel of the sector. The training programmes are attended in batches through nomination of officers who are deemed qualified to be trained.

2.11.2 Training Programmes Undertaken

During the period 2012, the Ministry benefited from a number of training activities both internal and external. These were mostly conferences and short training programmes to build capacity of staff within the sector to deliver on the job. The training programmes included Public Sector Management, Planning, Monitoring and Evaluation, Revenue Mobilisation, Decentralised Administration, Human Resource Development etc. Refer to Appendix A3 for the details.

2.12 Vacation of Post/Dismissal

One (1) officer vacated post at Ministry, and no one was dismissed during the year.

2.13 Resignation

There was no resignation in the year 2012.

2.14 Retirement

Fifty- three (53) officers retired from the Service and the breakdown is as follows; Ministry headquarters (2), Births and Deaths Registry (5),

Department of Parks and Gardens (21), and Department of Community Development (25).

2.15 Death

Eleven (11) deaths were recorded during the year; These include Births and Deaths Registry (5) and Department of Parks and Gardens (6).

2.16 Administrative/ managerial changes

There was a review of the Ministry's organogram.

Details on staffing position of the Ministry, promotions, training, postings, and recruitments are attached in the Appendix under each Department.

2.17 On-going national/service-wide reforms initiative in the Ministry

- Strengthening of the Local Government Service Secretariat
- Operationalization of the Inter-ministerial Coordinating Committee
- Continuous implementation of the DDF/FOAT intervention
- Implementation of the Decentralization policy framework and action plan
- Cabinet's approval of the Urban Development Policy and Action Plan
- Launch and dissemination of the street naming policy and guidelines
- Review of relevant LIs and amendments of Local Government Acts
- Implementation of the Ghana Social Opportunities Project
- Implementation of the Local Government Capacity Support Project.

PART 3: PROGRAMME DELIVERY

3.1 The Ministry's policy objectives

The Ministry within the year under review pursued the following policy objectives:

- To formulate appropriate policies and programmes to accelerate the implementation of decentralization Programme
- To strengthen leadership and capacity at all levels of the decentralized government machinery
- Deepen District Assembly association with Civil Society for the mobilization and management of resources for accelerated development
- To intensify the application and enforcement of sound environmental practices
- To promote human development and sustain the orderly and healthy growth of human settlements in Ghana
- To promote community based registration, collation, analysis and publication of data on all births and deaths occurring in Ghana
- To monitor and evaluate the effectiveness of local government institutions for improved management performance.

3.2 Achievements in 2012

In pursuance of the above objectives, the Ministry achieved the following in 2012.

3.2.1 Decentralization

In deepening decentralization and bringing good governance closer to the people, 46 municipal and District Assemblies were created.

DISTRICT DEVELOPMENT FACILITY (DDF)

The District Development Facility (DDF) is a government initiative and is supported by four Development Partners – DANIDA, CIDA, KfW and AFD.

- The DDF is a Performance- Based Grant to MMDAs
- This additional source of funding is made available to MMDAs who pass the annual assessment using the Functional Organizational Assessment Tool (FOAT).

The objectives of the assessment are to:

- Promote MMDAs compliance with national policies and the legal and regulatory framework in the fulfillment of their mandates
- Provide the basis for the allocation of additional resources to MMDAs by rewarding good performance and providing capacity building support for weak performance and
- Assist MMDAs to systematically identify their functional capacity gaps and needs.
- The Ministry has collated the results of the last assessment and out of the 170 MMDAs, 164 passed, 1 was not assessed and 5 failed and will not benefit from the grant.
- By December, 2012 a total amount of GH¢87,750,600.00 was transferred to the MMDAs as a result of the previous assessment.

3.2.2 Local Government Service

In deepening local governance and decentralization, the Ministry through the Local Government Service (LGS) implemented the following activities;

- To effectively handle the large number of staff transferred to the various District Assemblies, Human Resource Directors have been employed for the northern and the southern sectors. They are to collaborate and facilitate the establishment of the remaining Human Resource Units in the District Assemblies
- The LGS is currently recruiting personnel to strengthen the Secretariat with the view to effectively carry out its mandate.
- The Service has also recruited about 2,500 staff to fill vacancies identified during the Human Resource Audit exercise carried out in the year 2011 in all the Assemblies. This is the first phase of a 5-yr rolled out recruitment drive.
- The LGSS in collaboration with the Ministry is to institute a graduate internship programme which will cover about 2,000 graduates.
- Training Needs Assessment (TNA) and Performance Appraisal (PA) of about 800 staff of MMDAs in all the regions have been carried out.
- The Service is currently collaborating with Development Partners, like UNDP, EU, etc to set up electronic data management unit to link up with all Districts in Ghana.

3.2.3 LOCAL GOVERNMENT CAPACITY SUPPORT PROJECT (LGCSP)

The Local Government Capacity Support Project (LGCSP) is also a significant Project being funded by IDA / World Bank with an amount of **USD \$175 Million**. The project is being implemented by three (3) Agencies, namely:

1. Ministry of Local Government and Rural Development (MLGRD)
2. Ministry of Finance and Economic Planning (MOFEP)
3. Local Government Service Secretariat (LGSS)

The main objectives of the Project are;

- to strengthen the intergovernmental fiscal framework;
- to strengthen local public financial management and accountability for improved infrastructure and services in urban assemblies; and
- to improve citizens' engagement with urban assemblies and their perceptions of urban management.

As at September, 2012 a total of GH¢39,000,000.00 was mobilized and transferred to the 30 qualified MMAs out of 46 MMAs which passed for the Urban Development Grant (UDG). Additionally, Kumasi Metropolitan Assembly is receiving the highest amount of GH¢8,993,373.05 – and Nzema East Municipal is receiving the least of GH¢290,490.00.

3.2.4 THE CENTRE FOR URBAN TRANSPORTATION (CUT)

The Centre undertook the following activities in the period under review;

- Facilitated the formation of Urban Passenger Transport Units in the participating MMAs.
- Provided advisory services on Non-Motorized Transport for Tema Metropolitan Assembly
- Collaborated with Urban Development Unit of the Ministry to organize a workshop on Integration of the Urban Passenger Transport Units in the participating MMAs as Transport Departments under LI 1961

- Collaborated with Ministry of Transport to develop the Road Traffic Regulation.

3.2.5 Ghana Urban Management Project (GUMPP)

The Ghana Urban Management Pilot Project (GUMPP) is a 40.5million Euros Government of Ghana – AFD Urban Development programme. At its pilot stage, the project targets four selected Cities (Kumasi, Sekondi-Takoradi, Tamale and Ho) and expected to be implemented over a five year period. 0.5 Million Euros is dedicated to Capacity Building.

Preparatory works are far advanced (ie procurement processes, designs, etc) to ensure the timely implementation of the project.

3.2.6 Environmental Health and Sanitation Unit

The Environmental Health and Sanitation Unit of the Ministry has undertaken the following in the year 2012;

- Five regions namely Central, Northern, Upper East, Upper West and Volta are currently implementing Community Led Total Sanitation (CLTS) program. It is expected that 1,500 open defecation free communities by December 2012.
- The Ministry has secured an Eleven Million Dollar Indian Exim Bank grant to procure Waste Management equipment to augment the equipment stock of the MMDAs
- Two engineered landfills have been completed in Tema and Sekondi/Takoradi at a total cost of about USD 17 Million
- A 900 ton capacity recycling and compost plant has been constructed and now operational at Adjen – Kotoku in the Ga West Municipality under a public private partnership with Zoomlion. This initiative will be replicated in other Assemblies especially Metropolitan and Municipal Assemblies

- To deepen education and environmental sanitation, the following Information, Education and Communication (IEC) materials have been developed; Rural Sanitation Model and Strategy (RSMS), Millennium Acceleration Framework (MAP), NESSAP.
- As part of awareness creation on environmental sanitation, World Toilet Day was celebrated and hand washing with soap campaign launched. The department has also developed to propagate information on its activities.

3.2.7 Department of Community Development

During the year under review the Department carried out the under listed activities to enhance the Vocational, Technical and Entrepreneurial Development Skills transfer to the youth

- To enhance the human resource capacity in 24 Community Development Vocational/Technical Institutes (CDV/TIs) to effectively and efficiently implement the formal apprenticeship/tracer programmes, two workshops were organized on Competency Based Training Skills for a total number of four hundred and thirty seven (437). Currently the programme covers two thousand four hundred and thirty youths (2,430) comprising two hundred and twenty (220) males and two thousand, two hundred and ten (2,210) females.
- 197 Girls from poor households in 59 districts have been provided with scholarship to pursue studies in male dominated subject areas CDV/TIs.
- 2,430 out of the set target of 6,000 youths are currently pursuing various courses in Technical and Vocational Education and Training (TVET) in the 24 CDV/TIs.
- Construction of three (3) classrooms and dormitory block at the Takoradi CD/VTI is 85% completed.

3.2.8 Department of Parks and Gardens

The department achieved the following as at end of 2012;

- 21,500 tree seedlings supplied to schools and other organized people in the Communities to undertake tree planting as at August, 2012.
- Maintenance of all landscaped areas of all Roundabouts, Road medians and Road shoulders in our cities and towns in progress. Maintenance of Castle Gardens, State House, Flagstaff House , Asomdwee park and Peduase Lodge
- Collaborated with National Security to establish the Nationalism Park
- Collaborated with Botany Department of the University of Ghana to establish Biodiversity Information Facility.

3.2.10 Births and Deaths Registry

Total registration of births as at end of August 2012, amounted to five hundred sixty one thousand, one hundred and seventy four (561,174) births comprising three hundred and forty six thousand eight and sixty seven (346,867) fresh registration and two hundred and fourteen thousand, three hundred and seven (214,307) late registration. Total registration of deaths sum up to ninety five thousand, five hundred and fifty (95,550) consisting twenty six thousand, four hundred and twenty eight (26,428) fresh registration and sixty nine thousand, one hundred and twenty two (69,122) late registration.

3.2.11 Ghana School Feeding Programme

To achieve the objectives of the GSFP (ie to contribute to increasing school enrolment, attendance and retention, reducing hunger and malnutrition amongst school children and boosting domestic food production), the Ministry devised strategies to expand the programme to cover all the 170

MMDAs. This culminated in the increase of beneficiary schools from 10 in 2005 to 4,209 in 2011/2012. In addition, beneficiary pupils have increased from 1,040,000 pupils in 2010/2011 to 1,600,000 in 2011/12. The school enrolment rate has increased tremendously by an average of 18% while dropout rates have fallen by an average of 10.9% in schools benefiting under the Programme. The Ministry procured and supplied Regional Coordinators with pick-up vehicles to strengthen their monitoring capacity. Additionally, re-targeting of schools under the programme was undertaken to enhance accessibility of vulnerable and deprived schools and children. To strengthen the linkage of the programme to agriculture, an Agricultural consultant has been engaged. The GSFP also collaborated with NAFCO to supply local rice to feed all beneficiary pupils.

3.2.12 Urban Poverty Reduction Project (UPRP)

The project completed the preparation of 60 Community Business and Development Plans. Three Hundred and Sixty (360) representatives of local government institutions, civil society and the private sector trained to contribute to employment-oriented public-private-partnerships. Also, 15,000 properties of 14 MMDAs revaluated and valuation list submitted. The roll based revenue management system installed in each MMDA and staff trained in its operations.

3.2.13 Ghana Social Opportunities Project

- 36 of the subprojects, made up of 17 social infrastructure subprojects, 1 feeder road of length 6.4km, 6 rehabilitated dams and 12 climate change interventions, have been completed
- 145 others made up of 23 social infrastructure, 35 feeder roads of total length 114.2 km and 83 climate change activities are on-going and are at various levels of completion, ranging between 35% and 75% complete

- 22,873 unskilled workers have been employed at total cost of GHS 1,116,450.94
- 2,500 skilled workers have been employed

3.2.14 Local Enterprises and Skills Development Project (LESDEP)

The objectives of the Project are:

- Serve as an employment avenue through the acquisition of vocational and entrepreneurial skills.
- Serve as a means of enhancing the socio-economic standards of the youth in the country.
- Develop the informal sector as a means of contributing towards national development.
- 30,993 beneficiaries out of a target of 40,000 for the year have been provided with skills training in vocation and entrepreneurship. The trainees have also been provided with set-up equipment to start their own businesses in various trades.
- The monitoring and evaluation undertaken by LESDEP shows that the businesses of the beneficiaries are doing well. The Programme has also intensify its post set up business advisory services to ensure sustenance and proper management of individuals' businesses.
- The programme gave much attention to people with disabilities by providing skills training and start-up equipment and working in collaboration with the Centre for Employment for People with disability.
- LESDEP in collaboration with the institute of Local Government Studies organised Entrepreneurship seminars in all 10 regions for unemployed graduates and is currently providing assistance and mentorship for a number of them who showed interest in starting their own businesses
- There has been an expansion of the state-of-the-art assembly plant where all of LESDEP's three-wheel vehicles are assembled. There has

also been the introduction of a new line of assembling four-wheel under the programme.

- LESDEP has provided 15 trucks valued at GH¢567,600 to the Ghana Co-operative Butchers Association to help reduce transportation cost and make meat more accessible and cheaper for the people.
- Many of the persons supported under LESDEP are from the rural and urban areas, and include those who were hawking, unemployed graduates and persons with disabilities.

The details of the interventions carried out under LESDEP are illustrated in the table below.

TRADE	SUB-TOTAL
AGRO PROCESSING	438
BAKERY	432
BARBERING SERVICES	1880
BATIK TIE & DYE	284
BEADS PRODUCTS	320
BEUTY CARE	6186
CEMENT BLOCK MFG	315
CATERING SERVICES	2330
CONSTRUCTION	430
CORN MILLING MACHINES	283

FASHION & GARMENTS	6552
FISH FARMING	156
GRASSCUTTER REARING	661
ICT SERVICES	1914
MINI GOODS HAULAGE TRUCKS	847
MINI VANS	399
MINI WATER TANKER	348
MOBILE PHONE REPAIRS	2001
FISHING OUTBOARD MOTORS	495
PHOTOGRAPHY	980
CROP FARMING	1188
TRICYCLE MOTOR BIKES	1328
MINI DUMP TRUCKS	485
MINI GOODS LOADER	312
SALES VANS	283

EDIBLE OIL PROCESSING	85
DONGFENG TRUCKS	300
VULCANIZING MACHINES	435
SATCHET WATER MACHINES	500
MULTI PURPOSE TRUCKS	261
TOTAL	3, 2428

3.2.15 District Wide Assistance Project (DWAP)

The District Wide Assistance Project provides additional funds to the District Assemblies (DAs) in the Three Northern Regions to implement their Medium Term Development Plans and Annual Action Plans.

- A total of **CN\$44,459,401.31** has been disbursed to support the budgets of District Assemblies and Regional Coordinating Councils in the three Northern Regions.
- 917 sub-projects namely boreholes, feeder roads, classroom blocks etc have been constructed and rehabilitated.
- 64.78% of the funds were expended mainly on the educational sector ie 594 of these are in the educational sector, 142 in health sector, 56 interior, 41 markets and 84 on sanitation
- DWAP has assisted Districts to improve physical access to social infrastructure by annually implementing an average of 100 sub-projects which is approximately 3 sub-projects per District.
- The beneficiary District Assemblies attest to the fact that the implementation of DWAP has improved considerably the application of laws such as the Public Procurement Act 2003, (Act 633) and Financial

Administration Act 2003, (Act 654) in their operations, response and action to audit observations etc.

3.2.16 Food Security and Environment Facility (FSEF)

The Governments of Ghana and Canada signed a CDN\$ 14,300,000 contribution agreement for the purpose of funding Food Security and Environment Facility in the three Northern Regions through private, sub-project implementing Partner Organizations.

The project is expected to end in May 2016. The objective is to introduce sustainable environmental and gender sensitive innovations in agricultural production.

The Facility enabled Busa and Sing communities in the Wa Municipality to harvest about one tonne of tilapia under the Community Based Cage Fish Culture sub-project. Selected members of the beneficiary communities are now equipped with skills to locally construct the cage. The “Zai” method has also been introduced to improve the yields of maize and millet in Builsa, East Gonja, East Mamprusi and Garu-Tempani District Assemblies under the Sustainable Farming Techniques sub-project.

Other interventions under the FSEF are as follows;

- Two female beneficiaries of the project received 2012 best farmer award in maize and soybean in the Garu-Tempani District.
- Ten improved onion storage facilities constructed under the Onion Farmers livelihood and Value Chain Improvement sub-project. These storage facilities are about 95 complete which will benefit Seven Hundred (700) Farmers in three communities (Saaka, Naagbere and Sapeliga) in Bawku West.
- The project has introduced improved feed supplements and housing for small ruminants in Wa West District.

3.2.17 Local Economic Development (LED)

The adoption of the *Cardiff Consensus* last year, for local economic development, by the Commonwealth Local Government Forum, gave a further impetus to the adoption of LED as an alternative development model for local communities. The *Cardiff Consensus* outlines the important role of local governments in local economic development and key actions and strategies to enable local governments to play a full and successful role in LED. In view of this, the Ministry has identified LED as the key to the transformation of the economies of developing countries. The Local Government Act, Act 462 of 1993 inferred LED as a responsibility of MMDAs. Indeed the NDC Government has adopted the (GSGDA), to propel the nation's quest to achieve growth and development.

In order to expedite action on the implementation of LED in the MMDAs, the following initiatives were undertaken by the Ministry;

- Inauguration of a 13 Member Presidential Advisory Council for LED under the Chairmanship of Mr. P. V. Obeng to provide overall guidance and policy direction for LED.
- Multi-Sector Technical Working Group has also been formed to assist in the development of LED Framework to guide the development of LED in all MMDAs.
- A draft LED Policy and Operational Manual formulated with support from UNDP/ILO
- Key MMDAs personnel trained in the use of the LED Operational Manual in the Central and Western Regions
- MMDAs prepared and submitted draft LED Action Plans

3.3 Summary of programmed activities

The following programmed activities were carried out during the year to achieve the above outputs. ***See Table 10 for details.***

3.4 Challenges encountered in implementing programmed activities

Some challenges encountered are:

1. Budgetary cuts by MOFEP affected implementation of most programmes and activities
2. Planned activities do not receive fund allocations on specified times resulting in delay in implementation
3. Procurement processes continue to be impediment in the entire implementation process due to the complexities and delays involved
4. Knowledge in the use of IT is still not adequate
5. In some instances specific releases have been utilised for activities or programmes other than those in the approved budget.
6. Rely on Government of Ghana (GoG) funds and existing decentralized existing structures for monitoring

3.5 Strategies for overcoming any constraints

Some of the strategies adopted to overcome these constraints are:

1. Readjustment of programme and budget
2. Reprioritisation of programmed activities
3. Sourcing funding from other external sources including from Donors to fund some of the activities
4. Trying to adjust to the treasury re-alignment. Detail is captured in Appendix D.

PART 4: FINANCIAL PERFORMANCE

4.0 FINANCES OF THE MINISTRY

4.1 For budgetary estimates, actual receipts and expenditure see Table 12 for details.

PART 5: OUTLOOK FOR 2013

5.1 Departments of the Ministry

5.1.1 Local Government Service Secretariat (LGSS)

To enhance the effectiveness and efficiency of Local Governance and Decentralization in Ghana the Local Government Service Secretariat seeks to embark on the following.

The Local Government Service Secretariat would explore opportunities to begin implementation of the report of the team of experts tasked to review, amend and consolidate all local government legislation with the aim of ensuring consistency in the implementation of Acts 462, Act 656 and L.I. 1961.

The secretariat would facilitate the effective integration of departments in the Second Schedule to L.I. 1961 into the MMDAs. In this regard opportunities would be explored to facilitate the effective integration of some other departments which were not named in any of the legal documents but have expressed interest in being under the ambit of the MMDAs. Generic Guidelines for the establishment of departments which have been developed shall be operationalized.

The Secretariat would fast-track HR management through the establishment of the Regional HR Departments and the 150 MMDAs HR Units. The secretariat would facilitate the establishment of District Works Departments in all MMDAs. The objective remains that the MMDAs would be fully equipped with the necessary structures to operate effectively and to further the implementation of the road map on administrative decentralization.

There will be sector wide Results Based M&E system finalized and M&E conducted in all MMDAs and RCCs to establish baseline indicators to enhance tracking of performance and evaluating status of development in the Service.

The programme to ensure that all 216 MMDAs would be headed by substantive Co-ordinating Directors and Heads of Departments for merged and established departments under the first schedule of the L.I. 1961 would be completed by the end of 2013.

The DANIDA Support programme for LGSS which is scheduled to end in 2013 will continue. The main objective of the component still being directly supported is to build capacity and support institutions. The Multi Donor support Group will continue with the DDF/FOAT capacity building and development for MMDAs.

5.1.2 Environmental Health and Sanitation Unit

The Environmental Health and Sanitation Directorate is engaged in the improvement in sanitation service delivery throughout the country. Although tremendous efforts have been made, the Unit will continue with activities as outlined in the National Environmental Sanitation Strategy and Action Plan (NESSAP); and the Sanitation and Water for All Compact which was launched in August, 2010 as follows:

- Build the capacity of Metropolitan, Municipal and District Assemblies for improved Environmental Sanitation service delivery.
- Increase awareness in hygiene and sanitation and enforcement of sanitation regulations/legislation.
- Ensure sustainable financing and cost recovery for waste management
- Strengthen monitoring and evaluation of sanitation services in the Assemblies

Through;

- ✓ Training, provision of logistics and equipment.

- ✓ Development of hygiene education materials and awareness through the celebration of the Annual Sanitation Week among others.
- ✓ Develop model bye laws on environmental sanitation for adoption by Metropolitan and Municipal Assemblies.
- ✓ Pilot waste segregation in selected institutions and Metropolitan and Municipal Assemblies.
- ✓ Develop effective M&E tools on the monitoring of the environmental sanitation services.
- ✓ Facilitate the rolling out of Community Led Total Sanitation (CLTS) concept throughout the country aimed at increasing access to sanitation.
- ✓ Expand the Sanitation Guards concept to ensure effective education and enforcement of bye laws of MMDAs.
- ✓ Implement the SWA Compact Document

5.1.3 Department Of Community Development

In the year 2013, the Department of Community Development shall continue to pursue its mandate as follows;

- Transfer employable and sustainable skills to the youth through Technical and Vocational Education and Training (TVET)
- Provide informal vocational training for rural/vulnerable community members in Entrepreneurial Development and Home Management skills.
- Provide technical assistance to communities to undertake self-help projects (community initiated projects) for the provision of basic social amenities and train local artisans for community initiative projects.

- Undertake community education, mobilization and organization and conducts mass education campaigns for awareness creation on topical issues.

5.1.4 Births and Deaths Registry

The Births and Deaths Registry shall continue to;

- Provide vital statistics by way of demographic data for development planning.
- Improve registration coverage in the country, and
- Expand the Community Population Register Programme,
- Establish additional Registration centres in rural communities.
- Complete the Computerization Programme of the Registry.

5.1.5 Department of Parks and Gardens

In the year 2013, the Department will continue to pursue its mandate as follows;

- Promote landscape beautification of built and natural environment and collaborate with MMDs to develop programmes for floral beautification of cities and towns and acquire lands to establish public parks and promote ecotourism to generate revenue for Assemblies and jobs for the youth.
- Pursue actions to combat the effects of global warming by promoting a national Tree planting campaign involving all stakeholders.
- Collaborate with the Botany Department of the University of Ghana and other stakeholders to document our flora and fauna and further develop and maintain a national information facility for sharing digital biodiversity data.
- Initiate programmes to identify threatened economic and ornamental plants for multiplication and conservation and promote public education on their conservation and importance of plants for our survival.

- Concentrate on the conservation of threatened plants and restoration of plants diversity as well as communicating the importance of plants diversity under the Global strategy for plants conservation programme.

5.2 Programmes of the Ministry

5.2.1 District Development Facility

The DDF Secretariat will implement the DDF Communication Strategy and consolidate the 2011 assessment for approval by the Steering Committee.

5.2.2 Decentralization

Following the passage of LI. 1967, (Local Government Review of Urban, Zonal, Town, Area Councils and Unit Committees), the Ministry will facilitate the active involvement of citizens in decision making.

Other activities that will be carried out include the following:

- Integrate Births and Deaths Registry, Departments of Community Development and Parks and Gardens into the MMDAs.
- Establish a Secretariat to support the activities of the Inter Ministerial Coordinating Council.
- Continue the implementation of the Inter-Governmental Fiscal Framework (IGFF).

5.2.3 Urban Development

The Ministry will continue to build upon the significant progress made under the various programmes. The Ministry will pursue the following during the year;

- Launch the National Urban Policy
- Print and disseminate National Urban Policy
- Sensitize stakeholders on National Urban policy

- Conduct study into hierarchy of urban settlements
- Implement the Street Naming and Property Addressing Policy Guidelines nationwide

5.2.4 Ghana School Feeding Programme

The GSFP will launch and disseminate the National School Feeding Policy of the country by the end of 2013. Sensitization of the general public on the policy will also commence. The Program will deepen collaboration with NAFCO (Buffer Stock) to introduce other food commodities other than rice.

5.2.5 Local Enterprise and skills Development Programme (LESDEP)

To enhance the skills and entrepreneurial development of the youth, the Ministry in collaboration with the private sector shall continue the implementation of the LESDEP. This is aimed at creating gainful employment for the youth.

5.3 Projects of the Ministry

5.3.1 Ghana Social Opportunities Project

This is a World Bank financed project. The project aims to improve targeting in social spending, increase access to employment and cash earning opportunities for the rural poor during the agricultural off-season and increase access to conditional cash transfer nationwide and improve economic infrastructure in targeted districts. The labour intensive public works component of the project will be implemented in 2013.

5.3.2 Local Government Capacity Support Project

The Ministry will continue to pursue projects aimed at improving the performance management systems of the Metropolitan and Municipal Assemblies (MMAs) by making additional resource available to them. In this

direction, the Ministry shall continue with the implementation of the Local Government Capacity Support Project (LGCSP).

APPENDIX A**TABLE 1: STAFF LIST OF MLGRD, Head Office**

S/N	NAME	SEX	D.O.B	STAFF NO.	GRADE	DIRECTORATE /UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO. OF YRS. @ CURRENT MINISTRY /DEPT.	PAYROLL NO.	REMARKS
1	Ebenezer Bright Oduro-Kwarteng	M	08/10/55	PF040	Chief Director	MLGRD	No	NIL	1	0101	
2	Vincent K. Adzato Ntem	M	27/01/57	59478	Director(HRD)	HRM	Yes	NIL	1 yrs	0101	
4	Joseph Obeng-Poku	M	30/11/60	80018	Director	DDF Sec.	No	NIL	2 yrs	0101	
5	Alhaji Yar Ishaq Alhassan	M	06/05/58	99307	Director	MLGRD	No	NIL	2	0101	
6	Abdul-Rahman Amin	M	24/2/69	98879	Director	General Administration	Yes	NIL	14	0101	

7	Lydia Essuah	F	27/3/70	67293	Asst. Director I	Gen. Admin	No	NIL	10	0101	
8	Irene Messiba	F	15/3/70	67318	Asst. Director I	PPBME	Yes	NIL	10	0101	
9	Maclean Bruce	M	29/9/56	108978	Asst. Director I	HRM	No	NIL	33	0101	
10	Fati Lily Soale	F	14/12/74	59901	Asst. Director I	Gen. Admin	No	NIL		0101	
11	Benjamin Botchway	M	12/04/73	84663	Asst. Director I	HRM	No	NIL	13 yrs	0101	
12	Levina Owusu	F	17/12/58	60555	Chief Rural Plan.Off.	PPBME	No	NIL	26	0101	
13	K.Owusu-Bonsu	M	11/10/55	52440	Chief. Rural Plan. Off.	DDF	No	NIL	26	0101	
14	Anthony Owusu	M	13/1/55	51117	Prin. Rural Plan. Off.	PPBME	No	NIL	23	0101	
15	Ransford A.Dankyira	M	16/6/55	107690	Prin. Rural Plan. Off.	PPBME	Yes	NIL	23	0101	
17	Patrick A. Affum	M	02/10/70	75686	Prin. Dev. Plan. Officer	PPBME	Yes	NIL	13	0101	
18	Benjamin Busia	M	19/1/69	82678	Prin. Dev. Plan. Officer	PPBME	No	NIL	10	0101	

19	Abena Ofosua Dankwa	F	30/6/81	599653	Asst. Dev. Plan. Officer	PPBME	No	NIL	7	0101	
20	James Kwame Ayarik	M	09/03/71	65305	Prin. Dev. Plan. Officer	PPBME/GIZ	Yes	NIL	10	0101	
21	Inusah Shirazu	M	17/09/83	600254	Dev. Plan. Off.	PBME	No	NIL	6	0101	
22	Emmanuel Fiebor	M	02/12/72	60361	Dev. Plan. Officer	PPBME	No	NIL		0101	
23	Samuel Seth Passah	M	14/7/75		Dev't Plan. Officer	PPBME	No	NIL	1	0101	
24	Wasila Sufyan	F	25/03/82	670396	Asst. Dev. Plan. Officer	PBME	Yes	NIL	4	0101	
25	Sylvanus K. Adzornu	M	12/12/69	105587	Senior Devt. Plan.Off.	PBME	No	NIL	15	0101	
26	Alhassan A. Amidu	M	08/05/58	9121	Chief Local Gov't Inspector	Inspectorate Unit/DDF	No	NIL	21	0101	
27	Lawrence Tizza	M	09/11/59	61990	Prin. Local Gov't Inspector	Inspectorate Unit	No	NIL	28	0101	
28	Agnes Lamptey	F	16/2/62	62000	Chief Local Gov't Insp	Inspectorate	No	NIL	28	0101	

29	Comfort Duah	F	06/08/87	894495	Snr. Local Gov't Inspector	Inspetorate	NO	NA	9 Months	0101	
30	Ali Zakaria	M	08/08/85	894483	Snr. Local Gov't Inspector	Inspectorate	NO	NA	9 Months	0101	
31	Valentina Elikem Dzirakor	F	05/09/84	715521	Local Gov't Insp	Inspectorate	Yes	NIL	3	0101	
32	Sophia Otoo	F	08/08/63	80297	Chief Exe. Off	Chief Director Secretariat	No	NIL	21	0101	
33	Evelyn Darko	F	27/12/83	708007	Snr. Executive Officer	Gen Admin	Yes	NIL	3	0101	
34	Evelyn Naa Norle Tetteh	F	06/03/58	23225	A.C.E.O	Minister's Secretariat	No	NIL	34	0101	
35	Ofori Nsiah O. K. Asamoah	M	30/05/58	79024	A.C.E.O	Gen. Registry	Yes	NIL	6	0101	
37	Quartey Ishmael	M	08/03/65	111892	Higher Executive Officer	Gen.Registry/ Library	No	NIL	24	0101	
38	Samuel Obidiaba	M	30/06/57	50514	Executive Officer	Gen.Registry	No	NIL	31	0101	

39	Lawrence Kotey	M	05/07/77	95026	Executive Officer	Gen. Registry	No	NIL	15	0101
40	Isaac Fordjour Obeng	M	24/09/58	400650	Transport Officer	Administration	Yes	NIL	27	0101
41	Hetty Andrews	F	20/01/58	112053	Snr. Receptionist	Reception	Yes	NIL	26	0101
42	Charity N. M. Anum	F	14/11/65	80702	Private Secretary	Deputy Minister's Off.	No	NIL	8	0101
43	Beatrice Nortey	F	16/12/55	37364	Private Secretary	Director's Sect.	No	NIL	8	0101
44	Dorothy Agbetorwoka	F	26/10/77	76759	Steno Gd. I	Inst.of Local Govt.Studies	No	NIL	13	0101
45	Mabel Agbley	F	09/03/64	65150	Steno. Gd. I	ILGS	No	NIL	28	0101
46	Joyce A. Boahemaa	F	08/10/74	70114	Steno Gd.II	Director's Secretariat	Yes	NIL	12	0101
47	Irene Awuku	F	05/07/73	96690	Steno Gd. II	F. C Secretary	No	NIL	15	0101
48	Vivian Agalga	F	16/04/79	597996	Data Entry - Opt.	GSFP	Yes	NIL	6	0101
49	Rose Atta - Peters	F	28/02/53	79009	Typist Gd. I	Typinst Pool	Yes	NIL	7	0101

50	Mary Turkson	F	28/09/59	41966	Typist Gd. I	Typing Pool	No	NIL	7	0101
51	Comfort Seiwaa Appiah	F	08/01/58	35167	Typist Gd. I	Typing Pool	Yes	NIL	7	0101
52	Cynthia Ivy Amissah	F	16/09/81	597995	Typist Gd. I	Inspectorate	No	NIL	5	0101
53	Elizabeth Martey	F	14/10/59	120194	Typist Gd. I	Inspectorate Unit	Yes	NIL	7	0101
54	James Attah	M	22/10/55	112246	Yard-Foreman	Transport Unit	No	NIL	13	0101
55	Francis Akpaku	M	13/1/55	11307	Yard Foreman	Transport Unit	NO	NIL	23	0101
56	Francis Amemor	M	20/8/52	34454	Yard Foreman	Transport Unit(retired in August 2012)	No	NIL	23	0101
57	Joseph Amoah	M	01/06/71	22937	Yard Foreman	Transport Unit	No	NIL	21	0101
58	Simon Seidu	M	21/8/65	595128	Driver Gd. II	Transport Unit	No	NIL	14	0101
59	Hayford Odartey	M	21/9/54	79485	Driver Gd. I	Transport Unit	No	NIL	16	0101

60	Kwame Kyere	M	03/03/69	129579	Driver Gd. III	GTZ	No	NIL	3	0101	
61	Augustine Neileku	M	27/08/67	20321	Driver Gd. I	Transport Unit	No	NIL	11	0101	
62	Joseph Owusu	M	23/11/59	85901	Driver Gd. I	Transport Unit	No	NIL	13	0101	
63	Samuel Osei Mantey	M	23/10/66	99146	Driver Gd. I	Transport Unit	No	NIL	11	0101	
64	Francis Barnes	M	04/04/75	670436	Driver Gd. III	Transport Unit	No	NIL	3	0101	
65	Kwame Opong Kyekyeku	M	23/10/60	132070	Driver Gd. II	Transport Unit	No	NIL	7	0101	
66	Moro Haruna	M	27/07/78	670482	Day Watchman	Administration	No	NIL	3	0101	
68	Iddrisu Fuseni	M	03/06/57	95020	Night Watchman	Administration	No	NIL	14	0101	
70	Salifu Ibrahim	M	07/01/61	64821	Night Watchman	Administration	No	NIL	18	0101	
71	Charles Agutta	M	13/04/65	71042	Night Watchman	Administration	No	NIL	11	0101	

72	Nii Boye Sackey	M	5/6/19/65	79488	Day Watchman	Administratio n	No	NIL	16	0101	
73	Erasmus Torgbo Obodai	M	31/07/50	9108	Headman	Administratio n	No	NIL	28	0101	
74	Robert Norqwei	M	18/07/68	76290	Labourer	Administratio n	No	NIL	24	0101	
75	Dinah Ocansey	F	18/07/68	40603	Labourer	Administratio n	No	NIL	24	0101	
76	Kofi Ayitera	M	29/06/66	76284	Labourer	Administratio n	No	NIL	13	0101	
77	Pius Aniah	M	10/10/59	79389	Labourer	Administratio n	No	NIL	16	0101	
78	Florence Holm	F	23/11/70	21299	Sweeper	Administratio n	No	NIL	14	0101	
79	Theresa Allotey	F	23/06/61	88110	Sweeper	Administratio n	No	NIL	14	0101	
80	Victoria Mensah	F	15/08/70	97168	Sweeper	Administratio n	No	NIL	14	0101	
81	Gladys Addo	F	10/10/54	18891	Steward	Inst.of Local Govt.Studies(No	NIL	21	0101	

						ILGS)					
82	Hellen Zanu	F	06/10/65	18773	Asst. Cetering Officer	ILGS	No	NIL	21	0101	
83	Paul Kwasi Nimako	M	16/11/56	133997	Caretaker	Ministry's Guest House	No	NIL	9	0101	
84	Bernice Adzo Seanehia	F	07/04/68	76287	Kitchen Staff Supervisor	ILGS	No	NIL	13	0101	
85	Mary Agbley	F	17/07/63	76278	Steward	ILGS	No	NIL	13	0101	
86	Florence Dzanza	F	16/05/67	76275	Cook Gd. II	ILGS	No	NIL	13	0101	
87	Mary Annang	F	05/08/77	602237	Sweeper	Administation	No	NIL	5	0101	
88	Georgina Teye	F	01/03/71	602244	Sweeper	Administratio n	No	NIL	5	0101	
89	Genevieve B. Degadzor	F	24/01/69	664060	Labourer	Administratio n	No	NIL	3	0101	
90	Faustina Odoi	F	22/09/66	664051	Sweeper	Administratio n	No	NIL	3	0101	
91	Josephine Manu	F	29/7/79	701677	Assistant Director 11B	Administratio n	Yes	NIL	2	0101	

92	Florence Larweh	F	02/01/85	796011	Assistant Director 11B	Administration	No	NIL	2	0101	
93	Amanda Sakina Cockrah	F	06/10/79	48743	Assistant Director 11B	Administration	No	NIL	1	0101	
94	Raymond Ohene Ofori	M	12/10/84	832031	Asst. Dev't Plan. Off.	PPBME	No	NIL	1	0101	
95	Raphael Edu-Gyan	M	06/01/84	831993	Asst. Dev't Plan. Off.	HRM	No	NIL	1	0101	
96	Rosina Boakye Marfo	F	11/04/79	522603	Steno 1	Administration	No	NIL	1	0101	
97	Angela Carboo	F	29/7/79	6435501	Executive Officer	Registry	No	NIL	1	0101	
98	Jephrine Tamakloe	F	06/02/84	713376	Snr. Typist	Typing pool	No	NIL	2	0101	
99	Demedeme Naa Lenason	M	21/02/57	600502	Senior Public Health Engineer	Env. Health & San. Dept.	No	NIL	6 years	0101	
100	Samuel A. Allotey	M	21/06/57	106114	Chief Env'tal Health Technologist	Env. Health & San. Dept.	Yes	NIL	17 years	0101	
101	Cosmas Kambozie	M	26/04/61	112339	Senior Public	Env. Health &		NIL	7 year	0101	

					Health Engineer	San. Dept.			6month		
102	Kweku Quansah	M	17/11/66	130825	Chief Env'tal Health Technologist.	Env. Health & San. Dept.	No	NIL	14 years	0101	
103	Vida E. Nyenko	F	19/01/56	113160	Chief Env'tal Health Officer	Env. Health & San. Dept.	Yes	NIL	6 years	0101	
104	Juliet Masamaka	F	12/11/74	74674	Senior Private Secretary	Env. Health & San. Dept.	No	NIL	13 years	0101	
105	Charles Okoe Bosomprah	M	26/06/57	66885	Chief Env'tal Health Assistant	Env. Health & San. Dept.	No	NIL	14 years	0101	
106	Sarah Acquah	F	05/05/81	138991	Senior Stenographer	Env. Health & San. Dept.	No	NIL	9 years	0101	
107	Edem William Titirku	M	27/04/81	637883	Principal Store Keeper	Env. Health & San. Dept.	Part leave	NIL	4 years 5 months	0101	
108	Augustina Amoanyi	F	08/05/83	602497	Executive Officer	Env. Health & San. Dept.	No	NIL	5 years 5 months	0101	
109	Herman Wilhelm Hesse	M	06/08/86	693918	Executive Officer	Env. Health & San. Dept.	Yes	NIL	4 years	0101	

110	Justice Mawulorm	M	26/04/79	740302	Executive Officer	Env. Health & San. Dept.	No	NIL	2years 4months	0101	
111	Rita A.S. Nettey	F	09/03/84	693891	Clerical Officer	Env. Health & San. Dept.	No	NIL	4 years	0101	
112	Dominic Azinab	M	03/08/74	72595	Sanitary Foreman	Env. Health & San. Dept.	Part leave	NIL	11 years	0101	
113	Justine Masamaka	F	07/01/83	845968	Clerical Officer	Env. Health & San. Dept.	No	NIL	5 months	0101	
114	John Botchwey	M	22/03/66	62146	Heavy Duty Driver	Env. Health & San. Dept.	Yes	NIL	13 years	0101	
115	Henry Tetteh Nartey	M	27/06/72	523180	Heavy Duty Driver	Env. Health & San. Dept.	No	NIL	10 years	0101	
116	Samuel A. Akwei	M	10/02/61	602506	Driver I/Driver Mechanic	Env. Health & San. Dept.	No	NIL	5 years	0101	
116	Peter Abebo Alambange	M	09/06/82	797726	Driver II	Env. Health & San. Dept.	Part Leave	NIL	1 year 6 months	0101	

117	Kwame Akaro	M	07/01/83	611654	Sanitary Labourer	Env. Health & San. Dept.	Yes	NIL	5 years	0101	
118	Sebald Ocloo	M	26/09/70	873485	Chief Internal Auditor	Internal Audit	Yes		9 Months	0101	
119	Llewelyn Tackie-Otoo	M	05/10/85	860380	Asst. Dir 11 B	Administration	NO	NIL	1 yr	0101	
120	Evans Kakah	M	29/07/69	873415	Internal Auditor	Internal Audit	NO	NA	1 yr	0101	
121	Nora Abena Addico	F	17/03/81	871128	Internal Auditor	Internal Audit	NO	NA	1 yr	0101	
122	Maxine P. Botchway	F	17/04/81	873451	Assistant Internal Auditor	Internal Audit	NO	NA	10 MONTHS	0101	
123	Felicia Cobbina	F	08/06/88	873436	Assistant Internal Auditor	Internal Audit	NO	NA	1	0101	
124	Daniel Azumah	M	23/12/74	873463	Internal Auditor	Internal Audit	NO	NA	1yr	0101	
125	Florence Caiquo	F	11/11/58	871103	Assistant Internal Auditor	Internal Audit	NO	NA	1 YR	0101	
126	Debora Ashong	F	30/08/85	899736	Assistant Internal Auditor	Internal Audit	NO	NA	2 months	0101	

127	Solomon Acquah	M	02/01/76	898186	Snr. Internal Auditor	Internal Audit	NO	NA	3 Months	0101	
128	Christiana Quarshie	F	20/4/79	889311	Ass. Development Planning Officer	PPBME	NO	NA	8 Months	0101	
129	Eli Kuadey	M	03/04/82	889349	Ass. Development Planning Officer	PPBME	NO	NA	8 Months	0101	
130	Reina Amarteifio	F	15/11/85	872688	Asst Records Off	Administration	NO	NA	5 mths	0101	

TABLE 2: HR DISTRIBUTION (MLGRD, Head Q'ters)

APPENDIX "A3"

TRAINING & DEVELOPMENT

(i) Scheme of Service related Training Programmes 2012 (Service Wide)

Name of Officer	Sex	Course of Study	Duration	Institution	Funding	Paid/Unpaid
1. Benjamin Botchway	M	DPA	August-December 2012	GIMPA		Paid

ii. Competency Based Training Undertaken in 2012

Name of Officer	Sex	Course of Study	Duration	Institution	Funding	Paid/Unpaid
Vincent Komla Adzato - Ntem	M	Employment and Vocational Training	21 June-04 July, 2012	Taiwan ICDF, Taipei	AARDO	PAID
Abena Ofosua Dankwa	F	Training for Strengthening the Monitoring & evaluation	27 Nov-10 Dec. 2012	EICA, DOKKI, EGYPT	AARDO	PAID
Florence Maku Laweh	F	Fighting Corruption	2 weeks	French school of Administration	French Government	PAID

ii Academic Training Programmes

Name of Officer	Sex	Course of Study	Duration	Stage	Institution	FUNDING	LEAVE
						SELF/GOG/SCHOLARSHIP	WITH/WITHOUT PAY
1. Kofi Asumedu Apenteng	M	Post Graduate Diploma Rural Development.	1 year		National Institute of Rural Devt', India	AARDO	With pay

e. Promotions Undertaken;

The under listed officers were interviewed for promotion to various grades in the Ministry and their promotion letters are still being processed by OHCS.

1. Inusah Shirazu	M	Dev. Planning Officer
2. Lydia Essuah	F	Assistant Director 1
3. Irene Messiba	F	Assistant Director 1
4. Fati Liliy Soale	F	Assistant Director 1
5. Maclean Bruce	M	Assistant Director 1
6. Abena Ofosua Dankwa	F	Assistant Dev't Plan Officer
7. Wasila Sufyan	F	Assistant Dev't Plan Officer
8. Sylvanus K. Adzonu	M	Principal Dev't Plan Officer
9. Seth Passah	M	Dev't Plan Officer
10. Josephine Manu	F	Assistant Director 2A

F. Transfer

Name of Officer	Sex	Officer Grade	Posting from	Effective Date of Posting	Remarks/New Station
Mr. Joseph Akwabeng	M	Director	MLGRD	20 November 2012	Tema Metropolitan Assembly
Raymond	M	Driver	MLGRD	July 2012	PRAAD

g. Recruitment Undertaken

Name of Officer	Sex	Staff No.					
			New	Replacement			Secondment
			YES/NO	Name of Officer Replaced	M/F	Staff No.	From which Organisation
Christina Afi Quarshie	F	831993	YES	Opoku Boamah	M	60229	
Eli Kuadey	M	889349	YES	Charity Adusu	M	54443	

h. Staff who left the Service

Name	Sex	Reason				
		Retirement Date	Resignation date	Dismissal Date	Death Date	Other Date
Opoku Boamah (CEPO)	M	30/04/2012				
Kofi Agamah (CRPO)	M	30/11/2012				
Francis Amemor (Driver)	M	30/08/2012				
Samuel Hagan (Watchman)	M	14/06/2012				

APPENDIX "A4" : Political Heads of the Ministry

S/N	Organisation	Political Head	Deputy Political Heads	Administrative Head
	MLGRD	Hon. Samuel Ofosu-Ampofo	Hon. Elvis Afriyie Ankrah and Hon. S.M.E.K. Ackah	Nana Oduro Kwarteng

TABLE 3: ADMINISTRATIVE HEADS OF DEPARTMENTS AT NATIONAL LEVEL

S/N	DEPARTMENTS	NAME	SECTOR MINISTRY
1	Births and Deaths Registry	Mr. Ampong	MLGRD
2	Department of Parks and Gardens	Mr. Adams Nantogma	MLGRD
3	Department of Community Development	Mr. Theodore Tandoh	MLGRD
4	Local Government Service	Mr. Joseph Dasanah	MLGRD

TABLE 4: FINANCIAL PERFORMANCE

Source	2011			2012		
	Approved Budget GHC	Actual Receipts GHC	Actual Expenditure GHC	Approved Budget GHC	Actual Release GHC	Actual Expenditure GHC
GOG	77,168,156.00	384,027,172.00	384,285,970.00	84,716,092.00	123,221,242.00	123,198,684.00
IGF	N/A	N/A	N/A	N/A	N/A	N/A
DONORS	N/A	N/A	N/A	N/A	N/A	N/A
DACF	- N/A	N/A	N/A	N/A	N/A	N/A
Total	77,168,156.00	384,026,172.00	384,285,970.00	84,716,092.00	123,221,242.00	123,198,684.00

CHALLENGES/MITIGATION STRATEGY

A. Challenges

Challenge	Priority Level (H, M, L)	Mitigation Strategy
7. Budgetary cuts by MOFEP affected implementation of most programmes and activities.	H	Prepare realistic and practicable budgets. Schedule activities such that delays can be accommodated.
8. Planned activities do not receive fund allocations on specified times resulting in delay in implementation.	H	Train officers in the procurement process and develop a procurement plan to serve as a guide.
9. Procurement processes continue to be impediment in the entire implementation process due to the complexities and	M	Train officers in the use of computers.

delays involved. 10. In some instances specific releases have been utilised for activities or programmes other than those in the approved budget. 11. Knowledge in the use of IT is still not adequate	M	
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LOCAL GOVERNMENT SERVICE SECRETARIAT (LGSS)

2012 ANNUAL REPORT

LOCAL GOVERNMENT SERVICE SECRETARIAT (LGSS)

S/N	NAME	SEX	D.O.B	STAFF NO.	GRADE	DIRECTORATE/ UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO. OF YEARS AT CURRENT MINISTRY/ DEPT	PAY ROLL NO.
1	JOSEPH M. DASANAH	M			CHIEF DIRECTOR	ADM. & GEN. SERVICES	NO	36 DAY		
2	EUNICE A OSAE	F	05/08/63	678339	DIRECTOR	ADM. & GEN. SERVICES	NO	36 DAY	2 YRS	
3	GREGORY ADDAH	M	5/12/57		CHIEF DEVELOPMENT PLANNING OFFICER	PPBME	NO	36 DAY		
4	MABEL ADJAOTTOR	F	03/01/62	66644 GOV 276504 M	CHIEF ENGINEER	MTSD	NO	36 DAY	3YRS	
5	CHARLES BOADI KESSY	M	21/12/59		DIRECTOR	RSIM	NO	36 DAY		
6	PETRINA ETU MANTEY	F	28/06/62	76237	DIRECTOR	HRM	NO	36 DAY	3YRS	

	PARKINS									
7	EDWARD OPPONG ABOAGYE	M	23/08/55	650292	ASSISTANT DIRECTOR I	PPBME	NO	36 DAY	2YRS	
8	JAMES OPPONG-MENSAH	M	15/12/61	742611	DIRECTOR	HRD	NO	36 DAY		
9	THOMAS ATTEH DONKOR	M	25/11/68	57567	SNR. PUBLIC HEALTH ENGINEER	MTSD	NO	36 DAY		
10	ROBERT CUDJOE	M	23/10/63		INFORMATION OFFICER	PAU	NO	36 DAY	1YR	
11	ABDUL ISSAKA JAMIL	M	31/12/71	88650 GOV 42366 F	ASSISTANT DIRECTOR IIA	RSIM	NO	36 DAY	3YRS	
12	JOSEPH ADDOKWEI ANKAMA	M	25/05/80	713790	ASSISTANT DIRECTOR IIA	HRD	NO	36 DAY	3YRS	
13	HANNAH ASIEDU MANTEY	F	08/02/83	713786	ASSISTANT DIRECTOR IIA	ADM. & GEN. SERVICES	YES		3YRS	
14	LUTFATA MOHAIDEEN	F	15/04/80	708972	INTERNAL AUDITOR	IA	YES		3YRS	
15	ERIC OBENG APPIAH	M	9/05/76		BUDGET ANALYST	PPBME	NO	36 DAY	2YRS	
16	NARIEL QUAYSON	M	12/6/81	713794	ASSISTANT DIRECTOR IIA	MTSD	YES	36 DAY	3YRS	
17	SLYVESTER BAGULO BAYOWO		19/06/84	831950	ASST. DEV. PLAN. OFFICER	MTSD	NO		1 YR	

18	ABENA NYANTAKYIWAA OWARE	F	14/06/77		ASST. MGT.ANAYST	MTSD	NO		ON PROBATION	
19	EBENEZER KWASI ADARKWA	M	6/12/81		ASSISTANT PLANNING OFFICER	PPBME	NO		ON PROBATION	
20	KAREN OWUSU AGYEMANG	F	6/7/80		SNR. INTERNAL AUDIT	IA	NO		ON PROBATION	
21	GLADYS K. HOLM	F	8/6/60	30613 GOV 025307 G	SNR. PRIVATE SECRETARY	ADM. & GEN. SERVICES	NO		3YRS	
22	JOANA OFFEI ADDO	F	16/8/61	39741 GOV. 8825G	SNR. PRIVATE SECRETARY	ADM. & GEN. SERVICES	YES		4YRS	
23	GLADYS KETEKU	F	14/3/60	68739	SNR. PRIVATE SECRETARY	HRM	YES		4YRS	
24	JULIET HESSE	F	5/1/61	68739	PRIVATE SECRETARY	RSIM (IPPD)	NO		1YR	
25	CANDIDA TATER	F	14/12/75	728333	STENOGRAPHER	ADM. & GEN. SERVICES	NO		2YRS	
26	FAUSTINA ALLOTEY	F	23/5/60	120474	SENIOR TYPIST	RSIM (IPPD)	YES		1YR	
27	ELIZABETH ANOMALE	F	17/7/78	564769	SENIOR TYPIST	IA	YES		3YRS	
28	ABRAHAM MPETE- DARKO	M	27/09/61	49332	CHIEF EXECUTIVE OFFICER	ADM. & GEN. SERVICES	NO			
29	VIDA ALLOTEY	F	7/7/56	79133	CHIEF EXE. OFFICER	RSIM (IPPD)	NO		1YR	

30	E. A. ARYEETAY	M	17/6/53	80628	SNR. EXE. OFFICER	ADM. & GEN. SERVICES	YES			
31	S. L. T. NARNOR	M	14/5/59	48935 GOV 175613 D	EXECUTIVE OFFICER	ADM. & GEN. SERVICES	YES			
32	ESTHER BREMPONG	F	22/9/81	703998	SENIOR EXECUTIVE OFFICER	ADM. & GEN. SERVICES	YES		3YRS	
33	ALFRED OBENG	M	16/9/85	602495	EXECUTIVE OFFICER	ADM. & GEN. SERVICES	NO		2YRS	
34	KWAME HOENYEDZI	M	6/3/53	12999	HEAVY DUTY EXTRA	ADM. & GEN. SERVICES	NO		36 DAY	
35	NANA KOBINA TAY	M	26/3/53	65300	DRIVER II	ADM. & GEN. SERVICES	YES			
36	AWUDI FRANCIS	M	16/06/66	802595	DRIVER 11	ADM. & GEN. SERVICES	NO		36 DAY	
37	OPOKU JAMES	M	23/10/54	63349	HEAVY DUTY DRIVER	ADM. & GEN. SERVICES	NO		36 DAY	
38	ALEXANDA ASARE	M	9/06/60	842025	DRIVER GD 111	ADM. & GEN. SERVICES	NO		ON PROBATION	
39	ERIC AHINFUL	M	2/01/82		DRIVER GD 111	ADM. & GEN. SERVICES	NO		ON PROBATION	
40	AYUBA NUNOOFIO	M	25/07/67		DRIVER GD 111	ADM. & GEN. SERVICES	NO		ON PROBATION	
41	DAVID TORSU	M	24/11/60	841937	DRIVER GD 11	ADM. & GEN.	YES		ON	

						SERVICES			PROBATION	
42	STEPHEN K. TSODOR	M	9/09/80	841979	DRIVER GD 111	ADM. & GEN. SERVICES				
43	MABEL ALLOTEY	F	3/03/77	844416	ASST SECURITY	ADM. & GEN. SERVICES	NO		ON PROBATION	
44	GEORGE KUMAKO	M	1/01/76	844302	ASST SECURITY	ADM. & GEN. SERVICES	NO		ON PROBATION	
45	FADDIRI KENNETH	M			ASST SECURITY	ADM. & GEN. SERVICES	NO		ON PROBATION	
46	PATRICK AHORLUVI	M	31/06/78		ASST SECURITY	ADM. & GEN. SERVICES			ON PROBATION	
47	ACQUAH KWEKU ARMOH PETER	M	22/04/1987	885492	ASST DIRECTOR II B	RSIM	NO	36 DAY		
48	KENNETH N. DANIELS	M	7/3/1974		ASST DIRECTOR II A	HRM	NO	36 DAY		
49	CORNELIUS AMUZU	M			IT TECHNICIAN	RSIM	NO	21 DAY		
50	DINAH OWUSU ANSAH	F	20/10/1984		STENOGRAPHER SECRETARY	MTSD	NO	21 DAY	ON PROBATION	
51	DIANA AHORKLO	F	14/10/1984		STENOGRAPHER SECRETARY	RSIM(IPPD)	NO	21 DAY	ON PROBATION	
52	ABIGAIL NYARKO	F	30/10/1988		STENOGRAPHER SECRETARY	ADM. & GEN. SERVICES	NO	21 DAY	ON PROBATION	
53	EUPHEMINA THOMPSON	F	2/06/1985		STENOGRAPHER SECRETARY	PPBME	NO	21 DAY	ON PROBATION	

NON PERMANENT STAFF

NO.	NAME	GENDER	DESIGNATION/GRADE	DIRECTORATE	REMARKS
1	BENJAMIN ANKRAH	M	PROCUREMENT SPECIALIST (WB/ LGCSP)	PPBMED	LGCSP, Dec.11
2	CLEMENT NANA TANDOH	M	TECHNICAL ADVISER (WB/ LGCSP)	PPBMED	LGCSP, 5 May 12
3	KYAW HTWE MYAING	M	TECHNICAL ADVISER (Danida/LSDGP)	MTSD	TA, 2007
4	ELGONDA ERITZEMA STRANGFELD	F	TECHNICAL ADVISER (EU/ HRSP)	HRMD	Started 21 May 12
5	RICHARD KINGSLEY SACEY	M	NATIONAL SERVICE	HRMD	Sep-2012
6	CYTHIA EYRAM KWASHIE	F	NATIONAL SERVICE	HRMD	Sep-2012
7	ADAMS SEIDU	M	NYEP	AGSD	
8	CHARLOTTE GYASI	F	NATIONAL SERVICE	AGSD	Dec-12

HR DISTRIBUTION OF LOCAL GOVERNMENT SERVICE SECRETARIAT

DEPARTMENTS	DISTRIBUTION		TOTAL
	MALE	FEMALE	
1. GENERAL ADMINISTRATION	16	7	23
2. POLICY PLANNING, BUDGET M&E	4	1	5
3. HUMAN RESOURCE MANAGEMENT	1	2	3
4. MANAGEMENT & TECHNICAL SERVICES	3	3	6
5. RESEARCH STATISTICS & INFORMATION MANAGEMENT	4	4	8
6. FINANCE*	2*	1*	3*
7. AUDIT UNIT	0	3	3
8. PUBLIC AFFAIRS	1	0	1
9. HUMAN RESOURCE DEVELOPMENT	2	0	2
TOTAL	31/33	20/21	51/54

NOTE:

*staff of Finance Directorate are CAGD staff therefore not included in staff list, Hence their number is subtracted to arrive at the totals to the left.

APPENDIX "A3"

TRAINING & DEVELOPMENT

(ii) Scheme of Service related Training Programmes 2012 (Service Wide)

Name of Officer	Sex	Course of Study	Duration	Institution	Funding	Paid/Unpaid
SELECTED STAFF		BUSINESS WRITING AND ETIQUETTE SKILLS	ONE DAY		EU/LGSS	PAID
NARIEL QUAYSON	M	MEETING THE MDGS: RESULTS BASED MANAGEMENT FOR SUSTAINABLE DEVELOPMENT	4 WEEKS	DFC	DANIDA	PAID

ii. Competency Based Training Undertaken in 2012

Name of Officer	Sex	Course of Study	Duration	Institution	Funding	Paid/Unpaid
1. HANNAH ASIEDU MANTEY 2. ABENA OWARE 3. ROBERT CUDJOE	F F F	EVENT MANAGEMENT	SEPT, 2012	GIMPA	GOG	UNPAID
1. HANNAH ASIEDU MANTEY 2. ESTHER BREMPONG	F F	INVENTORY MANAGEMENT	SEPT 2012	GIMPA	GOG	UNPAID
1. ABDUL JAMIL ISSAKA 2. JOSEPH ADOKWEI ANKAMAH 3. ERIC OBENG APPIAH	M M M	PUBLIC PROCUREMENT MANAGEMENT	2012	GHANA TELECOM UNIVERSITY	GOG	

e. Promotion Undertaken

Name of Officer	Sex	Previous Grade	Promoted To	Notional date of Promotion	Effective Date of Promotion
1. EUNICE A. OSAE	F	DEPUTY DIRECTOR	DIRECTOR	2012	
2. PETRINA ETU MANTEY PARKINS	F	DEPUTY DIRECTOR	DIRECTOR	2012	
3. MABEL ADJAOTTOR	F	PRINCIPAL ENGINEER	CHIEF ENGINEER	2012	
4. HANNAH ASIEDU MANTEY	F	AD II B	AD II A		1/11/2011
5. NARIEL QUAYSON	M	AD II B	AD II A		1/11/2011
4. JOSEPH ADDOKWEI ANKAMAH	M	AD II B	AD II A		1/11/2011
5. ABDUL ISSAKA JAMIL	M	AD II B	AD II A		1/11/2011
6. ESTHER BREMPONG	F	EXECUTIVE OFFICER	SENIOR EXECUTIVE OFFICER	2012	

F. Posting Undertaking

Name of Officer	Sex	Officer Grade	Posting from	Effective Date of Posting	Remarks
1. JOSEPH M. DASANAH	M	CHIEF DIRECTOR	NORTHERN REGIONAL COORDINATING COUNCIL TO LGSS		
2. EBENER KWASI ADARKWA	M	ASSISTANT DEVELOPMENT PLANNING OFFICER	LGSS TO LA-NKWANTANANG-MADINA		
3. MOSES B. ALHASSAN	M	CHIEF DIRECTOR	LGSS TO CIVIL SERVICE		

g. Recruitment Undertaken

Name of Officer	Sex	Staff No.					
			New	Replacement			Secondment
			YES/NO	Name of Officer Replaced	M/F	Staff No.	From which Organisation
1. ACQUAH KWEKU ARMOH PETER	M		YES				
2. KENNETH NKRUMAH DANIELS	M		YES				
3. DINAH TETTEH NARTEY	F		YES				
4. DINA AHORKLU	F		YES				
5. ABIGAIL NYARKO	F		YES				
6. EUPHEMINA THOMPSON	F		YES				

h. Staff who left the Service

Name	Sex	Reason				
		Retirement Date	Resignation Date	Dismissal Date	Death Date	Other Date
ROLAND C. AWUNI	M					
BABA MOHAMMED IDDRISU	M					
ABDUL BASIT ISSAH	M					
APPIAH THEOPHILUS	M					

APPENDIX "A4"

S/N	Organisation	Political Head	Deputy Political Head	Administrative Head
	LOCAL GOVERNMENT SERVICE SECRETARIAT (LGSS)	AKWASI OPONG-FOSU		M. B. ALHASSAN
				JOSEPH DASANA

Official Visits undertaken during the year, 2012.

Purpose	Name of office	Date of Visit	Remarks
CONFERENCE IN TANZANIA	1.DR. CHARLES KESSEY	NOV, 2012	
CONFERENCE IN INDIA	2. EUNICE OSAE		
DANIDA CONFERENCE IN DENMARK	5. NARIEL QUAYSON	JAN, 2012	

APPENDIX B ‘2”

HIGHLIGHTS OF SECTOR INSTITUTIONS ACHIEVEMENTS

INSTITUTION	TARGET/OBJECTIVES	EXPECTED OUTPUT/ACTIVITIES	ACTUAL RESULTS	CHALLENGES/REMARKS
<p>LOCAL GOVERNMENT SERVICE SECRETARIAT (LGSS)</p>	<p>1. To ensure commitment to the implementation of Local Government Service Act; implement HR management policy for Districts Assemblies by December 2012</p>	<p>1. Review legislation for consistency between Act 462 Act 656 as well as L. I. 1961, by December, 2012.</p>	<p>1. 53 No. District Coordinating Directors Appointed</p> <p>160 No. Internal Auditors, 10 Planners, 53 Budget analysts recruited and posted to RCCs & MMDA.</p> <p>2.The Secretariat in collaboration with MLGRD and other stakeholders have revised or amended one or more of the following legislations respectively:</p> <p>a. District Assembly Common Fund Act, 1993, Act 455</p> <p>b. Local Government Act,1993, Act 462</p> <p>c. Local Government Service Act, 2003 Act 656</p> <p>d. Internal Audit Agency Act,</p>	<p>1. Office Accommodation for full strength of Staff (LGS – all levels)</p> <p>2. Inadequate HR (<i>managerial and technical</i>) capacity at the district level</p> <p>3. Attitudinal challenges (to decentralized direction)</p> <p>4. Stakeholders have different interests: (<i>Ministries, Departments and Agencies, bureaucrats and public sector workers</i>)</p> <p>5. Acts and other legal instruments need to be revised and aligned. (Schedule II of LI 1961).</p>

			<p>2003, Act 658</p> <p>e. Public Procurement Act, 2003, Act 663</p> <p>f. Financial Administration Act, 2003, Act 654</p> <p>g. Cooperative Societies Decree, 1968, NLCD 252; Cooperative Societies (Amendment)</p> <p>h. Town & Country Planning Ordinance, 1951, Cap 84; Town Ordinance, 1951, Cap 86 Town and Country Planning Act, 1958, No. 30</p> <p>i. Sports Decree, 1976, SMCD 54</p> <p>j. Local Government (Accra Metropolitan Assembly) (Establishment) (Amendment) Instrument, 2004, L. I. 1804.</p> <p>3. High Level Strategic Committee (HLSC) on Administrative Decentralization (Implementation of Road Map). 4 Meetings were conducted</p>	
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		<p>2. Pursue Capacity building in the short, medium and long term .</p>	<p>1. Carried out training on Composite Budget for key officers RCCs and MMDAs & other stakeholders, in collaboration with MoFEP. This was to enable officers to prepare towards the implementation of the Composite Budget.</p> <p>2. 20 HR units and 73 District Works Department (DWD) established so far</p> <p>3. Establishment of 150 HR units (50 by EU-HRSP, 100 by GOG), 97 DWD (GOG & LSDGP) and 31 CDSW are planned for 2013.</p> <p>4. Generic training programme for 10 thematic areas identified by FOAT 2006,2008 & 2009 targetted for all MMDAs had been carried out.</p>	
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			<p>Training manuals for 11 new thematic areas under 2008 FOAT are drafted (LGSS & ILGS), validation is ongoing.</p> <p>5. Local Service Delivery and Governance Programme (LSDGP) support to implement LGSS's MTDP.</p> <p>WB support – Local Government Capacity Support Programme</p>	
		<p>3. Develop Human resource regulation for implementation of HR policy for LGS by December 2012</p>	<p>1. Sensitization Workshops for generic guidelines for the establishment of the departments of MMDAs were conducted from 23 to 27 July 2012. Follow – up sensitizations to all MMDAs were carried out by the regional technical team.</p> <p>2. Development of MIS & HRM management Database software is ongoing</p>	

			<p>(support from UNDP)</p> <p>3. EU support – Human Resource Support Programme</p> <p>4. Set up Performance Management Systems (HR & Service Delivery) - Baseline workshops were carried out. EU – HRSP will include technical assistance.</p>	
	<p>2. Strengthen the capacity of MMDAs for accountable, effective performance and service delivery; operationalise the local Government Service by December, 2012</p>	<p>1. Organize quarterly meeting of LGS Council by December 2012.</p>	<p>1. LGSC members held all their mandatory quarterly meeting by the end of December 2012.</p> <p>2. The Secretariat facilitated the recruitment of 2602 staff into the service.</p>	
		<p>2. Operationalise monitoring and evaluation by December 2012.</p>	<p>1. Draft completed for a National M & E Frame Work. Final document to be completed by 1st quarter of 2013.</p> <p>2. Carried out Human Resource and physical</p>	

			Infrastructure Auditing in all 170 MMDAs.	
		3. Construct and equip office accommodation for LGSS staff by 2011 to 2013		
		4. Procure Vehicle for LGSS	1. Completed Procurement Process for 2 NO. Pickups and 2 No. Saloon Cars but not yet paid for.	

DEPARTMENT OF PARKS AND GARDENS

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS

GREATER ACCRA

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE/UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	114943	NEEQUAYE KOTEI	M	23-08-61	FOREMAN		YES	NIL	30	1143	
2	56610	ADJEI LARYEA	M	07-02-57	SUP.TRAD.MAN		YES	NIL	30	1143	
3	101786	DONKOR MARY	F	30-05-53	P.L.D		YES	NIL	36	1143	
4	20274	HALIGA PATIENCE	F	15-04-58	A.C.T.A		YES	NIL	38	1143	
5	73778	ASANTE VICTORIA	F	14-03-55	A.C.T.A		YES	NIL	39	1143	
6	16382	ASARE WILLIAM	M	25-12-66	A.L.D.I		YES	NIL	24	1143	
7	65837	QUAO LYDIA	F	30-04-53	S.T.A		YES	NIL	32	1143	
8	54242	KYEREWAA BEATRICE	F	15-07-55	A.C.T.A		YES	NIL	39	1143	
9	16438	OPOKU OPARE	M	20-01-63	L.D		YES	NIL	20	1143	
10	56272	ALLOTEY PATRICK	M	12-02-64	L.D		YES	NIL	24	1143	

11	12498	OBONI JANET	F	28-03-67	L.D		YES	NIL	24	1143	
12	104798	ADAMS DANIEL	M	26-02-68	S.L.D		YES	NIL	18	1143	
13	74659	KUMAH GEOFFREY	M	22-07-54	ASST. S/K		YES	NIL	44	1143	
14	54327	YIRENKYI MARY	F	15-09-53	P.T.A		YES	NIL	43	1143	
15	53064	COFFIE THERESA	F	08-02-53	A.C.T.A		YES	NIL	41	1143	
16	53042	TAGOE MERCY	F	11-04-55	A.C.T.A		YES	NIL	41	1143	
17	52964	ATIEKU VICTORIA	F	12-05-54	A.C.T.A		YES	NIL	43	1143	
18	52892	ASANTE MARGARET	F	27-10-53	A.C.T.A		YES	NIL	44	1143	
19	52410	AGUNYO PATRICE	M	01-07-53	A.C.T.A		YES	NIL	40	1143	
20	52485	DAVIS HENRIETTA	F	12-07-54	A.C.T.A		YES	NIL	43	1143	
21	1078	OPARE REUBEN	M	15-07-60	S.T.A		YES	NIL	33	1143	
22	122752	ANANG OKO	M	24-04-61	S.T.A		YES	NIL	32	1143	
23	117023	ABBOSEY CALEB	M	27-12-63	P.T.A		YES	NIL	32	1143	
24	30285	OTOO SHAIMAIH	M	14-01-61	P.T.A		YES	NIL	32	1143	
25	15512	ANKRA A.	M	04-02-55	P.T.A		YES	NIL	30	1143	
26	15490	QUAYE SAMUEL	M	01-04-64	S.T.A		YES	NIL	30	1143	
27	15403	QUARTEY NICHOLAS	M	02-04-54	P.T.A		YES	NIL	30	1143	
28	114955	MENSAH JOSEPH	M	01-06-63	S.T.A		YES	NIL	30	1143	

29	116961	OWUSU JAMES	M	21-11-64	S.T.A		YES	NIL	30	1143	
30	14929	APPAW JACOB	M	08-05-61	S.T.A		YES	NIL	30	1143	
31	14901	ALLOTEY NII	M	10-06-63	S.T.A		YES	NIL	30	1143	
32	14812	AKOTO AMPONSAH	M	28-02-57	S.T.A		YES	NIL	30	1143	
33	122589	DJAMGBA LAWRENCE	M	10-08-62	P.T.A		YES	NIL	30	1143	
34	14656	QUAO TETTEH	M	08-04-56	S.T.A		YES	NIL	30	1143	
35	14511	THOMSON SAMUEL	M	01-06-65	S.T.A		YES	NIL	30	1143	
36	33812	AWUKU GLADYS	F	10-03-66	P.T.A		YES	NIL	30	1143	
37	38755	ALLOTEY AKWEI	M	03-11-63	S.T.A		YES	NIL	29	1143	
38	111819	AMADU BADAGO	M	15-07-68	S.T.A		YES	NIL	29	1143	
39	111812	MATHEW ADDAE	M	16-08-62	S.T.A		YES	NIL	29	1143	
40	38704	MENSAH LARYEA	M	15-07-63	S.T.A		YES	NIL	29	1143	
41	38678	OKPOTI SARAH	F	15-07-54	S.T.A		YES	NIL	28	1143	
42	121833	GEORGE DALITON	M	21-08-61	S.T.A		YES	NIL	29	1143	
43	38658	ANNOR GEOFRREY	M	30-07-55	P.T.A		YES	NIL	29	1143	
44	38627	KENA AMOABENG	M	09-02-63	P.T.A		YES	NIL	29	1143	
45	38580	DZEBLE JOHN	M	15-07-62	S.T.A		YES	NIL	29	1143	
46	38553	KWARFO THERESA	F	30-05-59	S.T.A		YES	NIL	28	1143	

47	111995	ABDULAI BUSANGA	M	15-07-57	P.T.A		YES	NIL	29	1143	
48	79190	DAUDA BANDAWUGO	M	15-07-54	P.T.A		YES	NIL	35	1143	
49	48345	NANTOGMA ADAM WUMBEI	M	15-11-54	S.HORT.O		YES	NIL	34	1143	
50	83950	EBENEZER N.AWIDI	M	10-04-70	L.D		YES	NIL	15	1143	
51	47065	COMFORT PRAH	F	15-03-53	S.E.O		YES	NIL	41	1143	
52	71523	JULIET TETTEH	F	06-03-74	S.T.A		YES	NIL	14	1143	
53	612030	MARY OWUSU AFRIYIE	F	16-12-80	S.T.A		YES	NIL	8	1143	
54	9216	EBO QUANSAH	M	22-09-54	CH.PERN.O		YES	NIL	37	1143	
55	100716	BEATRICE KWARTENG	F	01-09-66	P.T.A		YES	NIL	29	1143	
56	121105	SOPHIA BOATENG	F	08-08-63	P.T.A		YES	NIL	31	1143	
57	62079	ANTHONY NUAMAH	M	09-12-70	SUP.H.G		YES	NIL	13	1143	
58	72983	RICHARD FORSON	M	09-04-69	L.D		YES	NIL	18	1143	
59	62103	KWASI ASAKA	M	24-07-77	SUP. H.G		YES	NIL	13	1143	
60	31320	SALOMEY QUAYEFIO	F	15-07-55	P.T.A		YES	NIL	18	1143	
61	10960	FLORENCE ANKAMAH	F	04-04-63	P.T.A		YES	NIL	31	1143	
62	113139	EVAGELINA GAMEY	F	28-08-66	P.T.A		YES	NIL	39	1143	
63	40223	GEOFERY DEMOKPOR	M	08-07-56	P.T.A		YES	NIL	35	1143	
64	52769	JANET ACHEAMPOMA	F	26-12-60	P.T.A		YES	NIL	33	1143	

65	603343	PATIENCE AMETSIKOR	F	21-08-75	SUP. H. G		YES	NIL	33	1143	
66	62093	GRACE MENSAH	F	26-12-72	SUP.H.G		YES	NIL	13	1143	
67	41413	MARY OBENG	F	21-09-61	P.T.A		YES	NIL	12	1143	
68	70593	SAMUEL AKUAKU	M	05-08-68	CHIEF G		YES	NIL	14	1143	
69	59828	EVANS ABOAGYE	M	25-0571	SUP. H.G		YES	NIL	13	1143	
70	12933	EMMANUEL DJANIE	M	17-11-74	SUP. H.G		YES	NIL	10	1143	
71	61317	MARTIN BINEY	M	06-01-79	CHIEF G		YES	NIL	14	1143	
72	88075	CHRITOPHA KUMI	M	01-01-70	SUPV.T/M		YES	NIL	10	1143	
73	62108	KWASI BOATENG	M	24-04-67	SUP. H.G		YES	NIL	13	1143	
74	620634	ELIAS SIABE	M	04-05-63	CONSERV.		YES	NIL	8	1143	
75	70858	PETER TETTEH	M	08-04-73	SUP.T/M		YES	NIL	8	1143	
76	28929	WISDOM AKPALU	M	28-08-75	SUP.T/M		YES	NIL	14	1143	
77	58907	STEPHEN OSAE	M	16-04-57	TRADESMAN		YES	NIL	12	1143	
78	55654	MICHAEL ODOI	M	25-11-59	S.L.D		YES	NIL	27	1143	
79	38755	AKWEI ALLOTEY	M	26-12-60	S.T.A		YES	NIL	28	1143	
80	121092	GRACE DWAMENA	F	21-05-58	P.T.A		YES	NIL	12	1143	
81	68980	MICHAEL SULEMANA	M	05-12-64	CHIEF G		YES	NIL	8	1143	
82	603357	DANIEL DWAMENA	M	06-01-86	SUP. H.G		YES	NIL	8	1143	

83	603347	RICHARD OTENG DARKO	M	06-03-57	SUP. H.G		YES	NIL	8	1143	
84	119605	JOSEPH LARTEY	M	05-12-63	SUP. H.G		YES	NIL	12	1143	
85	62210	WILLIAM MARTEY F.	M	27-07-64	SUP. H.G		YES	NIL	14	1143	
86	68983	ABIDU ABIBU	M	19-08-53	PROPAGATOR		YES	NIL	11	1143	
87	73156	PROSPER ANKU EMMANUEL	M	01-07-74	P.T.A		YES	NIL	12	1143	
88	69237	DANIEL POBEE	M	15-07-65	CHIEF G		YES	NIL	14	1143	
89	54284	PATIENCE DONKOR	F	02-10-57	P.T.A		YES	NIL	38	1143	
90	71529	GODWIN AYEH	M	05-08-75	CHIEF G		YES	NIL	12	1143	
91	71541	ISSAKA KUSSASI	M	20-11-57	CHIEF G		YES	NIL	14	1143	
92	62123	MINA MENSAH	M	04-04-76	SUP. H.G		YES	NIL	13	1143	
93	612581	LITICIA LARTEY	M	16-12-66	SUP. H.G		YES	NIL	8	1143	
94	71529	SAMUEL LARTEY	M	11-02-64	SUP. H.G		YES	NIL	8	1143	
95	88087	DANIEL NOI	M	13-07-58	SUP. H.G		YES	NIL	10	1143	
96	129303	DAVID DJANIE	M	17-11-74	SUP. H.G		YES	NIL	10	1143	
97	33763	SARA ADDY	F	05-01-59	S.T.A		YES	NIL	-	1143	
98	79194	CLEMENT NYAVOR	M	25-12-57	P.T.A		YES	NIL	35	1143	
99	101208	GODFRED EBEGBARE	M	01-11-78	CHIEF G		YES	NIL	11	1143	
100	116961	JAMES OWUSU	M	21-11-64	S.T.A		YES	NIL	30	1143	

101	72927	EMMANUEL ODOE A.	M	15-08-68	MECHANIC I		YES	NIL	15		
102	72971	KOFI LAWRENCE DANSU	M	01-11-57	FOREMAN		YES	NIL	15		
103	58913	EMMANUEL OFORI	M	01-10-65	DRIVER I		YES	NIL	12		
104	46470	KOFI MICHAEL AJOLAH	M	29-01-58	DRIVER H. D		YES	NIL	15		
105	71544	MOSES TWUMASI	M	01-11-57	FOREMAN		YES	NIL	15		
106	128946	AKANBODI IPO STEPHEN	M	11-07-77	SUP.H.G		YES	NIL	10		
107	612297	EUGENE EDEN SOSOO	M	04-05-69	SECURITY G		YES	NIL	8		
108	612446	JACOB KWAGYIRE A.	M	01-07-68	SECURITY G		YES	NIL	8		
109	612289	JERRY NARTEY	M	01-04-72	SECURITY G		YES	NIL	8		
110	612068	ABUGRI MUMUNI	M	07-01-64	SECURITY G		YES	NIL	8		
111	612178	PROSPER K. DOGBEY	M	04-05-66	SECURITY G		YES	NIL	8		
112	709245	DANIEL KOFI ESSEL	M	04-03-68	SECURITY G		YES	NIL	6		
113	128946	FRANCIS ADUKO	M	20-04-78	SECURITY G		YES	NIL	6		
114	709244	SAMUEL NUNOO	M	12-12-74	SECURITY G		YES	NIL	6		
115	709259	JOSEPH MOHAMMED ADAMS	M	14-05-68	SECURITY G		YES	NIL	6		
116	709242	DARKO SAMUEL	M		SECURITY G		YES	NIL	6		
117	709257	PATRICK BAFFOUR KYEI	M	16-03-62	SECURITY G		YES	NIL	6		
118	709254	WISDOM YAW AMEGLO	M	29-01-71	SECURITY G		YES	NIL	6		

119	709252	SULLEY ABU	M	20-05-74	SECURITY G		YES	NIL	6		
120	709252	KWEKU ACQUAH	M	15-04-70	SECURITY G		YES	NIL	6		
121	709251	DANIEL AMOO	M	01-07-76	SECURITY G		YES	NIL	6		
122	16429	ALHASSAN LABARAN	M	03-11-68	SECURITY G		YES	NIL	6		
123	716429	YAKUBU HARUNA JENE	M	01-07-72	SECURITY G		YES	NIL	6		
124	126399	CHARLES OKINE	M	06-06-62	P.L.D		YES	NIL	31		
125	732834	DANIS TWUMASI	M	15-11-81	A.L.D II		YES	NIL	5		
126	728286	ABDULAI KASSIM	M	10-10-80	A.L.D II		YES	NIL	5		
127	728305	MARTISON ASOMANING	M	14-09-76	A.L.D II		YES	NIL	5		
128	728296	AZIZ NANTOGMA	M	28-03-81	A.L.D II		YES	NIL	5		
129	728276	EMELIA AKOTOWA	F	27-05-79	GARDENER		YES	NIL	5		
130	728269	ELFREDA OWOO	F	24-02-73	GARDENER		YES	NIL	5		
131	732837	HARUNA LABRAN	M	08-08-77	GARDENER		YES	NIL	5		
132	728761	JAMES ASANTE	M	14-10-77	GARDENER		YES	NIL	5		
133	732839	JOSEPH ABAS	M	01-07-77	GARDENER		YES	NIL	5		
134	728309	PROSPER ANYOMI	M	29-03-83	T.A		YES	NIL	5		
135	732832	GLADYS QUARHIE	F	14-10-76	GARDENER		YES	NIL	5		
136	732921	PATIENCE BOATENG	F	27-02-81	GARDENER		YES	NIL	5		

137	732916	ADELAIDE BOATEH	F	25-11-79	S.T.A		YES	NIL	5		
138	728314	MARY ODEI	F	18-03-69	GARDENER		YES	NIL	5		
139	732852	PATIENCE DAPAAH	F	01-07-80	GARDENER		YES	NIL	5		
140	722843	MAGRARET AFI TOM	F	15-01-81	GARDENER		YES	NIL	5		
141	732908	DAHANATU SEIDU	F	01-07-79	GARDENER		YES	NIL	5		
142	728322	KENNETH AHINFUL	M	02-04-78	GARDENER		YES	NIL	5		
143	728301	ELORM ARKU	M	13-05-81	A.L.D II		YES	NIL	5		
144	728314	MARGARET ODEI	F	18-03-69	GARDENER		YES	NIL	5		
145	767373	MEDJIDA WASHIW	M	25-07-82	A.L.D II		YES	NIL	4		
146	772456	EVANS K. AMISSAH	M	21-08-82	A.L.D II		YES	NIL	4		
147	767365	GLOVER EDEM	M	24-10-67	A.L.D II		YES	NIL	4		
148	769617	BAKA KOBINA S.	M	23-09-79	A.L.D II		YES	NIL	4		
149	769634	VINCENT KWAMIGAH	M	09-10-79	A.L.D II		YES	NIL	4		
150	772662	ADONNDAH HENRY	M	27-05-83	A.L.D II		YES	NIL	4		
151	767333	SANI AMMATA	F	26-06-84	STERNO.II		YES	NIL	4		
152	772476	OSMAN ADIZA	F	14-08-86	STERNO.II		YES	NIL	4		
153	769599	LOVING SAMUEL ACQUAYE	M	02-08-70	A.L.D II		YES	NIL	4		
154	772490	ALBERTA SMITH	F	12-09-82	EXECU. O		YES	NIL	4		

155	767381	ESTHER SAFOAH	F	05-01-81	GARDENER		YES	NIL	4		
156	770087	COMFORT AGYIRB TANDOH	F	11-05-85	EXECU. O		YES	NIL	4		
157	772634	EMMANUEL AGBEBIAMU	M	14-01-74	A.L.D II		YES	NIL	4		
158	767606	JUSTICE AZAMETI	M	09-10-74	A.L.D II		YES	NIL	4		
159	772592	BERNICE ASANTEWAA	F	04-06-72	GARDENER		YES	NIL	4		
160	767353	YAKUBU AL-HASSAN	M	07-10-89	A.L.D II		YES	NIL	4		
161	767592	ISSAH BOAMMIA	M		GARDENER		YES	NIL	4		
162	767381	MEDJIDA HAADI	M	03-10-86	A.L.D.II		YES	NIL	4		
163	62084	ANIKU PROSPER K.	M	01-07-74	SUP.H.G		YES	NIL	13		
164	732828	HENAKU PATRICK	M	27-02-79	GARDENER		YES	NIL	-		
165	61818	SOWAH BERNARD	M	27-06-76	A.L.D.I		YES	NIL	13		

STAFF LIST ABURI BOTANIC GARDENS

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE/UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.
1	27992	ASAMOAH COMFORT	F	14/02/66	C.T.A.		YES	NIL	31	0202
2	6401	ASARE ROSE	F	08/08/65	-do-		YES	NIL	31	0202
3	6376	KWAFO MARY	F	28/02/54	-do-		YES	NIL	31	0202
4	7190	ANSAH FRANCIS	M	02/12/55	-do-		YES	NIL	31	0202
5	27863	AMPEM EDWARD	M	26/11/59	-do-		YES	NIL	31	0202
6	27832	KROW LETICIA	F	08/06/64	-do-		YES	NIL	31	0202
7	6829	ANKAMAH MARY	F	09/08/58	-do-		YES	NIL	31	0202
10	123230	BAAH SAMUEL	M	11/06/62	-do-		YES	NIL	31	0202
11	11282	YEBOAH ERNESTINA	F	08/10/59	-do-		YES	NIL	31	0202
12	27814	OKYERE AGNES	F	16/02/56	-do-		YES	NIL	31	0202
13	11191	KWAFOA MARGARET	F	03/04/63	-do-		YES	NIL	31	0202
14	10890	TETTEH KWAO	M	26/03/64	-do-		YES	NIL	31	0202
15	24702	ANSAH CHRISTIANA	F	25/09/60	-do-		YES	NIL	31	0202
16	41174	MASSANG RAPHAEL A.	M	24/10/53	C.L.D.		YES	NIL	34	0202

18	24199	ASARE NELSON	M	13/10/63	-do-		YES	NIL	31	0202
19	24145	ODEI PATRICK	M	10/03/64	-do-		YES	NIL	31	0202
20	24136	BEDIAKO PAUL	M	05/09/57	P.T.A.		YES	NIL	31	0202
21	24000	OSAE JANET	F	22/03/54	C.T.A.		YES	NIL	31	0202
23	36912	FREMPONG SAMUEL	M	01/07/63	S.T.A.		YES	NIL	28	0202
24	36677	APPEADU ROBERT	M	15/03/53	P.T.A.		YES	NIL	28	0202
26	36642	OPPONG EBENEZER	M	06/01/65	P.T.A.		YES	NIL	28	0202
27	36614	OPARE MARGARET	F	25/11/53	-do-		YES	NIL	28	0202
28	36596	DJANWAH ELIZABETH	F	23/10/57	-do-		YES	NIL	28	0202
29	36542	BOATENG CHRISTIANA	F	30/06/61	-do-		YES	NIL	28	0202
30	36533	TURKSON EDWARD	M	05/03/67	-do-		YES	NIL	28	0202
31	36524	OBENG MANU	M	04/02/64	-do-		YES	NIL	28	0202
32	52535	OKYERE JULIANA	F	06/02/59	-do-		YES	NIL	28	0202
33	36487	OKYEREWAH FLORENCE	F	16/02/62	-do-		YES	NIL	28	0202
34	52528	AFARI ELLEN	M	25/09/59	-do-		YES	NIL	28	0202
35	36470	AYI KWAKU	M	13/06/57	-do-		YES	NIL	28	0202
36	36586	MENSAH VICTOR	M	03/08/55	P.T.A.		YES	NIL	34	0202
37	111195	ADDO EMMA	M	27/05/60	P.T.A.		YES	NIL	33	0202

38	35057	NTOW ELIZABETH	F	03/03/53	C.T.A		YES	NIL	34	0202
39	54844	ASINOR MARTIN	F	11/11/54	-do-		YES	NIL	33	0202
40	48053	KROW ROSINA	F	02/04/54	-do-		YES	NIL	43	0202
41	47877	ISAAKU MAMPRUSI	M	26/05/53	-do-		YES	NIL	41	0202
42	47853	ABOAGYE DANKWA ALICE	F	23/09/53	-do-		YES	NIL	41	0202
43	32921	AKOTUA KWAKU	M	03/04/53	-do-		YES	NIL	35	0202
44	35419	PEPRAH EVELYN	F	19/11/55	C.T.A.		YES	NIL	38	0202
45	73357	ASAMOAH MAXWELL	M	06/08/55	-do-		YES	NIL	37	0202
46	66981	PREMPEH ALBERT	M	29/09/59	S.L.D		YES	NIL	20	0202
47	108582	SAKYI EBENEZER	M	22/05/60	C.T.A.		YES	NIL	31	0202
48	75939	AMAGBLETOR ANTOINETTE	F	12/02/75	L. D.		YES	NIL	15	0202
49	66194	OBUOBI ERIC	M	26/09/80	E.G.1		YES	NIL	13	0202
50	60538	ANAFO KOLENGA KOFI	M	01/07/61	S.S.G.		YES	NIL	13	0202
51	66189	AWUKU-DJAN MABEL	F	16/05/65	C.T.A.		YES	NIL	13	0202
52	66184	OKOMENG DERRICK SAPANI	M	13/03/76	P.T.A.		YES	NIL	13	0202
53	65473	OKOBEA MABEL	F	11/01/72	-do-		YES	NIL	13	0202
54	65460	KISSIEDU SAMUEL	M	16/11/80	S.T.A.		YES	NIL	13	0202
55	64092	TEYE APPIAKAI DAVID	M	23/12/70	S.S.G.		YES	NIL	13	0202

56	64685	ADJEI STEPHEN	M	07/07/63	-do-		YES	NIL	13	0202
57	64079	ADDO DANIEL	M	30/03/73	-do-		YES	NIL	13	0202
58	64074	AKONOR EMMANUEL	M	15/05/78	-do-		YES	NIL	13	0202
59	60199	OFORI CYNTHIA	F	18/07/76	P.T.A.		YES	NIL	13	0202
60	62340	MACKHANSEN MURIEL	F	31/05/78	S.C.O.		YES	NIL	13	0202
61	56495	ADJEI PHILOMINA	F	23/12/78	Ls. D.		YES	NIL	12	0202
62	43434	ASIEDU GEORGINA	F	14/08/66	S.T.A.		YES	NIL	12	0202
63	134502	AZUNDOW JOSHUA	M	01/07/74	T.A.		YES	NIL	10	0202
64	134487	MENSAH ADZOGBO DANIEL	M	10/01/67	S.S.G.		YES	NIL	10	0202
65	511437	ARCHER ROLLAND KOTey	M	19/10/67	-do-		YES	NIL	9	0202
66	511443	ASOANDEK CUDJOE DAVID	M	09/12/70	-do-		YES	NIL	9	0202
67	603259	FRANK VANLARE	M	28/02/80	P.S.K.		YES	NIL	8	0202
68	611622	ANTWI STEPHEN	M	01/06/79	A.L.D.		YES	NIL	8	0202
69	611634	ADIINKAME AGYARE D.	M	02/09/79	-do-		YES	NIL	8	0202
70	611628	OSAE DANIEL	M	14/03/63	S.H.G.		YES	NIL	8	0202
71	611643	AMOAKO EMMANUEL	M	01/03/74	C.G.II		YES	NIL	8	0202
72	660230	AWUNI GODFRED	M	23/03/71	S.G.		YES	NIL	7	0202
73	59629	APARIM JOHN	M	15/05/72	-do-		YES	NIL	7	0202

74	660235	OTIMAH MABEL	F	15/03/75	S.H.G.		YES	NIL	7	0202
75	660222	AKONOR VERONICA	F	08/03/74	Gardener		YES	NIL	7	0202
76		NKANSAH JANET	F	13/08/73	Gardener		YES	NIL	5	0202
77		GLADYS ABENA BODI	F	04/09/85	S.O.		YES	NIL	4	0202
78	52542	MENSAH ANDREWS	M	20/05/56	P.T.A.		YES	NIL	28	0202
79	36558	ODEI STELLA	F	31/07/68	P.T.A		YES	NIL	28	0202
80	36550	ADDO AGYEMAN	M	11/05/56	P.T.A.		YES	NIL	28	0202
81	54858	OSAE REBECCA	F	07/03/56	C.T.A.		YES	NIL	33	0202

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-EASTERN REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTOR ATE/UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATE D LEAVE	NO.OF <u>YRS.@CURRENT</u> DEPARTMENT	PAYROLL NO.	REMARKS
1	16420	JULIUS F.APPIAH	M	19-04-65	S.L.D		YES	NIL	24	034	
2	112709	VERONICA TAKYI	F	02-04-54	S.A.O		YES	NIL	37	034	
3	44847	DORA BOSOPEM	F	04-01-59	S.T.A		YES	NIL	33	034	
4	62023	DORIS OUT ANSAH	F	15-06-57	T.A		YES	NIL	13	034	

5	701126	CLEMENT AMUZU	M	03-09-80	A.L.D.I		YES	NIL	7	034	
6	48865	ELIZABETH O.SAFOAH	F	15-03-58	C.T.A		YES	NIL	32	034	
7	34022	OKYERE JOSHUA	M	13-02-58	M.CRATF		YES	NIL	16	034	
8	37007	OMAN DAVID	M	01-07-56	A.C.T.A		YES	NIL	38	034	
9	123329	BOAGYE DANKWA D.	M	01-06-62	P.T.A		YES	NIL	31	034	
10	105019	AGYAPONG AGARTHA P.	F	09-08-69	P.T.A		YES	NIL	29	034	
11	112269	KWADADE JULIANA	F	02-02-65	P.T.A		YES	NIL	31	034	
12	123259	OBERKO CECILIA	F	01-06-62	P.T.A		YES	NIL	31	034	
13	76217	SIAKA ESTHER	F	10-12-58	P.T.A		YES	NIL	34	034	
14	123277	ONOMAH MARY	F	04-02-60	P.T.A		YES	NIL	34	034	
15	123252	OBENG REBECCA	F	31-03-55	P.T.A		YES	NIL	34	034	
16	102053	APPIAH DORA	F	14-03-62	P.T.A		YES	NIL	34	034	
17	43268	ADOMAKO MARY	F	05-06-65	P.T.A		YES	NIL	26	034	
18	43346	SIAKA ISSAC	M	24-11-65	P.T.A		YES	NIL	27	034	
19	74429	ADBEA CHRISTIANA	F	23-05-55	P.T.A		YES	NIL	34	034	
20	34101	ANIAGYEI JOSEPH	M	09-08-60	P.T.A		YES	NIL	32	034	
21	124645	ODEI COMFORT	F	11-03-55	P.T.A		YES	NIL	32	034	

22	528553	DONKOR JOHN	M	11-10-63	P.T.A		YES	NIL	31	034	
23	122381	AMPONSAH ABENA	F	20-07-55	P.T.A		YES	NIL	31	034	
24	43285	AMO TOA EDWARD	M	22-10-67	P.T.A		YES	NIL	27	034	
25	26392	OWARE AGYAPONG F.	M	01-09-63	S.T.A		YES	NIL	31	034	
26	123393	SARPONG KOFI	M	01-06-63	S.T.A		YES	NIL	31	034	
27	123270	BOAHEN REGINA	F	01-06-54	S.T.A		YES	NIL	31	034	
28	43315	TETTEH K.SAMUEL	M	24-04-62	S.T.A		YES	NIL	27	034	
29	43306	MENSAH NELSON	M	05-04-58	S.T.A		YES	NIL	27	034	
30	110232	ADU K.WILLIAM	M	21-05-60	S.T.A		YES	NIL	27	034	
31	43373	AGYAPONG KWAME	M	02-10-54	S.T.A		YES	NIL	27	034	
32	43296	NARTEY SAMUEL	M	01-06-62	S.T.A		YES	NIL	27	034	
33	110222	OPARE PATIENCE	F	02-01-63	S.T.A		YES	NIL	27	034	
34	43252	OFORI ELIZABETH	F	08-07-58	S.T.A		YES	NIL	27	034	
35	43351	SIACA NOAH	M	24-11-65	S.T.A		YES	NIL	27	034	
36	113271	OFORI EDWARD	M	01-03-61	S.T.A		YES	NIL	27	034	
37	46447	MENSAH DOUGLAS	M	01-07-58	T.A		YES	NIL	13	034	

38	62018	DANSO ELIJAH	M	25-08-59	T.A		YES	NIL	13	034	
39	113285	BRAIMAH IDDRISU	M	01-06-56	P.S.AI		YES	NIL	27	034	
40	59822	AZUMA AYAMBA	M	02-07-66	S.H.G		YES	NIL	13	034	
41	701166	AKLAMANU BERTHA	F	06-03-83	S.H.G		YES	NIL	7	034	
42	701184	ADOBEA REGINA	F	15-02-78	S.H.G		YES	NIL	7	034	
43	717434	AWUAH ALFRED	M	08-07-72	S.H.G		YES	NIL	5	034	
44	718785	ABUGIRI MARY	F	24-03-77	S.H.G		YES	NIL	5	034	
45	52980	ABLOR JONATHAN	M	14-05-53	C.T.A		YES	NIL	44	034	
46	25360	ELLEN DUODU	F	15-11-62	A.C.T.A		YES	NIL	33	034	
47	24592	AMPOFO K.SAMUEL	M	24-09-54	A.C.T.A		YES	NIL	33	034	
48	74432	YEBOAH SUSANA	F	24-07-61	A.C.T.A		YES	NIL	34	034	
49	732389	OWARE MICHAEL	M	06-02-54	P.T.A		YES	NIL	33	034	
50	67623	AMOAKOA MERCY	F	11-01-67	S.T.A		YES	NIL	33	034	
51	110246	OWUSU ALEX	M	02-02-62	S.T.A		YES	NIL	27	034	
52	116493	ACHITO PATIENCE	F	04-07-62	S.T.A		YES	NIL	28	034	
53	43399	ASANTE MAXWEL	M	11-03-63	T.A		YES	NIL	28	034	

54	-	ANIM PAUL B.	M	16-11-58	A.L.D.II		YES	NIL	44	034	
55	36904	MENSAH JAMES	M	15-07-60	P.T.A		YES	NIL	31	034	
56	123355	BROBBEY DANIEL	M	08-03-58	P.T.A		YES	NIL	33	034	
57	122472	AUGESTINA SAKWA	F	25-08-54	P.T.A		YES	NIL	38	034	
58	53760	OSAE REBECCA	F	01-07-55	P.T.A		YES	NIL	33	034	
59	53930	KPEMLI HELLEN	F	18-12-53	P.T.A		YES	NIL	35	034	
60	53923	AGYIRI SOPHIA	F	17-05-57	P.T.A		YES	NIL	41	034	
61	30526	OFFEI JOSEPH	M	17-04-52	A.C.T.A		YES	NIL	33	034	
62	53731	SERWAH FELICIA	F	10-05-51	A.C.T.A		YES	NIL	8	034	
63	611622	ANTWI STEPHEN	M	01-06-79	A.L.D.II		YES	NIL	31	034	
64	33695	GAWU JACOB	M	10-04-56	P.T.A		YES	NIL	31	034	
65	33723	GAWU EDWARD	M	12-08-62	P.T.A		YES	NIL	30	034	
66	33918	TORGBOR EMMANUEL	M	22-05-57	P.T.A		YES	NIL	35	034	
67	718787	OBENG NAOMI	F	01-05-76	S.H.G		YES	NIL	18	034	
68	104772	OBIRI KOW ANTHONY	M	10-08-69	A.L.D.I		YES	NIL	41	034	
69	61268	MARTY NATHAN	M	06-03-54	A.C.T.A		YES	NIL	29	034	

70	52160	OKOH KWADWO	M	01-01-69	P.T.A		YES	NIL	-	034	
71	112836	APPIAH ANTHONY	M	26-03-56	P.T.A		YES	NIL	13	034	
72	62043	AWUDU BAWIRI	M	23-11-78	T.A		YES	NIL	4	034	
73	763724	ANIM AIKINS	M	24-07-77	S.H.G		YES	NIL	4	034	
74	763722	OBENG BOATENG	M	27-08-76	S.H.G		YES	NIL	30	034	
75	116858	ADJEPONG GRACE	F	20-09-54	L.D		YES	NIL	27	034	
76	69150	WAVO ERNEST	M	01-06-60	S.T.A		YES	NIL	5	034	
77	718795	ADU KWABENA	M	05-07-77	S.H.G		YES	NIL	4	034	
78	763726	BANAMAN FAUSTINA	F	30-05-70	S.H.G		YES	NIL	30	034	
79	701138	DENTAA A.CHRISTIANA	F	08-06-82	A.L.D.II		YES	NIL	6	034	
80	33754	AMOATENG W.SETH	M	07-08-53	A.C.T.A		YES	NIL	31	034	
81	717432	AGYAPONG YAW	M	04-05-72	S.H.G		YES	NIL	5	034	
82	717430	GVAMFI CHRISTIAN	M	23-08-73	S.H.G		YES	NIL	5	034	
83	763721	ADU DARKO MARBEL	M	22-06-85	S.H.G		YES	NIL	4	034	
84	29207	OKYERE ADDAI GEORGE	M	01-09-57	A.C.T.A		YES	NIL	27	034	
85	701234	DUODU KOFI	M		S.H.G		YES	NIL	6	034	
86	701217	ANTIRI KWAME	M	11-11-68	S.H.G		YES	NIL	6	034	

87	701196	AHIABU EMMANUEL	M	13-06-83	A.L.D.II		YES	NIL	6	034	
88	62033	OFOFU FORSTER	M	04-11-70	T.A		YES	NIL	13	034	
89	116766	DANKWA FREDRICK	M	04-08-64	P.T.A		YES	NIL	31	034	
90	62038	AHIAKPOR ABRAHAM	M	12-12-77	T.A		YES	NIL	13	034	
91	763720	AKOTO DARLINGTON	M	29-12-83	S.H.G		YES	NIL	4	034	
92	62028	OBIRI ISSAC	M	01-10-65	T.A		YES	NIL	13	034	
93	61773	GAMOR CHRISTIAN	M	06-03-79	T.A		YES	NIL	13	034	
94	177584	OWIREDU EDWARD	M	07-09-52	P.T.A		YES	NIL	39	034	
95	93660	ADDAI FRANCIS	M	10-03-53	P.T.A		YES	NIL	33	034	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS- VOLTA REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE/UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	78668	TEDEKU COMFORT	F	29-06-55	C. T. A		YES	NIL	40	0504	

2	008782	KPORDZRO FELICIA	F	31-05-54	C. T. A		YES	NIL	36	0504	
3	76745	SITOR EMMANUEL	M	06-10-62	C. T. A		YES	NIL	35	0504	
4	128219	AHIAKE GODWIN	M	14-06-62	P. T. A		YES	NIL	32	0504	
5	41123	FUDZI COMFORT	F	17-09-54	P. T. A		YES	NIL	36	0504	
6	66968	BUAKA ENYONAM	F	01-05-60	P. T. A		YES	NIL	36	0504	
7	140718	GATI REBBECA	F	03-11-64	S. T. A		YES	NIL	12	0504	
8	68280	SITOR VICTOR	M	06-11-74	S. T. A		YES	NIL	13	0504	
9	140653	DADZOE SYLVANUS	M	21-03-79	S. T. A		YES	NIL	13	0504	
10	119295	DOGBATSE SENYO	M	06-06-71	S. T. A		YES	NIL	13	0504	
11	140583	MICHAEL DZEBLE	M	02-03-74	S. T. A		YES	NIL	13	0504	
12	60783	AKROBO IRENE YAWA	F	06-03-74	S. T. A		YES	NIL	14	0504	
13	076087	ATTAMIAH MARY	F	15-06-61	A. L. D. I		YES	NIL	34	0504	
14	084568	ANKUGA JOSEPH	M	11-01-56	A. L. D. II		YES	NIL	36	0504	
15	076748	AFU CAROLINE	F	29-04-57	P. T. A		YES	NIL	35	0504	
16	621687	AVORTRI VICTORIA	F	15-04-57	P. T. A		YES	NIL	9	0504	
17	565255	DZODZOE KWABENA	M	29-12-81	T. A		YES	NIL	9	0504	
18	533107	KWAKUDUA ELIZABETH	F	15-03-70	T. A		YES	NIL	9	0504	
19	533096	AWUMEY MICHAEL	M	29-09-82	T. A		YES	NIL	9	0504	

20	533104	KADZA JOSEPH	M	15-09-69	T. A		YES	NIL	14	0504	
21	69181	MOHAMMED BUAKARI	M	20-12-60	NIGHT W		YES	NIL	5	0504	
22	718140	ISAAC K. ANKUGAH	M	26-12-89	SUP. H. G		YES	NIL	5	0504	
23	718136	CYNTHIA BALAME	F	20-08-79	SUP. H. G		YES	NIL	5	0504	
24	718145	FASAA CYPRIAN	M	27-05-62	SUP. H. G		YES	NIL	5	0504	
25	78663	AMEHAME PROSPER	M	01-06-53	P. T. A		YES	NIL	40	0504	
26	41857	EGLEY JUDITH	F	16-08-56	A. CH. T. A		YES	NIL	40	0504	
27	30301	AQBGEKO FLORENCE	F	01-04-55	A. CH. T. A		YES	NIL	40	0504	

28	85080	HEHEMEKPE BENSON	M	06-10-79	SEN. T. A		YES	NIL	14	0504	
29	78658	AMETEFE WILSON	M	03-06-54	A. L. D. II		YES	NIL	9	0504	
30	69232	AGYEMANG ESTHER	F	01-02-57	A. L. D. II		YES	NIL	36	0504	
31	78657	MOTESU MABEL	F	01-04-52	A. L. D. II		YES	NIL	37	0504	
32	140627	ASEMPAPAH PAUL	M	01-08-70	SEN. T. A		YES	NIL	13	0504	
33	58878	TONDI MOHAMMED	M	06-06-83	SEN. T. A		YES	NIL	13	0504	
34	70195	BARIMAH SAMUEL	M	19-03-52	P. L. D		YES	NIL	36	0504	
35	140601	WORLA NKASIA	M	06-11-64	SEN.T. A		YES	NIL	13	0504	
36	703984	MISSADZI FELICIA	F	06-12-79	S. TYPIST		YES	NIL	6	0504	

37	740237	MABEL MENSAH	F	03-08-69	TYPIST		YES	NIL	5	0504	
38	688697	AMEDOR PEACE	F	11-10-74	SUP. H. G		YES	NIL	-	0504	
39	6887189	SOGBEY CELESTINE	F	21-08-75	SUP. H. G		YES	NIL	6	0504	
40	703978	ATI HENRY	M	03-12-77	SUP. H. G		YES	NIL	6	0504	
41	703986	AGBEMENU MARGARET	F	18-08-75	SUP. H. G		YES	NIL	6	0504	
42	703977	ARCHER DANIEL	M	01-04-86	SUP. H. G		YES	NIL	6	0504	
43	703977	AGBLEZE MARTIN	M	24-08-70	SUP. H. G		YES	NIL	6	0504	
44	718155	JOSEPH OBERKO	M	06-11-83	SUP. H. G		YES	NIL	5	0504	
45	718150	ELIZABETH AGBETSISE	F	24-04-71	SUP. H. G		YES	NIL	6	0504	
46	688705	ADORBOR HARRISON	M	29-01-55	NIGHT W		YES	NIL	5	0504	
47	740341	JULIANA JISAH	F	12-11-68	GARDENER		YES	NIL	5	0504	
48	740326	OKO MABEL	F	25-02-68	GARDENER		YES	NIL	5	0504	
49	740751	BONSU ISAAC	M	13-08-89	GARDENER		YES	NIL	5	0504	
50	740339	SOGBEY ESENAM	F	07-06-66	GARDENER		YES	NIL	5	0504	
51	740337	AWATOFO LIVINGSTONE	M	11-11-70	GARDENER		YES	NIL	5	0504	
52	740488	ALEXANDER AGYAPONG	M	02-01-74	GARDENER		YES	NIL	5	0504	
53	740333	DELETSU ESENAM	F	28-02-86	GARDENER		YES	NIL	5	0504	
54	078682	KPEKPENA FRANCIS	M	04-01-68	A.L.D		YES	NIL	40	0504	

55	688725	GAKPLEAZI EDWARD AMUZU	M	01-07-74	SUP.H.G		YES	NIL	6	0504	
56	146739	KAMFRA CHRISTINE	F	03-03-55	P.T.A		YES	NIL	33	0504	
57	67784	GBANAGLO CHRISTIAN	M	07-04-64	SEN.T.A		YES	NIL	14	0504	
58	688709	BARIMAH ROBERT YAW	M	04-09-75	SUPV.H. G		YES	NIL	6	0504	
59	688711	MAWULI SOGBEY	M	22-02-82	SUPV.H. G		YES	NIL	6	0504	
60	718160	MICHAEL K.MENSAH	M	21-09-70	SUPV.H. G		YES	NIL	6	0504	
61	793081	GBEMU ISSAC KWADZO	M	05-08-74	SUPV.H. G		YES	NIL	6	0504	
62	718158	LOUIS KUKUBOR	M	12-04-82	SUPV.H. G		YES	NIL	-	0504	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-ASHANTI REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE/ UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	769468	JENNIFER AMOAH A.	F	04-09-85	A.L.D.II		YES	NIL	4	0613	
3	113084	FRANK APPIAH	M	08-09-66	C.T.A		YES	NIL	39	0613	
4	68795	EMMANUEL ABOAGYE	M	12-12-59	C.T.A		YES	NIL	39	0613	
5	29157	GEORGE DOODERY	M	15-06-56	C.T.A		YES	NIL	29	0613	
6	5004	PETER TAWIAH	M	23-02-59	C.T.A		YES	NIL	31	0613	
7	74198	LINA POKU	F	06-03-55	C.T.A		YES	NIL	40	0613	

8	39190	FLORENCE OWUSU YEBOAH	F	14-07-60	C.T.A		YES	NIL	32	0613	
9	56413	GIFTY AKUAMOAH	F	22-06-61	C.T.A		YES	NIL	31	0613	
10	109709	VICTORIA ANANE	F	15-06-58	C.T.A		YES	NIL	38	0613	
11	27827	THERESA FOFIE	F	10-02-61	A.C.T.A		YES	NIL	37	0613	
12	50067	AFUA BIRAGO	F	04-05-67	A.C.T.A		YES	NIL	31	0613	
13	40739	SANDRA OFOSU	F	01-07-60	A.C.T.A		YES	NIL	32	0613	
14	39309	CECILIA FRIMPOG	F	10-02-64	A.C.T.A		YES	NIL	29	0613	
15	769496	GILBERT ADINGAYA A.	M	27-05-57	A.L.D.II		YES	NIL	4	0613	
16	29178	PAUL B.ANIM	M	09-08-59	P.T.A		YES	NIL	29	0613	
17	24646	DANIEL ASARE	M	26-01-60	P.T.A		YES	NIL	29	0613	
18	769484	ISAAC OWUSU	M	05-09-68	GARDENER		YES	NIL	4	0613	
19	38764	KOFI AMANKWAH	M	05-05-53	P.T.A		YES	NIL	34	0613	
20	71539	ATAA DARKOAH	M	10-02-57	P.T.A		YES	NIL	35	0613	
21	13588	MATHEW NSIAH	M	05-03-69	S.T.A		YES	NIL	12	0613	
22	13569	KWASI AMAKYE	M	30-07-72	S.T.A		YES	NIL	12	0613	
23	140085	MATILDA NKRUMAH	F	19-06-77	S.T.A		YES	NIL	12	0613	
24	58847	SULEMANA ZAKARI	M	05-09-67	S.T.A		YES	NIL	12	0613	
25	43158	CHRISTIANA YENDENDEM	M	06-03-73	S.T.A		YES	NIL	12	0613	

26	28450	RAZARK ZAKARI	M	07-08-77	S.T.A		YES	NIL	12	0613	
27	607724	PETER AGYEI	M	08-09-72	S.T.A		YES	NIL	8	0613	
28	607738	RICHARD PIIKUO	M	16-09-79	S.T.A		YES	NIL	8	0613	
29	612491	VIDA ARTHUR	F	01-03-84	S.T.A		YES	NIL	8	0613	
30	13550	MAMAH ISSAKA	M	06-06-57	S.T.A		YES	NIL	12	0613	
31	607783	MAMADU YAHAYA	M	28-08-66	S.T.A		YES	NIL	8	0613	
32	607783	SAMUEL OWUSU BEKOE	M	14-04-80	GARDENER		YES	NIL	5	0613	
33	718798	ERNEST KOFI AMEYAW	M	05-05-83	GARDENER		YES	NIL	5	0613	
34	729562	ABENA APPIAH	F	05-05-74	GARDENER		YES	NIL	5	0613	
35	718791	SALISU ADAM	M	30-05-81	GARDENER		YES	NIL	5	0613	
36	70600	THEOPHILUS AMPONSAH	M	26-08-62	PRIN.L.D		YES	NIL	28	0613	
37	104790	NKANSAH KYIRE	M	04-07-66	SEN.L.D		YES	NIL	18	0613	
38	115869	JOHN OBENG	M	23-05-57	C.T.A		YES	NIL	32	0613	
39	68768	BRIDGET POKU	F	07-11-56	C.T.A		YES	NIL	33	0613	
40	49547	AUGUSTINA NIMO	F	20-03-66	C.T.A		YES	NIL	32	0613	
41	29224	EMMANUEL BOAGYE	M	04-12-59	C.T.A		YES	NIL	31	0613	
42	50043	SAMUEL KWAME AGYARE	M	25-01-64	A.C.T.A		YES	NIL	29	0613	
43	49948	SAMUEL TWUMASI A.	M	22-11-53	A.C.T.A		YES	NIL	32	0613	

44	50107	CATHERINA BOATENG	F	22-10-64	P.T.A		YES	NIL	31	0613	
45	49750	VICTORIA DONKOR	F	10-06-61	A.C.T.A		YES	NIL	32	0613	
46	109355	MARGARET OPPONG	F	06-03-59	P.T.A		YES	NIL	31	0613	
47	28649	JULIANA NANTWI	F	25-05-53	P.T.A		YES	NIL	29	0613	
48	24535	HENRIETTA ODURO	F	04-03-55	S.T.A		YES	NIL	29	0613	
49	49611	MARGARET ASUMING	F	01-12-65	P.T.A		YES	NIL	32	0613	
50	48455	COMFORT MENSAH	F	26-02-66	P.T.A		YES	NIL	31	0613	
51	33820	ESTHER AMPOMAH	F	15-04-63	P.T.A		YES	NIL	31	0613	
52	29147	MARY HACKMAN	F	13-05-60	P.T.A		YES	NIL	29	0613	
53	29197	GEORGINA NSIAH	F	04-08-62	P.T.A		YES	NIL	29	0613	
54	29167	ABENA BUADUWAA	F	14-01-70	P.T.A		YES	NIL	29	0613	
55	47089	JANET FRIPONG	F	30-11-66	P.T.A		YES	NIL	29	0613	
56	42537	FAUTINA ADJEI	F	04-05-66	P.T.A		YES	NIL	31	0613	
57	32999	CHRISTIANA ADDAE	F	02-12-62	P.T.A		YES	NIL	33	0613	
58	58960	VERONICA YEBOAH	F	01-08-59	S.T.A		YES	NIL	33	0613	
59	33401	ALEX AKUFFO	M	01-06-62	S.T.A		YES	NIL	29	0613	
60	29231	PAUL OBENG	M	08-03-55	S.T.A		YES	NIL	29	0613	
61	50075	MUMUNI BUSANGA	M	01-01-65	S.T.A		YES	NIL	31	0613	

62	36573	KOFI AMADU	M	05-01-54	S.T.A		YES	NIL	38	0613	
63	47050	ABRAHAM OSEI DA-	M	15-11-63	S.T.A		YES	NIL	13	0613	
64	63175	AZUMA AKRUGU	M	10-07-76	S.T.A		YES	NIL	13	0613	
65	63180	BRODICK AGYAPONG	M	15-05-63	S.T.A		YES	NIL	13	0613	
66	63185	AUGUSTINA BOAH	M	16-02-68	T.A		YES	NIL	13	0613	
67	13597	KWABENA BOATENG	M	23-03-67	S.T.A		YES	NIL	12	0613	
68	13579	MARTINSON SOPHIA	F	03-04-61	S.T.A		YES	NIL	12	0613	
69	29851	J.K.ARTHUR	M	05-09-59	SEN.L.D		YES	NIL	38	0613	
70	105029	SAMUEL BRITWUM	M	06-05-61	L.D		YES	NIL	29	0613	
71	49587	BATURE KENYAGE	M	05-0761	P.T.A		YES	NIL	29	0613	
72	13559	GEORGINA DONKOR	F	04-01-74	S.T.A		YES	NIL	12	0613	
73	21853	CHARLES K. POKU	M	24-08-52	C.T.A		YES	NIL	39	0613	
74	33418	EDMOND OPPONG	M	23-07-63	C.T.A		YES	NIL	29	0613	
75	769478	LINDA OSEI	F	04-12-88	T.A		YES	NIL	4	0613	
76	729562	ABENA APPIAH	F	05-05-74	GSRDENER		YES	NIL	5	0613	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS- BRONG AHAFO

NO	STAFF ID	NAME	SEX	D.O.B	DATE OF 1ST APPOINTMET	DIRECTORATE/ UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	55251	BATONG HOR G.F	M	21-09-54	P. L. D		YES	NIL	34	0712	
2	69773	EUGINIA DUDOME	F	22-11-53	L/DES.		YES	NIL	42	0712	
3	16404	SETH MENSAH	M	03-02-67	L/DES.		YES	NIL	20	0712	
4	73021	DANIEL BORSAH	M	13-10-70	L/DES.		YES	NIL	15	0712	
5	40753	ADOMA VICTORIA	F	01-06-55	C.T. ASST.		YES	NIL	34	0712	
6	47528	GYAN FRANCIS	M	01-09-60	C.T. ASST.		YES	NIL	34	0712	
7	52166	TWAMASI ESTHER	F	02-01-56	C.T. ASST.		YES	NIL	39	0712	
8	123973	DONKOR ESTHER	F	24-12-56	C.T. ASST.		YES	NIL	35	0712	
9	120066	OWUSU JOHN	M	01-02-61	P. T. A		YES	NIL	33	0712	
10	7500	ANANE NWETON ISAAC	M	01-04-53	P. T. A		YES	NIL	36	0712	
11	37947	SAAMA THERESA	F	26-01-59	C. T A		YES	NIL	36	0712	
12	37874	POMAA CONSTANCE	F	28-11-58	C. T. A		YES	NIL	35	0712	
13	74883	ANTO AUGUSTINA	F	03-07-55	P. T. A		YES	NIL	37	0712	

14	39414	JULIANA ACHEAMPONG	F	03-03-61	P. T. A		YES	NIL	28	0712	
15	34802	ALICE YEBOAH	F	16-07-60	P. T. A		YES	NIL	35	0712	
16	39429	MARGARET BOADI	F	01-05-56	P. T. A		YES	NIL	28	0712	
17	52697	BADU GEORGINA	F	03-11-62	P. T. A		YES	NIL	34	0712	
18	52173	NYARKO AGNES	F	22-01-59	P. T. A		YES	NIL	39	0712	
19	58978	AMANKWAH JANET	F	01-09-64	P. T. A		YES	NIL	33	0712	
20	74880	FOKUO MARGARET	F	05-08-56	P. T. A		YES	NIL	37	0712	
21	112142	ASANTE PHYLLIS	F	01-06-64	P. T. A		YES	NIL	33	0712	
22	112159	SARAH ATITSOBUNI	F	26-06-59	P. T. A		YES	NIL	33	0712	
23	122495	KYEREMAA ROSE	F	24-06-62	P. T. A		YES	NIL	33	0712	
24	40814	BRENYA GEORGINA	F	07-08-58	P. T. A		YES	NIL	35	0712	
25	52944	CECILIA ANSAH	F	24-03-67	P. T. A		YES	NIL	30	0712	
26	48873	NANA YAW	M	26-01-62	P. T. A		YES	NIL	32	0712	
27	9921	KASSIM SALIFU	M	01-03-55	P. T. A		YES	NIL	36	0712	
28	117242	AGYEIWA ASHA	F	01-12-61	P.T.A		YES	NIL	33	0712	
29	35064	AFRIYIE AGNES	F	29-10-59	S/K		YES	NIL	33	0712	
30	52642	AMPOMANSAH MARGARET	F	01-11-61	S.T.A		YES	NIL	36	0712	
31	11303	TIWAA CONSTANCE	F	24-06-65	S.T.A		YES	NIL	28	0712	

32	30787	OFORI MENSAH	M	07-06-56	S.T.A		YES	NIL	28	0712	
33	30820	OBENG MERCY	F	27-08-61	S.T.A		YES	NIL	28	0712	
34	30644	AGYEIWAA MARY	F	03-11-54	S.T.A		YES	NIL	28	0712	
35	30628	AGYEI KWABENA	M	12-10-62	S.T.A		YES	NIL	28	0712	
36	30778	KWADWO GRUSHIE	M	02-03-56	N/W/MAN		YES	NIL	28	0712	
37	52301	YEBOAH MARY	F	01-07-60	P.T.A		YES	NIL	28	0712	
38	59003	VERONICA ACHEAMPONG	F	01-04-62	S.T.A		YES	NIL	28	0712	
39	115237	AGYEMANG PATRICIA	F	12-12-61	S.T.A		YES	NIL	28	0712	
40	31460	POKUAA FAUSTINA	F	01-09-62	P.T.A		YES	NIL	33	0712	
41	53608	SUMA VICTORIA	F	12-04-59	P.T.A		YES	NIL	33	0712	
42	52604	AMANKWAH FELICIA	F	01-06-61	P.T.A		YES	NIL	32	0712	
43	26631	AMPONSAH ROSE	F	01-04-64	P.T.A		YES	NIL	28	0712	
44	30837	KYEREMEH RANSFORD	M	01-01-65	P.T.A		YES	NIL	28	0712	
45	7603	KPORVI WILLIAMS	M	01-07-55	P.T.A		YES	NIL	38	0712	
46	58939	BOADI EMMANUEL	M	05-05-60	P.T.A		YES	NIL	33	0712	
47	30688	ADDO JOSEPH	M	17-03-63	P.T.A		YES	NIL	28	0712	
48	20028	AYAMFUL JAMES	M	07-07-65	P.T.A		YES	NIL	28	0712	
49	59021	AWUKU STEPHEN	M	15-05-60	P.T.A		YES	NIL	28	0712	

50	120079	NTI KWASI	M	03-05-54	P.T.A		YES	NIL	28	0712	
51	48881	EDWIN KUDZO ARYEE	M	19-05-57	P.T.A		YES	NIL	32	0712	
52	37939	TABUAA ELIZABETH	F	23-04-54	S.T.A		YES	NIL	38	0712	
53	30653	HENRY AGYEI	M	22-11-54	S.T.A		YES	NIL	28	0712	
54	30736	GYAMERA YAW	M	01-07-66	S.T.A		YES	NIL	28	0712	
55	30762	BOTA J. KUBA	M	23-07-60	S.T.A		YES	NIL	28	0712	
56	30695	KWAKU DARGATI	M	01-09-54	S.T.A		YES	NIL	28	0712	
57	81636	FATAWUO AYANDOR	M	01-02-56	S.T.A		YES	NIL	29	0712	
58	30727	ATAA YAA	F	01-07-66	S.T.A		YES	NIL	28	0712	
59	46721	ADOWAA COMFORT	F	11-09-65	S.T.A		YES	NIL	29	0712	
60	30811	SAKYI JOHNSON	M	11-06-60	S.T.A		YES	NIL	28	0712	
61	619443	LYDIA SERWAA	F	01-03-74	T.A		YES	NIL	13	0712	
62	61938	MBA ABRAHAM	M	02-01-73	T.A		YES	NIL	13	0712	
63	59809	OSEI EBENEZER	M	31-08-64	T.A		YES	NIL	13	0712	
64	74703	MENSAH KOFI	M	04-03-55	A.L.D		YES	NIL	37	0712	
65	30680	OSEI OWUSU FRANCIS	M	10-05-59	S.T.A		YES	NIL	34	0712	
67	725294	TWUM K. GABRIEL	M	05-05-68	SUP.H.GAR		YES	NIL	46	0712	
68	30721	BEKOE CHRISTIANA	F	29-03-64	S.T.A		YES	NIL	27	0712	

69	72197	BOMO MARY	F	14-06-54	S.T.A		YES	NIL	34	0712	
70	47496	KONAMA GEORGINA	F	01-03-66	LAB.		YES	NIL	34	0712	
71	120046	AFOAKWA JOSEPH	M	02-06-61	L.D		YES	NIL	33	0712	
72	122797	KYEREMAA AGNES	F	14-07-57	S.T.A		YES	NIL	33	0712	
73	037922	FOSUAA MARGARET	F	28-08-56	S.T.A		YES	NIL	34	0712	
74	081637	AFFUL JULIANA	F	11-05-69	T.A		YES	NIL	15	0712	
75	119972	AGYEI JOHN	M	04-06-67	T.A		YES	NIL	30	0712	
76	047520	OFORI STEPHEN	M	12-04-62	T.A		YES	NIL	32	0712	
77	046198	KYERE DORA	F	11-04-63	T.A		YES	NIL	31	0712	
78	750632	EMMANUEL QUARTEY	M	29-03-73	TPY.GDI		YES	NIL	5	0712	
79	603348	ASAA VERONICA	M	12-10-83	SUP.H.GSRD.		YES	NIL	8	0712	
80	714170	BOSEA KWASI	M	01-04-69	GARDENE		YES	NIL	5	0712	
81	718835	ISAAC YEBOAH	F	15-04-83	GARDEN.		YES	NIL	5	0712	
82	728787	BENNEH K. DANIEL	M	14-04-79	GARDEN		YES	NIL	5	0712	
83	750728	ALEX KWASI TAKYI	M	15-09-82	C.T.A		YES	NIL	5	0712	
84	750682	ODETTE KISSIWAA	F	22-08-86	S.T.A		YES	NIL	5	0712	
85	030673	OSEI PAUL	M	27-06-59	T.A		YES	NIL	31	0712	
86	340762	AMPONSAH PHILOMENA	F	03-03-57	T.A		YES	NIL	34	0712	

87	045055	AKOSUA VIE	F	22-04-55	T.A		YES	NIL	31	0712	
88	020047	ATAMALE STEPHEN	F	02-05-68	T.A		YES	NIL	28	0712	
89	030617	ASUBONTENG CHRISTOPHER	F	24-01-60	P.T.A		YES	NIL	28	0712	
90	030664	NSIAH ALBERT	M	07-07-63	P.T.A		YES	NIL	28	0712	
91	72194	AMPONSAH SAMUEL	M	07-03-53	P.T.A		YES	NIL	36	0712	
92	48889	BADU AMPONSAH	M	03-03-57	P.T.A		YES	NIL	32	0712	
93	11335	STEPHEN GYAMFI	M	04-07-68	P.T.A		YES	NIL	25	0712	
94	40778	DAMOA KWAME	M	09-04-58	P.T.A		YES	NIL	28	0712	
95	729628	ISSA SUMANI	M	20-05-55	GARDEN.		YES	NIL	5	0712	
96	767617	AMANKWAH MATHEW	F	27-09-71	T.A		YES	NIL	4	0712	
97	17701	EMELIA ADAM	F	28-04-54	C.T.A		YES	NIL	6	0712	
98	72303	COMFORT ANTWI	F	01-09-61	C.T.A		YES	NIL	36	0712	
99	122522	COMFORT OSEI	F	10-09-62	P.T.A		YES	NIL	33	0712	
100	30608	MMUA ELIZABETH	F	01-09-51	P.T.A		YES	NIL	28	0712	
101	117314	SULLEY ALI	M	01-07-60	P.T.A		YES	NIL	30	0712	
102	30712	NUAMAH SIMON	M	07-07-66	P.T.A		YES	NIL	28	0712	
103	725261	OSEI B.DOMINIC	M	24-06-85	LAB.		YES	NIL	6	0712	
104	725265	AWIETEY VICTORIA	F	19-10-82	LAB.		YES	NIL	6	0712	

105	72194	AMPONSAH SAMUEL	M	07-03-55	C.T.A		YES	NIL	36	0712	
106	48889	AMPONSAH BADU	M	03-03-57	S.T.A		YES	NIL	32	0712	
107	11335	STEPHEN GYAMFI	M	04-07-68	S.T.A		YES	NIL	25	0712	
108	40778	DAMOAH KWAME	M	09-04-58	S.T.A		YES	NIL	28	0712	
109	729628	ISSA SUMANI	M	01-07-55	GARDEN.		YES	NIL	5	0712	
110	768641	BEATRICE ANANE YEBOAH	F	13-08-63	GARDEN.		YES	NIL	4	0712	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-CENTRAL REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE/ UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURREN T DEPARTMENT	PAYROLL NO.	REMARKS
1	16394	ARTHUR BENYIN	M	07-06-62	S. L. D		YES	NIL	20	0313	
2	115873	JOHN KOTEI	M	06-02-66	S E. O		YES	NIL	30	0313	
3	110318	HANNA ANKU	F	06-06-62	A L. D I		YES	NIL	30	0313	
4	43370	SARAH AIDOO	F	23-10-53	A.L.D.II		YES	NIL	45	0313	
5	65531	ANTHONY MENSAH	M	05-02-62	P.T.A		YES	NIL	30	0313	
6	105660	OBO KOFI	M	10-02-54	S.T.A		YES	NIL	36	0313	
7	68846	FELICIA BAIDOO	F	15-05-54	S.T.A		YES	NIL	33	0313	
8	127218	VICTORIA CRENTSIL	F	11-10-55	S.T.A		YES	NIL	33	0313	
9	68308	KORANG MERCY	F	12-11-58	S.T.A		YES	NIL	36	0313	
10	645091	FAUSTINA DANQUAH	F	12-04-82	S.T.A		YES	NIL	7	0313	
11	645095	VIVIAN KOTEI	F	01-06-63	T.A		YES	NIL	7	0313	
12	646030	SARAH DAWSON	F	03-01-85	T.A		YES	NIL	7	0313	
13	730976	SAM STEPHEN	M	03-03-85	T.A		YES	NIL	5	0313	

14	121553	ELIZABETH NYARKO	F	01-01-54	T.A		YES	NIL	36	0313	
15	43997	PANYIN ATTA	M	04-08-62	T.A		YES	NIL	30	0313	
16	43648	QUANOO ELIZABETH	F	25-09-61	T.A		YES	NIL	30	0313	
17	42265	ESSON KOFI	M	03-10-59	T.A		YES	NIL	30	0313	
18	41241	ANTOBAM AMA	F	01-06-55	T.A		YES	NIL	30	0313	
19	41232	BLANKSON LYDIA	F	02-01-58	T.A		YES	NIL	30	0313	
20	115914	KOOMSON MARGARET	F	01-01-55	T.A		YES	NIL	30	0313	
21	34762	ISAAC ADIOO	M	05-05-64	T.A		YES	NIL	30	0313	
22	34744	ONYAM JOSEPH	M	04-06-62	T.A		YES	NIL	30	0313	
23	72994	BENTUM KODWO	M	01-04-63	T.A		YES	NIL	33	0313	
24	648724	AKWETEY SOUZZEY	M	01-11-07	SUP.H.G		YES	NIL	7	0313	
25	49196	OWUSU PAUL	M	03-03-62	P.T.A		YES	NIL	31	0313	
26	49172	AGYIR ALEX	M	10-05-63	P.T.A		YES	NIL	30	0313	
27	101419	JOHN MENSAH	M	09-04-62	P.T.A		YES	NIL	31	0313	
28	32066	ARTHUR FRANCIS	M	09-05-67	P.T.A		YES	NIL	30	0313	
29	24568	BAIDOO EUNICE	F	20-09-84	P.T.A		YES	NIL	30	0313	
30	49164	MENSAH ALFRED	M	01-02-62	P.T.A		YES	NIL	30	0313	
31	49164	NKRUMAH ELIZABETRH	F	07-04-86	P.T.A		YES	NIL	8	0313	

32	52203	BUAMAH GRACE	F	01-01-58	A.L.D.II		YES	NIL	30	0313	
33	35015	FYNN ROSINA	F	01-06-54	A.L.D.II		YES	NIL	30	0313	
34	34879	GYIMAH EMMANUEL	M	07-04-55	A.L.D.II		YES	NIL	30	0313	
35	61760	ADARKWA ERIC OFOSU	M	16-07-68	SUP.H.G		YES	NIL	13	0313	
36	730643	JANET NYARKO	F	24-06-68	T.A		YES	NIL	5	0313	
37	4347	EMMA DAVIS	F	01-04-57	A.L.D.II		YES	NIL	30	0313	
38	75800	DEBORA NYARKO	F	02-03-61	T.A		YES	NIL	36	0313	
39	110338	GEORGE ADDISION	M	20-05-56	T.A		YES	NIL	30	0313	
40	74246	DORVI G.Y	M	07-09-53	A.L.D.II		YES	NIL	33	0313	
41	12408	MORGAN AHMED	M	26-12-54	P.T.A		YES	NIL	31	0313	
42	35408	ACKOM JOYCE	F	02-09-59	A.L.D.II		YES	NIL	30	0313	
43	116506	QUARTIEY GRACE	F	11-06-63	A.L.D.II		YES	NIL	30	0313	
44	491148	DARKOAH TWI THERESA	F	19-06-56	A.L.D.II		YES	NIL	30	0313	
45	44425	KOJO QUAINOO	M	30-08-58	T.A		YES	NIL	30	0313	
46	47862	COMFORT ARHINFUL	F	25-05-59	P.T.A		YES	NIL	33	0313	
47	30754	EYISON DANIEL	M	02-03-63	T.A		YES	NIL	-	0313	
48	64528	DONKOR ISAAC	M	11-06-60	P.T.A		YES	NIL	34	0313	
49	66305	MONICA MORRIS	F	03-02-55	T.A		YES	NIL	32	0313	

50	67778	REBECCA MOSES	F	24-02-60	A.L.D.II		YES	NIL	34	0313	
51	38073	ADDISON EVA	F	02-09-58	S.T.A		YES	NIL	33	0313	
52	771395	OBENG ASIAMAH YAW	M	30-04-81	A.L.D.II		YES	NIL	4	0313	
53	771381	KOJO BOATENG	M	09-01-80	S/H/G		YES	NIL	4	0313	
54	771375	EMMANUEL TAWUAH	M	04-04-87	T.A		YES	NIL	4	0313	
55	771362	MARY KYEI	F	10-10-65	T.A		YES	NIL	4	0313	
56	771389	ALEX OSAFO	M	07-10-86	A.L.D.II		YES	NIL	4	0313	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-WESTERN REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE /UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	107669	PERPETTUAL ADOKOH	F	19-04-57	S.L.D		YES	NIL	32	0408	
2	113130	NAOMI DADSON	F	27-09-69	STERN.GDII		YES	NIL	12	0408	
3	113094	KWAME ESHUN	M	09-08-62	P.T.A		YES	NIL	29	0408	
4	9443	ESTHER QUARSHIE	F	02-04-54	S.T.A		YES	NIL	33	0408	
5	122025	BOO EKOW	M	15-12-57	S.T.A		YES	NIL	33	0408	
6	381940	CUDJOE FRANCIS	M	01-12-57	T.A		YES	NIL	37	0408	
7	116317	FURGERSON FRANCIS	M	09-03-65	T.A		YES	NIL	28	0408	
8	116246	KWOFIE JOHN	M	10-02-66	S.T.A		YES	NIL	28	0408	
9	116227	ANKOBA EGYA KUMI	M	07-03-54	T.A		YES	NIL	28	0408	
10	116220	COBBINAH JOSEPH	M	30-03-66	T.A		YES	NIL	29	0408	
11	34826	TWEWNWBOAH KOFI	M	02-02-66	S.T.A		YES	NIL	27	0408	
12	34817	ACCKERSON MARGARET	F	09-02-61	S.T.A		YES	NIL	28	0408	
13	113350	AWUSI ABOR	M	11-02-57	S.T.A		YES	NIL	29	0408	

14	113314	MENSAH VIDA	F	34-02-60	S.T.A		YES	NIL	28	0408	
15	113212	DOUGHAN EBENEZER	M	09-11-64	S.T.A		YES	NIL	28	0408	
16	121294	COBBINAH PAUL	M	13-09-66	S.T.A		YES	NIL	28	0408	
17	78436	MARY MENSAH	F	06-05-59	S.T.A		YES	NIL	33	0408	
18	77146	KOJO MENSAH	M	03-03-64	T.A		YES	NIL	27	0408	
19	11205	OSUMANU IBRAHIM	M	26-10-64	S.H.G		YES	NIL	12	0408	
20	112912	SEIDU FUSEINI	M	03-02-67	S.T.A		YES	NIL	28	0408	
21	113025	NSARKO SAMPSON	M	13-07-63	P.T.A		YES	NIL	29	0408	
22	30637	VERONICA BOATENG	F	13-11-65	A.L.D.II		YES	NIL	28	0408	
23	728569	MARTHA MINTA	F	17-01-87	T.A		YES	NIL	5	0408	
24	728601	MICHEAL DONKOH	M	28-11-86	T.A		YES	NIL	5	0408	
25	728662	ROBERT DWUNAH	M	20-08-85	T.A		YES	NIL	5	0408	
26	728652	STELLA BANKESIE	F	15-06-78	T.A		YES	NIL	5	0408	
27	57886	MAMUDA IBRAHIM	M	04-01-71	S.H.G		YES	NIL	12	0408	
28	763714	ELIZABETH BOTCHWAY	F	21-04-87	A.L.D.II		YES	NIL	4	0408	
29	768717	OCLOO ESTHER	F	06-07-87	T.A		YES	NIL	4	0408	
30	763719	ANAN CHRISTIANA	F	11-03-83	T.A		YES	NIL	4	0408	
31	113323	MOSES REBECCA	F	28-07-56	S.T.A		YES	NIL	28	0408	

32	126388	TWENEBOAH K. AGYINA	M	11-12-60	P.L.D		YES	NIL	28	0408	
33	62558	YEBOAH ESTHER	F	26-11-53	P.T.A		YES	NIL	33	0408	
34	110366	DANSOWAH REGINA	M	05-02-66	P.T.A		YES	NIL	33	0408	
35	57880	ISSIFU IBRAHIM		04-01-75	S.H.G		YES	NIL	13	0408	
36	121305	MAMA MUSAH		02-06-62	S.H.G		YES	NIL	29	0408	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-NORTHERN REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE /UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATE D LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	23623	ALICE B. BAWA	F	10-03-56	L.D		YES	NIL	37	0813	
2	607745	MOHAMMED ALHASSAN	M	20-02-78	A.L.D.II		YES	NIL	8	0813	
3	47061	ABDULAI ASUMAH	M	10-05-57	C.T.A		YES	NIL	34	0813	
4	79116	MOHAMMED SALIFU	M	10-10-53	A.C.T.A		YES	NIL	37	0813	
5	79116	SHEINI YAKUBU	M	05-10-53	A.C.T.A		YES	NIL	40	0813	
6	67320	YAKUBU LAMISI	F	12-11-65	P.T.A		YES	NIL	33	0813	
7	71623	MOHAMMED FATIMA	F	30-11-74	T.A		YES	NIL	15	0813	
8	43426	MAHAMA JAMES	M	12-11-56	H.WATCHMAN		YES	NIL	12	0813	
9	635590	FUSHEINI ABIBA	F	16-07-64	S.T.A		YES	NIL	7	0813	
10	635607	MOHAMMED ABAS	M	15-06-75	H.LAB.		YES	NIL	7	0813	
11	607769	YAKUBU NEIDOW	M	15-01-70	H.LAB.		YES	NIL	8	0813	
12	687488	IMORO MOHAMMED	M	18-0271	LABOURER		YES	NIL	6	0813	
13	718232	BABA SANDOW	M	15-07-76	LABOURER		YES	NIL	5	0813	

14	718304	ISSAHAKU AMINU	M	07-03-82	T.A		YES	NIL	5	0813	
15	718274	ANATU ABDALA	F	01-03-78	T.A		YES	NIL	5	0813	
16	767359	ADAM ABDUL-KARIM	M	01-02-88	GARDENER		YES	NIL	4	0813	
17	770127	MAHAMA WUMBEI	M	20-05-73	GARDENER		YES	NIL	4	0813	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-UPPER WEST REGION

NO	STAFF ID	NAME	SEX	D.O.B	GRADE	DIRECTORATE /UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	104782	GILBERT APINDINA	M	29-11-67	S.L.D		YES	NIL	18	1248	
2	78709	AYAA SEIDU	F	02-09-64	P.T.A		YES	NIL	30	1248	
3	24089	ADOLEE JANE	F	01-01-67	P.T.A		YES	NIL	30	1248	
4	75708	KASSIM ABUBAKARI	M	01-07-53	P.T.A		YES	NIL	38	1248	
5	62837	YUSSIF TIPANYE	M	14-11-67	P.T.A		YES	NIL	13	1248	
6	62827	EMMANUEL ATIAH	M	07-03-73	P.T.A		YES	NIL	13	1248	
7	85848	DORDAA AUGUSTINA	M	24-08-73	P.T.A		YES	NIL	13	1248	
8	62832	ZAATO PATRICIA	F	04-06-62	P.T.A		YES	NIL	13	1248	
9	59482	MOHAMMED SAANI	M	02-02-59	S.T.A		YES	NIL	13	1248	
10	59476	ALFREDINA KOGH	M	07-10-73	S.T.A		YES	NIL	12	1248	
11	139449	IDDRISU HUUDI	M	26-01-79	S.T.A		YES	NIL	12	1248	
12	59470	VICTOR YENLE	M	24-07-58	P.T.A		YES	NIL	12	1248	
13	077977X	GODWIN ADUA	M	13-03-54	S.L.D		YES	NIL	12	1248	
14	13085	BUKARI TALATA	F	12-07-59	P.T.A		YES	NIL	34	1248	

STAFF LIST OF DEPARTMENT OF PARKS AND GARDENS-UPPER EAST REGION

NO	STAFF ID	NAME	SEX	D.O.B	DATE OF 1ST APPOINTMET	DIRECTORATE /UNIT	ANNUAL LEAVE TAKEN YES/NO	ACCUMULATED LEAVE	NO.OF YRS.@CURRENT DEPARTMENT	PAYROLL NO.	REMARKS
1	66709	DONNIYONG GERDON	M	30-09-56	P.L.D		YES	NIL	34	043	
2	115735	APEKERA P. E	F	01-07-54	L.D		YES	NIL	39	043	
3	52649	ASISA JOHN	M	15-06-60	C.T.A		YES	NIL	35	043	
4	-	ATINDANA A	F	20-12-57	C.T.A		YES	NIL	39	043	
5	68126	ADUA ESTHER	F	22-02-66	P.T.A		YES	NIL	36	043	
6	23570	ATASIMA CHRISTIANA	F	01-07-67	P.T.A		YES	NIL	39	043	
7	28551	SAMUEL ADAGKARA	M	10-07-64	P.T.A		YES	NIL	12	043	
8	79055	AKINAJEI GYEMFEI	M	01-07-54	P.T.A		YES	NIL	29	043	
9	12975	ASIBI SALIFU	M	04-06-60	P.T.A		YES	NIL	30	043	
10	42500	ADAMU MOSES	M	02-06-60	P.T.A		YES	NIL	30	043	
11	21036	ABII MARY	F	01-07-55	S.T.A		YES	NIL	33	043	
12	37974	AMOAH AKUGRE	M	01-07-53	S.T.A		YES	NIL	35	043	

13	119131	AYINMIBA MARY	F	26-10-80	S.T.A		YES	NIL	11	043	
14	78790	ABAYETE JOHN	M	01-07-54	S.T.A		YES	NIL	43	043	
15	21023	ATEMBIRE AYENBILA	M	01-07-63	S.T.A		YES	NIL	33	043	
16	54293	AZEKA VERONICA	F	01-07-64	S.T.A		YES	NIL	32	043	
17	13021	AKANTUSICHAB ROSE	F	01-06-60	S.T.A		YES	NIL	35	043	
18	83773	ALEKIYA ABANE	M	01-07-56	T.A		YES	NIL	13	043	
19	86753	ADOMBILA AGERORA	M	01-10-81	T.A		YES	NIL	13	043	
20	64697	ADUMPOKA GLADYS	F	16-10-77	T.A		YES	NIL	13	043	
21	60507	GARIBA EVELYN	F	01-07-68	T.A		YES	NIL	12	043	
22	45645	ASUMBALA LYDIA	F	04-06-65	T.A		YES	NIL	11	043	
23	695533	ADONGO JANET	F	24-04-82	CH. H.W.L		YES	NIL	6	043	
24	395557	AYINMIBA FELICIA	F	18-07-88	CH.H.W.L		YES	NIL	6	043	
25	695637	MOHAMMED ABASS	M	1809-85	CH.H.M.L		YES	NIL	6	043	
26	695672	ABUGBERI DEMENT	M	14-03-75	CH.H.M.L		YES	NIL	6	043	
27	695590	ABAGNA BABA	F	01-10-68	H. MAN		YES	NIL	6	043	
28	695613	AKOLGO THERESA	F	03-11-68	H. MAN		YES	NIL	6	043	
29	695692	ADONGO ROBERT	M	01-07-76	H. MAN		YES	NIL	6	043	
30	695712	ALEKIYA AGANA	M	01-08-68	H. MAN		YES	NIL	6	043	

31	695751	ABOYINAM AKOBIRE	M	02-02-78	H.MAN		YES	NIL	4	043	
32	765055	REGINA ABOLINEREBE	F	05-05-77	GARDENER		YES	NIL	4	043	
33	765061	ABDUL K. ZENKIRDOU	M	08-11-68	GARDENER		YES	NIL	4	043	
34	765094	APOLNYA MAHAMA	M	02-01-85	GARDENER		YES	NIL	4	043	
35	765094	AMAANA ATAANYE P.	M	30-05-85	GARDENER		YES	NIL	4	043	
36	765078	ABANIALIE ANYISKILO	F	15-01-78	GARDENER		YES	NIL	4	043	

APPENDIX "A2"

HR DEPARTMENT OF PARKS AND GARDENS

MNINSTRY OF LOCAL GOVERNMENT (DEPARTMENT OF PARKS AND GARDENS)			TOTAL
	MALE	FEMALE	
Department of Parks and Gardens	476	315	791

e. PROMOTION UNDERTAKEN

NAME OF OFFICER	SEX	PREVIOUS GRADE	PROMOTED TO	NATIONAL DATE OF PROMOTION	EFFECTIVE DATE OF PROMOTION
1. MARY DONKOR	F	PRINCIPAL LANDSCAPE DESIGNER	CHIEF LANDSCAPE DESIGNER		
2. CHARLES OKINE	M	PRINCIPAL LANDSCAPE DESIGNER	CHIEF LANDSCAPE DESIGNER		
3. GORDEN DONNIYONG	M	PRINCIPAL LANDSCAPE DESIGNER	CHIEF LANDSCAPE DESIGNER		
4. GOWIN ADUA	M	PRINCIPAL LANDSCAPE DESIGNER	CHIEF LANDSCAPE DESIGNER		
5. THEOPHILUS AMPONSAH	M	PRINCIPAL LANDSCAPE DESIGNER	CHIEF LANDSCAPE DESIGNER		
6. MICHAEL ODOI	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
7. DANIEL ADAM	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
8. PERPETUAL ADOKO	F	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
9. JULIUS APPIAH	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
10. JACOB NKANSAH-KYERE	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
11. JOHN K. ARTHUR	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
12. ARTHUR BENYIN	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
13. ALBERT PREMPEH	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		
14. FRANCIS KPEKPENA	M	SENIOR LANDSCAPE DESIGNER	PRINCIPAL LANDSCAPE DESIGNER		

15. EMMANUEL OPOKU OPARE	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
16. PATRICK ALLOTEY	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
17. RICHARD FORSON	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
18. ANTOINETTE AMEGBLETOR	F	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
19. SETH MENSAH	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
20. SAMUEL BRITUM	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
21. JANET OBONI	F	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
22. EBENEZER AWIDI	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
23. JONATHAN DUODO-ANNOR	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
24. GRACE ADJONG	F	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
25. PEACE APOKERAH	F	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		
26. DANIEL BORSAH	M	LANDSCAPE DESIGNER	SENIOR LANDSCAPE DESIGNER		

F. POSTING UNDERTAKEN

NAME OF OFFICER	SEX	OFFICER GRADE	POSTING FROM	EFFECTIVE DATE OF POSTING	REMARKS

g. RECRUITMENT UNDERTAKEN

NAME OF OFFICER	SEX	STAFF NO.					
			NEW				SECOND MEN
			YES/NO	NAME OF OFFICER REPLACED	M/F	STAFF NO.	FROM WHICH ORGANIZATION
1. CHRISTIANA SAGADA	F			1. NORA VORVOR	F	53071	
2. DAINA AGBAKEY	F			2. JAMES AKAWERE	M	53917	
3. PAULINA AYINE	F			3. EMMANUEL ANKU	M	73156	
4. MARY ANAKUN	F			4. AGATHA FOSU	F	079258	
5. EVELYN BENTUN	F			5. MUMUNI ABUGRI	M	612068	
6. EMMANUEL AKATAPORE	M			6. JACOB AGGREY	M	612446	
7. RICHARD AKUDOCK	M			7. KASSIM ABUBAKARI	M	75708	
8. MICHAEL ELEMAWUSI	M			8. ADWOA WOODE	F	128041	
9. SETH ANSAH	M			9. ADZANU MARY	F	121660	
10. EDWARD YAWSON	M			10. HAWA ABAYE	F	23685	

11. BRIGHT ADENYO	M			11. DATSA AKOSUA AKOFA	F	78660	
12. DANIEL ADUA	M			12. SAMUEL BARIMAH	M		
13. STEPHEN NKANSAH	M	897023		13. PATRICK DJAN	M		
14. BENJAMINE ANANSEH	M	896510		14. SAMUEL AKUAKU	M		
15. BRAIMAH MUSAH	M	896970		15. PHILIP SOORI	M	59588	
16. OTCHERE EBENEZER K.	M	895831		16. PATIENCE AMETSIGOR	F	603343	
17. AYITEY NII	M	896318		17. ALHAJI ISSAH BABA MOHAMMED	M	83647	
18. BAWA SAAKA	M			18. SHEINI ALHASSAN	M	79120	
19. DZANDU JANET	F	899497					
20. IDDRISU INUSAH	M	899093					
21. NYMEKYE OLIVIA	F	899076					

h. STAFF WHO LEFT THE SERVICE

NAME	SEX	REASON				
		RETIREMENT DATE	RESIGNATION DATE	DISMISAL DATE	DEATH DATE	OTHER DATE
1. NORA VORVOR	F	07-04-2012				
2. JAMES AKAWERE	M	15-07-2012				
3. EMMANUEL ANKU	M	01-08-2012				
4. AGATHA FOSU	F	14-07-2012				
5. MUMUNI ABUGRI	M	01-08-2012				
6. JACOB AGGREY	M	01-08-2012				
7. KASSIM ABUBAKARI	M				06-03-2012	
8. ADWOA WOODE	F	07-04-2012				
9. ADZANU MARY	F	17-04-2012				
10. HAWA ABAYE	F	19-02-2012				
11. DATSA AKOSUA AKOFA	F	19-02-2012				
12. SAMUEL BARIMAH	M	19-03-2012				
13. PATRICK DJAN	M	13-01-2012				
14. SAMUEL AKUAKU	M	04-01-2012				
15. PHILIP SOORI	M					
16. PATIENCE AMETSIGOR	F		01-07-2012			
17. ALHAJI ISSAH BABA MOHAMMED	M	01-02-2012				
18. SHEINI ALHASSAN	M	15-03-2012				

APPENDIX "A4"

S/N	ORGANISATION	POLITICAL HEAD	DEPUTY POLITICAL HEAD	ADMINISTRATIVE HEAD
	Department of Parks and Gardens			Nantgma Adam Wumbei

APPENDIX B “2”

HIGHLIGHTS OF SECTOR INSTITUTIONS ACHIEVEMENTS

INSTITUTION	TARGET/OBJECTIVES	EXPECTED OUTPUT	ACTUAL RESULTS	CHALLENGES/REMARKS
DEPARTMENT OF PARKS AND GARDENS	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities	Ensures beautification and good environment for healthy	The awareness creation is	

	and Towns and in the homes.	growth.	on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	
	Developing and Promoting effective landscape beautification in Cities and Towns and in the homes.	Ensures beautification and good environment for healthy growth.	The awareness creation is on the ascendancy	

APPENDIX C1

PART FOUR (4) FINANCIAL PERFORMANCE

A. NAME OF MINISTRY: DEPARTMENT OF PARKS AND GARDENS

SOURCE	2011			2012		
	APPROVED BUDGET	ACTUAL RECEIPTS	ACTUAL EXPENDITURE	APPROVED BUDGET	ACTUAL RECEIPTS	ACTUAL EXPENDITURE
	144,514.00	66,339.69	66,339.69	233,761.21	184,187.21	102,078.62

B. COMMENTS ON FINANCIAL PERFORMAMNE

FINANCIAL PERFORMANCE

VARIANCE 2011		VARIANCE 2012		REMARKS
ACTUAL RECEIPTS	ACTUAL EXPENDITURE	ACTUAL RECEIPTS	ACTUAL EXPENDITURE	
66,339.69	66,339.69	184,187.21	102,078.62	INVESTMENT EXPENDITURE NOT FULLY INCURRED DUE TO LATE EXERCUTION

PART SIX (6) CHALLENGES/MITIGATION STRATEGY

CHALLENGES	PRIOTY LEVEL (H,M,L)	EXPECTED OUTPUT	MITIGATION STRATEGIES
1. Inadequate Labour force. Majority of the staff are old and because we cannot recruit but can only replace production is bound to fall.	H		To replace with hard working young ones as the old ones go on compulsory retirement.
2. Inadequate funding from the Central Government to meet our needs like tools and equipment.	M		The department is currently negotiating with Parliament and M.O.F for the retention of part of her I.G.F.
3. Lack of vehicles like water tankers to water our green areas during the off-season.	M		We have written to some N.G.O.S for assistance.
4. Problem of vandalism and stray animals on our road medians and road shoulders thus destroying landscaped areas in the cities and towns.	M		We have embarked on educating the general public on the need for us to protect our green areas. This is done through collaboration with the communities in tree planting exercises.

BIRTHS AND DEATHS REGISTRY

STAFF LIST OF BIRTHS AND DEATHS REGISTRY

HEAD OFFICE

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1		John Yao Agbeko	M				RBD		Accra	
2	46410	Ignatius A. Faibi	M	3/12/1958	2/20/1989	Post Graduate	Deputy Registrar	2/1/2008	Accra	19
3	31805	Kingsley A. Addo	M	6/7/1960	12/13/1977	Bachelor of Arts	Prinl. Asst. Reg.	1/1/2008	Accra	18
4	701655	Salomey Braimah	F	5/11/1976	30/10/08	Bachelor of Arts	AR	30/10/08	Accra	13
5	701661	Edward Norteye	F	22/04/1970	26/11/08	Bachelor of Arts	AR	26/11/08	Accra	13
6	69205	Seth Bosompem Kissi	M	25/11/1976	9/1/2000	Master of Sc	AR	1/1/2008	Accra	13
7	6435	John Kweku Sampson	M	30/3/1955	6/1/1980	G.C.E. O Level	SRO	1/6/2005	Accra	14
8	44600	William Jonathan Randolph	M	19/11/1954	15/10/1977	G.C.E. O Level	SRO	1/6/2005	Accra	14
9	78825	Susana Benice Kwapong	F	27/7/1953	1/9/1975	MSLC	SRO	1/6/2005	Accra	14
10	116375	Yaw Louis Cobbinah	M	7/3/1957	9/1/1981	G.C.E. O Level	SRO	6/4/2002	Accra	11
11	69819	Emmanuel Nortey Botchway	M	14/11/1972	1/9/2000	Associate Deg (IT)	SRO	1/12/2008	Accra	14
12	6981	Joseph Appiah	M	8/1/1975	1/9/2000	G.C.E. O Level	ARO	9/1/2004	Accra	11
13	14589	Georgina Samlafo	F	5/3/1973	10/1/2000	Steno Gd. II	ARO	9/2/2004	Accra	11
14	9825	Matilda Ofosu	F	26/3/1979	1/9/2000	SSS	ARO	9/3/2004	Accra	13
15	69816	Victor S. Abordo	M	18/12/1976	12/1/2000	G.C.E. O Level	ARO	9/4/2004	Accra	11
16	98952	Daniel Agbo	M	29/7/1969	1/9/2000	G.C.E. O Level	ARO	2/1/2009	Accra	13
17	45135	Cynthia Larbi	F	11/9/1974	/2002	GCE A Level	ARO	1/12/2006	Accra	11
18	37652	George Lartey	M	15/6/1964	17/2/1986	GCE A Level	Asst. Storekepr.	7/1/1994	Accra	8
19	51997	Mabel Marian Attah	F	9/4/1955	15/2/1978	Typist Gd. 1 Certificate	Typist Gd. I	9/1/1994	Accra	10

20	74540	John K. Boafor	M	6/10/1953	11/4/1974	G.C.E. O Level/Typist Gd. II	Typist Gd. II	11/4/1974	Accra	6
21	36530	Rahinatu Sulemana	F	1/8/1979	7/1/2000	Typist Gd. I	Typist Gd. I	7/1/2000	Accra	7
22	34772	Elizabeth Ansomah	F	13/10/1953	7/1/1977	Ungraded Typist	Ungraded Typist	7/1/1977	Accra	10
23	65917	Samuel Otoo Annorbah	M	24/4/1963	25/2/1984	MSLC	Labourer	25/2/1984	Accra	5
24	72574	John Tackie Okai	M	25/2/1970	1/1/2002	DBS (Acct.option)	SEO	1/12/2009	Accra	12
25	130061	Seidu Kardo	M	1/7/1955	3/29/2003		N.Watchman	3/29/2003	Accra	5
26	52798	Salifi Nassan-Adam	M	24/12/1970	5/18/2004		N.Watchman	5/18/2004	Accra	5
27	72798	Joana Odofoley Nortey	F	3/7/1974	18/5/2004	MSLC	Cleaner	5/18/2004	Accra	6
28	7141	Ebenezer Ayisah Mintah	M	8/8/1954	1/2/1977	GCE O Level	SRO	1/6/2005	Accra	14
29	57666	Victor Kow Amegah-Okvir	M	31/10/57	8/1/1977	GCE O Level	SRO	1/12/2008	Accra	14
30	649622	Doris Tetteh	F	22/1/1984	7/11/2007	DBS (Sec.option)	RA GD. I	7/11/2007	Accra	7
31	713276	Benjamin Andah	M	1/1/1960	5/1/2009	MSLC	Driver Gd. 3	5/1/2009	Accra	5
32	978	Claremond Kartey	M	1/1/1960	20/10/90	G.C.E. O Level	SEO	1/12/2008	Accra	12
33	796330	Nicholas Appiah	M	1/7/1977	20/06/10	G.C.E.O Level	RO	20/06/10	Accra	13
34	776625	Juliet Ofosuah	F	22/9/1982	20/06/10	G.C.E.O Level	ARO	20/06/10	Accra	11
35	140332	George Williams	M	3/6/1970	18/2/02	G.C.E.O Level	ARO	2/1/2010	Accra	11
36		Byron Nii Marte-Martey	M	11/12/1982	3/12/2012	BSC IT	Assr Director IIB			

GREATER ACCRA

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	73025	S.K. Torgormey	M	24/4/55	1/9/1975	MSLC	PRO	1/2/2007	Accra	
2	102707	Rebecca Abeka	F	20/8/54	1/9/1975	MSLC	PRO	1/2/2007	Accra	
3	105697	G.K.T. Gbedemah	M	22/9/54	1/11/1977	SCH. CERT.	SRO	1/2/2006	Accra	
4	38186	Raphael . Boafor	M	14/5/55	1/2/1978	GCE 'O' Level	SRO	1/2/2006	Accra	
5	31797	Mary Odentten	F	22/1/57	13/12/77	GCE 'O' Level	SRO	1/12/2005	Accra	
6	114036	Mercy N. Awuku	F	18/3/60	1/7/1980	GCE 'O' Level	SRO	1/6/2005	Accra	

7	35441	Joyce D. Okechri	F	8/11/1962	2/8/1984	MSLC	SRO	1/6/2008	Accra
8	116103	Michael B. Asiamah	M	14/6/55	18/10/78	MSLC	SRO	1/12/2008	Accra
9	113389	Judith A. Assie	F	5/11/1963	2/8/1984	GCE 'O' Level	SRO	1/11/2007	Accra
10	121326	Thomas K. Adjbei	M	30/8/59	1/9/1979	MSLC	SRO	1/12/2008	Accra
11	122417	Mary Koramah	F	23/2/57	1/7/1980	GCE 'O' Level	SRO	1/11/2007	Accra
12	107062	Elizabeth Q. Sekyi	F	14/11/60	2/8/1984	GCE 'O' Level	SRO	1/12/2007	Accra
13	34763	Joyce Mensah	F	3/10/1959	18/1/78	GCE 'O' Level	SRO	1/11/2007	Accra
14	116366	Joyce Somuah	F	10/6/1956	1/9/1982	GCE 'O' Level	RO	1/9/1982	Accra
15	25288	Francis Leketey	M	6/4/1959	1/6/1980	GCE 'O' Level	RO	1/6/1980	Accra
16	113363	Samuel Amanyi	M	16/3/60	1/4/1983	MSLC	RO	2/1/2008	Accra
17	38954	Sellasie Kportufe	F	29/3/59	1/1/1981	GCE 'O' Level	RO	1/1/1981	Accra
18	130049	Samuel Darfour	M	14/3/60	1/4/1984	MSLC	ARO	1/4/1984	Accra
19	50015	Charles Aboagye	M	16/12/60	1/9/1979	MSLC	ARO	1/9/1979	Accra
20	130528	Anita Dzidzienyo	F	15/9/83	15/10/04	SSS	ARO	15/10/04	Accra
21	75626	Cecilia Dzidzornu	F	17/12/51	13/11/74	MSLC	ARO	13/11/79	Accra
22	44608	Diana A. Asare	F	13/7/58	1/5/1977	MSLC	ARO	1/5/1977	Accra
23	701650	Frank Mensah	M	15/7/81	22/10/08	SSCE	ARO	22/10/08	Accra
24	34808	Rockson Sarquah	M	1/10/1957	19/4/77	MSLC	SRO	1/7/2006	Accra
25	74543	Margaret Bediako	F	11/6/1956	12/5/1975	MSLC	SRO	1/2/2006	Accra
26	79069	Ruth Martey	F	25/7/58	27/9/76	GCE 'O' Level	SRO	1/7/2006	Accra
27	103361	Esther A. Mintah	F	28/2/56	1/7/1976	GCE 'O' Level	SRO	1/2/2006	Accra
28	71725	Mabel Dadzie	F	25/4/54	19/6/76	GCE 'O' Level	SRO	1/7/2006	Accra
29	49551	Fulera Iddi	F	26/2/56	1/9/1982	GCE 'O' Level	SRO	1/2/2006	Accra
30	51990	Hannah t. Ankrah	F	28/9/53	1/5/1972	MSLC	SRO	1/7/2005	Accra
31	128941	Louisa amoako	F	7/2/1957	7/1/1981	GCE 'O' Level	SRO	1/2/2006	Accra
32	26024	Beatrice Turkson	F	22/7/53	1/4/1976	MSLC	SRO	1/12/2008	Accra
33	73259	Agnes Afumwaa	F	17/9/53	18/8/75	MSLC	PRO	1/2/2008	Accra
34	649534	Richard Brew	M	3/10/1977	7/11/2007	SSSCE	RAG1	7/1/2007	Accra
35	51951	Esther B. Mensah	F	1/4/1956	1/10/1976	MSLC	RO	2/1/2010	Accra
36	26376	Catherine Quaicoo	F	18/7/58	1/8/1976	RSG	SRO	1/11/2007	Accra
37	55933	Rebecca Ackah	F	12/5/1974	5/9/2004	SSSCE	ARO	2/1/2010	Accra
38	95926	Pricilla Martey	F	7/5/1959	5/10/2004	SSSCE	ARO	2/1/2010	Accra
39	57492	Raxford Bonny	M	3/12/1979	5/11/2004	IPMC	ARO	2/1/2010	Accra

40	649402	Larweh Abiakwah	M	29/3/77	7/11/2007		RAG1	7/11/2007	Accra	
41	21256	Eric Mensah T	M	2/9/1964	3/2/2002	2yrs Tec Educ	ARO	2/1/2009	Accra	
42	514576	Edward Abraham	M	10/4/1970	5/10/2004	A' Level	ARO	2/1/2010	Accra	
43	13992	Cythia O Sekyere	F	2/4/1976	18/2/02	SSSCE	RO	2/1/2010	Accra	
44	763285	S.J. Doplevel	M	24/9/52	1/8/1973	A' Level	CRO	1/1/2005	Accra	
45	43275	Comfort Larley	F	17/8/57	15/3/77	4yrs Sec Educ	HEO	1/12/2007	Accra	
46	34781	B. Zekortia	M	3/8/1956	27/5/78	MSLC	S.Typist	26/4/05	Accra	
47	763285	Judith Koomson	F	3/8/1956	10/7/2009	DBS	RAGD1	10/7/2009	Accra	
48	757137	Cythia Afedzogo	F	20/6/85	10/8/2009		ARO	10/7/2009	Accra	
49	60509	Nancy Tedeku	F	31/10/61	2/1/2008		S.Typist	2/1/2008	Accra	
50	79070	Cynthia Osarfo	F	10/8/1958	22/1/79		Typist	22/1/79	Accra	
51	764462	M. Agyamong	M	13/10/09	13/10/09		N.Watchman	13/10/09	Accra	
52	701650	Francis Mensah	M	21/6/68	17/12/10	HND	RO	17/12/10	Accra	
53	649586	Margaret Sowah	F	22/12/79	7/11/2007	MSLC	GD.1	7/11/2007	Accra	
54	70908	John K. Aidoo	M	21/9/51	22/1/79	MSLC	RO	1/12/2006	Accra	
55		Vida E. Degbor	F	18/8/81			ARO	1/11/2012	Accra	
56		Micheal Oto Appiah	M	31/1/80			R.A. I	1/11/2012	Accra	
57		Felix Owusu		12/10/1978			R.A. I	1/11/2012	Accra	

VOLTA REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	73056	Gladys Amegavi	F	8/3/1954	12/5/1975	GCE 'O' Level	PRO	1/1/2007	Ho	
2	57095	Rechard Wemegah	M	10/9/1972	31/5/2002	HND	SRO	1/8/2008	Ho	
3	73050	Albert Akoto	M	18/8/1953	15/8/1975	MSLC	SRO	1/1/2006	Akatsi	
4	63113	E.P.K. Assem	M	29/3/1953	2/7/1980	GCE 'O' Level	SRO	1/12/2005	Nkwata	
5	741341	Perfect Ayivor	F	27/1/1975	9/11/2009	HND	SRO	9/11/2009	Kpetoe	
6	131987	Dennis Amaglo	M	10/4/1969	2/8/2004	Dip. Stats	RO	1/9/2005	Anloga	
7	23221	S. Tamakloe	M	11/10/1964	3/9/1990	GCE 'O' Level	RO	1/12/2005	Ho	

8	44838	Mary Tsonyake	F	20/10/1956	1/7/1976	MSLC	RO	1/12/2006	Keta	
9	44820	L.S. Odonti	M	24/10/1964	1/11/1982	MSLC	ARO	1/12/1999	Kpando	
10	57690	Elliot Avetey	M	10/10/1969	17/5/2002	GCE 'O' Level	ARO	1/12/2006	Denu	
11	57999	Anthony Blubo	M	19/1/1976	27/5/2003	HND	ARO	1/12/2006	Ho	
12	57708	M. H. Agbozo	M	10/12/1958	8/3/2002	GCE 'O' Level	ARO	1/12/2006	Kete Krachie	
13	14560	F. Otibo	M	4/8/1970	9/6/2003	GCE 'O' Level	ARO	1/12/2006	Afloa	
14	713366	Juliana Ananga	F	17/3/1986	24/11/2008	GCE 'O' Level	RA GD1	24/11/08	Peki	
15	713235	Henry Deenu	M	16/11/1978	24/11/2008	GCE 'O' Level	RA GD1	24/11/08	Kadjebi	
16	741321	Julia Folikumah	F	2/8/1987	9/11/2009	GCE 'O' Level	RA GD1	9/11/2009	Juapong	
17	725290	Joseph Faal Jato	M	6/3/1968	24/11/2008	GCE 'O' Level	RA GD1	24/11/08		
18		Pearl Makafuwo Ameyibor	F	19/6/86			RO			

EASTERN REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt.,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	103979	Daniel Adade	M	9/8/1953	1/18/1973	GCE 'O' Level	P.R.O	1/4/2006		L.15 P.7
2	5669	Samuel Foster Omane	M	30/3/58	1/2/1979	G.C.E. O'Level	S.R.O	1/7/2006		14
3	48756	Ernest O. Boampong	M	26/8/57	2/1/1981	G.C.E. O'Level	S.R.O	1/7/2006		14
4	48765	Rose Anim	F	8/4/1957	11/1/1982	G.C.E. O'Level	S.R.O	1/7/2006		14
5	102094	Margaret O. Ofosuah	F	8/4/1955	1/2/1978	G.C.E. O'Level	S.R.O	1/7/2006		14
6	61194	Irene Segbawu	F	22/5/56	15/10/79	G.C.E. O'Level	S.R.O	1/7/2006		14
7	25251	E.A. Yitamkey	M	15/7/58	1/7/1976	G.C.E. O'Level	S.R.O	1/7/2006		14
8	67714	Janet Anani	F	11/3/1955	1/6/1976	G.C.E. O'Level	S.R.O	1/7/2006		14
9	10924	E.A. Amankwaa	M	20/8/56	1/3/1981	G.C.E. O'Level	S.R.O	1/7/2006		14
10	15198	Nicholas O. Bonsu	M	28/9/76	10/4/2003	B.A. Adm.	S.R.O	1/7/2009		14
11	72875	Florence Dzandu	F	18/8/55	1/8/1976	Diploma	S.R.O	1/7/2009		14
12	72124	Vida Osafo	F	12/5/1954	1/8/1976	Commercial Dip.	S.R.O	1/7/2009		14

13	7336	Beatrice Nkwansah	F	16/9/61	1/6/1983	G.C.E. O'Level	S.R.O	1/7/2009		14
14	72688	Emmanuel Amoah	M	9/8/1953	1/7/1976	G.C.E. O'Level	R.O.	1/12/2006		13
15	486446	Mary Dartey	F	17/11/58	1/3/1981	G.C.E. O'Level	S.R.O	1/7/2009		14
16	48674	Hayford Asare	M	1/6/1957	2/1/1981	G.C.E. O'Level	S.R.O	1/7/2009		14
17	23211	Comfort Oduro	F	16/3/59	1/3/1981	G.C.E. O'Level	S.R.O	1/7/2009		14
18	23211	Beatrice Akuffo	F	26/2/64	1/9/1990	G.C.E. O'Level	R.O.	1/12/2006		13
19	67730	Theresa Owusu	F	6/5/1959	1/3/1977	G.C.E. O'Level	R.O.	1/12/2006		13
20	48655	Doris Diabene	F	15/11/60	1/3/1981	G.C.E. O'Level	R.O.	2/1/2010		13
21	48683	Angelina Addo	F	30/9/60	11/3/1981	G.C.E. O'Level	R.O.	2/1/2010		13
22	116138	Agnes Gyampo	F	14/8/58	1/7/1976	M.S.L.C.	R.O.	1/1/2010		13
23	135692	Edith Anorkor Abbey	F	21/6/82	2/6/2003	S.S.S.	A.R.O	1/12/2006		11
24	69453	Samuel A. Ansah	M	4/8/1976	7/3/2002	G.C.E. O'Level	R.O.	2/1/2010		13
25	59453	Mavis Norbi	F	4/7/1978	18/2/03	S.S.S.	R.O.	2/1/2010		13
26	127550	Christopher T. Ayertey	M	13/1/78	4/11/2004	S.S.S.	A.R.O	2/1/2010		11
27	33373	John A. Appiah	M	13/1/78	1/2/1977	M.S.L.C.	A.R.O	17/8/09		11
28	607742	Eric A. Ashiagbor	M	13/2/56	15/9/06	G.C.E. A'Level	R.A. Gd. I	15/09/06		7
29	649492	Leslie A. Allotey	M	20/11/70	27/11/07	S.S.S.	R.A. Gd. II	27/11/07		7
30	6613436	Mary Siaw	F	30/4/78	14/11/07	S.S.S.	R.A. Gd. I	14/11/07		7
31	73436	Josephine Mensah	F	1/6/1960	2/2/1981	Steno. Gd. II	Steno. Gd. II	1/8/2007		
32	New Ent.	Isaac Ayertey	M	18/12/81	10/7/2010	S.S.S.	A.R.O	10/7/2010		11
33	New Ent.	Emmanuel Klutse	M	9/3/1987	10/7/2010	S.S.S.	A.R.O	10/7/2010		11
35	75171	Benjamin N. Quansah	M	6/7/1988	1/10/2009	S.S.S.	R.A. Gd. I	1/10/2009		7
36	55120	Miriam Kusiwaa	F	9/3/1954	1/6/1979	M.S.L.C.	R.O.	2/1/2010		13
37	Chris Gershom Martey		M	24/7/1982	1/11/2012		R>A. GD.I			

CENTRAL REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
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1	741338	Nathaniel K. Annan	M	29/3/85	10/7/2009	H.N.D.	RO	10/7/09	Cape Coast	13
2										
3	60824	Joseph Appiah	M	5/7/1966	1/9/2000	M.L.S.C.	R.A. Gd. 1	1/6/208	Cape Coast	
4	776622	Susuana Obu	F	10/4/1975	10/7/2010	S.S.C.E.	Driver Gd. 1	10/7/2009	Apam	7
5	77826	Agnes A. Essel	F	3/5/1954	2/4/1974	G.C.E. 'O' Level	RO	1/7/2005	Saltpond	14
6	51770	Janet Offei	F	1/1/1961	1/7/1981	M.L.S.C.	SRO	2/1/2009	Mankessim	11
7	51604	Isaac Arthur	M	1/5/1955	8/11/1979	M.L.S.C.	ARO	1/7/2006	Ajumako	14
8	109656	Isaac K. Abban	M	28/10/53	1/7/1981	M.L.S.C.	SRO	1/12/2005	Apam	13
9	65201	Charles Frimpong	M	14/7/74	1/3/2001	G.C.E. 'O' Level	R.A. Gd. 1	2/1/2010	Afransi	7
10	10448	Benard Kakrabah	M	8/8/1956	1/1/1983	G.C.E. 'O' Level	RO	1/7/2006	Swedru	13
11	8349	Nancy Esshun	F	29/6/61	29/6/61	M.L.S.C.	Typist	15/2/78	Swedru	
12	105483	Patience Amo	F	21/8/53	1/8/1974	M.L.S.C.	R.O	1/8/1970	Nsaba	13
13	116281	Isaac A. Donkoh	M	11/12/1963	1/10/1987	M.L.S.C.	R.A. Gd. 1	1/9/2005	Abura Dunkwa	7
14	49959	Mariam Manso	F	1/9/1961	1/3/1981	G.C.E. 'O' Level	SRO	1/7/2006	Praso	14
15	56359	John Y. Kuagbenu	M	24/3/1957	1/8/1981	M.L.S.C.	R.O.	1/7/2009	Winneba	13
16	12676	Francis K. Biney	M	23/5/1953	12/7/1976	M.L.S.C.	R.O.	1/7/2009	Kasoa	13
17	609785	Felix Addo	M	14/6/1958	20/12/1980	G.C.E. 'O' Level	R.O.	14/9/2001	Bawjiase	13
18	168159	Robert W. Thompson	M	20/10/1961	1/7/1982	M.L.S.C.	R.O.	1/7/2009	Assin foso	13
19	30855	Frederick Lyall	M	30/6/1956	1/7/1981	G.C.E. 'O' Level	R.O	1/7/2009	elmina	13
20	83215	Kingsford K. Obuan	M	6/9/1960	1/2/1983	M.L.S.C.	R.A.Gd. 1	2/1/2010	B. Assikuma	7
21	15275	Godred N. Tetteh	M	14/11/1982	1/5/2003	S.S.C.E.	ARO	8/10/2008	Dunkwa	11
22	18323	Godfred Agyapong	M	4/4/1956	18/2/2002	G.C.E. 'O' Level	ARO	2/1/2010	Diaso	7
23	741332	Samuel T. Dwamena	M	3/10/1985	10/7/2009	S.S.C.E.	ARO	24/4/85	Elmina	7
24	776611	Christina A Quainoo	F	10/6/1989	10/7/2010	S.S.C.E.	R.A.Gd. 1	10/7/2010	Cape Coast	7
25	773309	Nicholina A. Adiabu	F	26/9/1984	10/7/2010	S.S.C.E.	R.A.Gd. 1	10/7/2010	Agona Nyakrom	7
26	53665	Joseph P.K. Mama	M	25/2/1954	1/7/1982	M.L.S.C.	R.A.Gd. 1	1/7/1982	Swedru	7
27	Samuel Kweku		M	5/6/1986	1/11/2012		ARO			

Tawiah									
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WESTERN REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	25532X	Stephen O. Ntow	M	9/20/1954	8/18/1975	MSLC	<i>CRO</i>	1/1/2005	Western	13
2	037401V	Peace Agbenyo	F	3/11/2023	1/1/1984	MSLC	<i>RO</i>	6/1/2002	"	10
3	040910Y	Mary Smith-Abbey	F	24/4/56	12/1/1981	MSLC	<i>RO</i>	12/1/2002	"	10
4	256389H	E.O.Asare	M	19/3/54	8/18/1975	MSLC	<i>ARO</i>	12/1/2002	"	8
5	059297X	Samuel Arhin	M	3/3/1956	10/1/1978	MSLC	<i>RO</i>	12/1/2004	"	10
6	040401K	Thomas Afful	M	1/3/1956	8/1/1976	MSLC	<i>ARO</i>	9/1/2003	"	8
7	261253G	Theodora Fummey	F	4/22/1956	8/1/1976	MSLC	<i>R.A. Gd 1</i>	2/8/1999	"	5
8	110801V	Ebenezer Out	M	5/6/1958	7/6/1976	MSLC	<i>ARO</i>	2/8/2003	"	5
9	144812T	S.A. Cofie	M	8/4/1956	4/1/1981	MSLC	<i>R.A. Gd 1</i>	10/1/1989	"	8
10	261254H	Elizabeth Abekah	F	5/2/1952	12/11/2004	MSLC	<i>ARO</i>	2/1/2003	"	5
11	261251E	Anthony Mills	M	11/20/1952	8/1/1976	MSLC	<i>ARO</i>	12/1/2000	"	8
12	261172X	Yakubu Omar	M	1/16/1954	10/1/1976	MSLC	<i>R.A. Gd 1</i>	2/1/2000	"	5
13	2611276c	Agatha Incoom	F	6/15/1954	4/1/1976	MSLC	<i>Snr Typist</i>	9/1/1994	"	6
14	005708K	Mercy Dadzie	F	4/30/1963	2/1/1983	MSLC	<i>ARO</i>	12/1/2004	"	8
15		Salia Yusufu	M	9/18/1969	2/18/1983	MSLC	<i>R.A. Gd 1</i>	2/18/2002	"	5
16	247605Y	S.K. Gyasi	M	2/7/1951	9/1/1974	MSLC	<i>CO</i>	9/1/1974	"	5
17	514979K	Evans Adiku	M	5/22/1955	5/3/2000	MSLC	<i>Driver Gd. 1</i>	5/3/2000	"	4
18	57437	Samuel Abuako	M	11/24/1974	7/29/2004	SSCE	<i>RA1</i>	7/29/2004	"	5
19	57445	Samuel Dolphine	M	5/15/1960	7/2/2004	SSCE	<i>ARO</i>	7/2/2004	"	8
20	130166	Augustine Tawiah	M	5/24/1977	8/12/2004	SSCE	<i>ARO</i>	8/12/2004	"	8
21		Isaac Asare	M	3/8/1985	10/6/2010	HND	<i>RO</i>	10/6/2010	"	10
22		Prosper Akoto	M	1/9/1983	1/11/2012		<i>RO</i>			
23		Rebecca Adoley Ntow	F	9/7/1983	1/11/2012		<i>RO</i>			

ASHANTI REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	72024	Comfort Bonney	F	4/1/1954	11/6/1976	G.C.E.O'Level	C.R.O	1/1/2005		
2	37140	David Sarfo Adu	M	28/12/55	1/7/1984	G.C.E.O'Level	S.R.O	1/2/2006		
3	72328	Beatrice Ayim Asantewaa	F	16/9/54	1/9/1974	G.C.E.O'Level	S.R.O	1/2/2006		
4	72318	Janet Mensah	F	20/6/58	1/9/1974	G.C.E.O'Level	S.R.O	1/7/2006		
5	72315	Janet Simpey	F	30/8/53	1/9/1974	G.C.E.O'Level	S.R.O	1/2/2006		
6	11048	Rosemary Agyemang	F	23/7/58	8/1/1976	G.C.E.O'Level	S.R.O	1/2/2006		
7	32682	Afua Konadu Arhin	F	3/9/1960	1/2/1983	G.C.E.O'Level	S.R.O	1/2/2006		
8	48381	Godfred Daniel Yaw Nsiah	M	25/1/56	1/2/1973	G.C.E.O'Level	S.R.O	1/12/2008		
9	24181	Theresa Derkyi	F	4/7/1956	1/8/1973	G.C.E.A'Level	S.R.O	1/2/2006		
10	122741	Elvis Nkrumah	M	13/5/55	1/4/1977	G.C.E.O'Level	S.R.O	1/2/2006		
11	746067	Godfred Amoah	M	11/1/1982	10/7/2009	Diploma in IT	R.O	10/7/2009		
12	40021	Victoria Osei Kuffour	F	27/11/60	1/7/1984	G.C.E.O'Level	R.O	1/12/2005		
13	40031	Adwoa Nyarko Abnoma	F	21/3/60	1/11/1984	M.S.L.C	R.O	2/1/2009		
14	23140	Issac Addai	M	15/4/55	1/3/1979	G.C.E.O'Level	R.O	2/1/2010		
15	72325	Margaret Owusuaa	M	12/3/1957	1/9/1976	M.S.L.C	R.O	2/1/2010		
16	48331	Mathew Adarkwa	M	7/7/1959	15/10/76	G.C.E.O'Level	R.O	2/1/2010		
17	72191	Esther Fatima Kofi	F	4/3/1953	19/5/03	M.S.L.C	R.O	2/1/2010		
18	15214	Alex Amankwa Antwi	M	9/10/1975	19/5/03	G.C.E.O'Level	R.O	8/10/2008		
19	148698	Araba Andrews	M	10/4/1973	19/5/03	G.C.E.O'Level	R.O	8/10/2008		
20	128839	Awoa Ayisiwaa Aboagyee	F	2/5/1983	5/10/2004	S.S.CE	A.R.O	2/1/2009		
21	796070	Bernard Charles Annan	M	19/12/82	10/7/2010	S.S.CE	A.R.O	10/7/2010		
22	796322	Felix Asiamah	M	20/3/75	10/7/2010	S.S.CE	A.R.O	2/1/2009		
23	128839	Mary Akosua Kyerewa	F	9/1/1977	5/10/2004	DBS	A.R.O	10/7/2010		

Addae										
24	796049	Janet Asieduwaa	F	18/4/80	10/7/2010	S.S.CE	A.R.O	7/11/2007		
25	661397	George Amankwa	M	21/8/79	7/11/2007	S.S.CE	R.A.Gd1	7/11/2010		
26	661405	Gifty Ohemeng	F	15/6/84	7/11/2007	S.S.CE	R.A.Gd1	7/11/2007		
27	741325	Priscilla Kumi Yeboah	F	3/10/1986	10/7/2009	S.S.CE	R.A.Gd1	10/7/2009		
28	100789	Clement Dwumfour	M	25/5/73	9/10/2003	G.C.E.O'Level	R.A.Gd.1	9/10/2003		
29	763395	Alice Boakye	F	24/12/77	10/7/2009	S.S.CE	R.A.Gd.1	10/7/2009		
30	24471	Ayamba Atanga	M	16/12/55	28/2/83	Nil	Night Watchman	28/2/83		
31		Nicholas Osei-Bonsu	M				AR			

BRONG AHAFO REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	721130	Ofori Asante	M	28/8/1954	12/2/1976	GCE O'Level	PRO	1/6/2006	Sunyani	15
2	54726	Victoria Boateng	F	17/9/56	1/1/1975	GCE O'Level	SRO	1/7/2006	Sunyani	14
3	66310	Elizabeth Achiaa	F	24/9/57		GCE O'Level	Snr. Typist		Sunyani	8
4	59267	Yilana Tiere	M	3/10/1976	5/3/2002	GCE O'Level	ARO	5/3/2002	Sunyani	11
6	23192	Susan Dumah	F	23/1/1967	11/9/1990	MLC	ARO	2/1/2009	Sunyani	12
7	69361	Issah Ibrahim	M	30/10/56	15/7/1979	GCE O'Level	SRO	1/11/2007		11
8	10962	Ibrahim Takyi	M	23/10/1956	1/7/1981	GCE O'Level	SRO	1/12/1998	Berekum	13
9	72309	Grace Asuako	F	12/8/1953	1/9/1976	GCE O'Level	SRO	1/11/2007	D/Ahenkro	14
10	527774	Evans M.K. Akoley	F	11/5/1966	12/7/2004	GCE O'Level	R.A. Grade I	24/6/04	Jaman	7
11	607708	Hanna Y. Kyeremeh	M	2/12/1983	8/9/2006	GCE O'Level	R.A. Grade I	8/9/2006	Tano South	7
12	67588	Aiden A. Awuni	M	28/8/53	1/4/1976	MLC	SRO	1/11/2007	Techiman	7
13	37145	Anthony Ayisah	M	29/7/1954	1/10/1976	MLC	SRO	1/11/2007	Wenchi	14
14	713268	Zakaria Iddisah	M	3/8/1977	8/11/2008	GCE O'Level	R.A. Grade I	27/3/98	Kintampo	7
15	79104	Kingsford Kankam	M	9/2/1954	1/7/2008	GCE O'Level	SRO	1/12/2005	Nkoranza	14
16	52341	Edward Ocran	M	25/9/55	8/9/1999	GCE O'Level	SR.O.	1/6/2000	Goaso	13

17	26146	Alice Suglo	F	22/3/1964	1/9/1990	GCE O'Level	ARO	1/3/2002	Atebubu	14
18	50221	Theresa O. Amponsah		17/7/1958	7/10/2004	GCE O'Level	ARO	2/1/2009	Odumase	11
19	73929	Augustina Tiwaah	F	23/12/1957	18/8/1957	MLC	SRO	1/11/2007	Kenyasi	14
20	149765	Kwame Boateng	M	31/10/69	11/8/2003	SSCE	R.A. Grade I	19/5/03	Sunyani	13
21	757134	Mark Asante	M	3/3/1981	18/6/10	SSS	R.A. Grade I	10/7/2009	Jejki	7
	776411	David K. Sieh	M	5/10/1984	10/7/2010	Diploma	ARO	10/7/2010	Sampo	11

NORTHERN REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt.,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1		Moses D. Ali	M			G.C.E O'L	CRO			
2	73425	David Ndamani	M	1/11/1952	1/3/1973	M.S.L.C	Prin.Reg.OFF	1/6/2008		
3	79015	Salifu Sandow	M	6/6/1955	1/5/1979	S.C	Snr Reg. Off.	1/12/2005		
4	19446	Simon Salifu Alhassan	M	2/1/1957	1/5/1979	G.C.E O'L	Snr Reg. Off.	5/11/2004		
5	10913	Wuni Adjei Tia	M	7/4/1954	1/2/1977	S.C	Snr Reg. Off.	5/11/2004		
6	23144	Iddrisu Yakubu	M	10/10/1957	1/10/1976	G.C.E O'L	Regist.Officer	8/10/2008		
7	47721	Albert Gannah	M	10/10/1952	1/11/1976	S.C	Asst, Reg, Off	5/11/2004		
8	56955	Simon Tangwi	M	3/9/1952	1/11/176	M.S.L.C	Asst, Reg, Off	5/11/2004		
9	87521	Baba Yakubu	M	24/1/1955	1/5/1981	M.S.L.C	Asst, Reg, Off	1/6/2000		
10	21440	Joseph D. Duut	M	24/8/1956	1/3/1981	H.N.D	Asst, Reg, Off	27/8/2008		
11	13104	Amidu Sulemana	M	28/8/1977	9/6/2003	M.S.L.C	Asst, Reg, Off	1/12/2006		
12	112533	John Haruna	M	2/1/1956	2/10/1978	S.S.C.E	R.A.I	1/12/1982		
13	507792	F.M.K. Dawuda	M	8/5/1979	2/10/2006	S.S.C.E	R.A.I	2/10/1986		
15	663107	Issaka Mumuni	M	7/3/1976	7/11/2007	S.S.C.E	R.A.I	7/11/07		
16	70516	Paul Azundow	M	7/8/1957	1/3/1981	S.S.C.E	R.A.I	28/6/1997		
17	6632127	Zuwera Mohammed	M	25/11/1985	7/11/2007	S.S.C.E	R.A.I	7/11/07		
18	752239	Alice Kuulonone	F	15/1/1985	23/10/08	S.S.C.E	R.A.I	23/10/83		
19		Isamtu Yahaya	M	21/1/1984	17/12/10	Graduate	Asst Registrar	17/10/83		

20	261058	Esther Fatima Kofi	F	4/3/1953	1/10/1976	M.S.L.C	Regist.Officer	1/1/2000		
21		Diana Alhassan	F	29/9/83	1/11/2012		R>A. GD. I			

UPPER EAST REGION

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1	9889	Mahamadu Gariba	M	9/3/1953	17/3/77	GCE O'Level	S.R.O	1/6/2005		
2	47363	Mohammed Sumalia	M	10/6/1960	1/2/1982	GCE O'Level	S.R.O	1/12/2008		
3	35599	Albert Apuseyinnee	M	1/9/1967	1/1/1990	M.S.L.C	S.R.O	1/12/2008		
4	7209	Mohammed Yusuf	M	14/06/58	4/7/1988	M.S.L.C	R.O	8/10/2008		
5	129567	John Yalmon Badengbanoya	M	7/12/1965	24/6/04	S.S.S	A.R.O	29/8/2009		
6	95040	Daniel Kojo Awuni	M	14/9/79	2/7/2004	S.S.S	A.R.O	29/8/2009		
7	24037	Stephen Kojo Yin	M	20/2/58	1/6/1989	M.S.L.C	A.R.O	30/8/2008		
8	49250	Gifty Ania	F	29/4/64	1/11/1981	Steno Cert.	Steno	1/1/2007		
9	767463	Matilda Nma Nyaaba	F	20/8/85	1/11/1981	S.S.S	RAGd1	16/8/2010		
10	800365	Diana Mmalebna Adongo	F	10/2/1984	16/8/10	S.S.S	RAGd1	16/8/2010		
11		Damba F. Issifu	M	13/2/76	1/11/2012		AR			

UPPER WEST

No.	Staff ID	Name	Sex	D.O.B.	Date of 1st Appt,	Qualification	Grade	Date of Pres. Appt.	Postings	Sal. Level
1										
2	37414	Stephen Y. Dometiere	M	9/11/1956	10/10/1979	GCE 'O' Level	S.R.O	1/2/2006		L.14-6
3	40769	Steven S. N. Baahweh	M	1/9/1952	1/9/1979	MSLC	A.R.O	1/12/2004		11:04
4	61736	Martin Zangu	M	7/1/1956	1/11/1979	MSLC	R.O	2/1/2009		13:06
5	607874	Gladys Malaasoba	F	3/5/1985	9/10/1989	SSC	R. A 1	2/2/2009		8.3
6	27213	Alhassan Musah	M	29/3/1969	1/9/1989	GCE 'O' Level	R.O	2/3/2009		13:03
7	607213	Fauzia Osman	M	1/8/1976	9/10/2006	GCE 'O' Level	R.A 1	9/10/2006		8:03
8	23181	Jamani Kugbee	M	5/2/1969	3/9/1990	GCE 'O' Level	R.O	2/1/2009		13:04
9	603543	Zenabu Saaka	F	25/3/1979	9/10/2006	GCE 'O' Level	R.A 1	9/10/2006		8:03
10	10006	Adams Panta	M	15/4/1956	1/5/1987	MSLC	A.R.O	1/6/2002		11:05
11	101754	Edward Bagah	M	7/7/1954	1/2/1987	GCE 'O' Level	R.O	2/1/2009		12:03
12	106020	Issah M. Gbegni	M	29/12/1952	1/4/1976	GCE 'O' Level	A.R.O	1/12/2006		11:09
13	23203	Simon Dumba	M	30/7/1964	1/11/1977	GCE 'O' Level	A.R.O	1/13/2006		11:08
14	14729	Dong Yahaya	M	25/5/1957	1/3/1990	GCE 'O' Level	R.A 11	1/3/1990		7:10
15	600819	Bismark Bietuon	M	10/7/1968	9/10/2006	GCE 'O' Level	R.A1	9/10/2006		8:03
16	23152	Salifu Abul - Rahaman	M	19/8/1952	1/12/1989	MSLC	Messenger	1/12/1989		5:10
17	70877	Kwaku Abongo	M	5/8/1970	1/3/1993	MSLC	R.A 11	1/3/1993		7:10
18		Marrizukatam Gbegni	M	11/10/1990	10/7/2010	WASSE	R.A 1	10/10/2010		7
19	800777	Rosaline Gbedi	F	25/9/1979	17/12/10	HND	R.O	17/12/10		13
20	72185	Francis Kupo	M	1/7/1956	1/4/1975	GCE 'O' Level	PRO	1/3/2006		

h. Staff who left the Service

NAME	SEX	STAFF NO.	GRADE	REASON	DATE
Eric Nii Bortey	M	44644	RO	Death	2011
Roger Danso	M	72991	RA1	Death	2011
Esther Essilfie	F	36414	SRO	Death	2011
Josephine S. Wiafe	F	261320D	ARO	Death	2011
Kwaku Abongo	M	70877	RA II	Death	2011
Comfort Annan	F	120211	RO	Retirement	2011
Charlotte Amoah	F	52669	RO	Retirement	2011
Celistine Z-Attipoe	F	36884	PRO	Retirement	2011
Ahmed Alhassan Imoro	M	72176	ARO	Retirement	2011
John M. Mensah	M	240915A	SRO	Retirement	2011
Manasseh T. Amoatey	M	116375	SRO	Vacation of Post	2011

*** Column 5 (Reasons)**

- Compulsory Retirement
- Voluntary Retirement
- Vacation of Post
- Death
- Dismissal
- Resignation
- Premature Retirement
- Transfer

ADMINISTRATIVE HEADS OF DEPARTMENTS AT NATIONAL LEVEL

S/N	DEPARTMENT	NAME	SECTOR MINISTRY
	Births and Deaths Registry	Anthony Albert Ampong	Ministry of Local Government and Rural Development

PART THREE(3) Programme Delivery

Name of MDA/DEPT.

10 key/ top commitments	Results/achievements	Relation to GPRSII component	Relation to Presidents Priority for 2011
1. Build the capacity of Births and Deaths Registry.	1. 125 Volunteers/National Service Personnel and registration Assistants were trained on Births and Deaths Registration issues.	1. Improve Births and Deaths Registration coverage	1. Developing Human resource for National Development
2. Establish Registration Centres in rural Communities	2. 45 Registration Centres were established in 10 rural communities.	2. Improve Births and Deaths Registration coverage	2. Developing Human resource for National Development
3. Establish Community Population Registers in rural communities.	3. 50 Community Population Registers were established in 10 rural communities	3. Improve Births and Deaths Registration coverage	3. Developing Human resource for National Development
4. Purchase and install Computers and	4. Procurement processes for the supply and installation	4. Improve Births and Deaths Registration	4. Developing Human resource for National Development

Accessories.	of Computers and Accessories were completed awaiting release of funds.	coverage	
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Part Four (4) Financial performance

A. BIRTHS AND DEATHS REGISTRY

Source	2011			2012		
	Approved Budget	Actual Receipts	Actual Expenditure	Approved Budget	Actual Receipts	Actual Expenditure
	GH ¢	GH ¢	GH ¢	GH ¢	GH ¢	GH ¢
GOG	2,659,384.00	2,227,026.22	2,227,026.22	1,931,594.00	4,659,603.31	4,659,603.31
IGF	-	-	-	-	-	-
Dev't Partners (UNICEF)	359,277.58	359,277.58	359,277.58	373,061.99	373,061.99	373,061.99
Common Fund	40,864.00	40,864.00	40,864.00	76,750.00	76,750.00	76,750.00
Other (Names)	2,350.00	2,350.00	2,350.00	-	-	-
	3,061,875.58	2,629,517.80	2,629,517.80	2,381,405.99	5,109,415.30	5,109,415.30

B. Comments on Financial Performance

Eg.

- Budget Preparations

- Procurement Planned & Implemented
- Releases from MOFEP
- Audit Reports
- Others

FINANCIAL PERFORMANCE

Variance (2011) GH ¢		Variance (2012) GH ¢		Remarks
Actual Receipt	Actual Expenditure	Actual Receipt	Actual Expenditure	
2,141,171.70	2,141,171.70	4,555,015.48	4,555,015.48	Commencement warrant obtained from MOFEP for Non Financial Asset (Purchase of Computers and Accessories) in the sum of Seven Three Thousand, Eight Hundred and Nineteen Ghana Cedis (GH¢73,819.00)
52,705.77	52,705.77	104,587.83	104,587.83	
33,148.75	33,148.75	-	-	

REVENUE MOBILISATION/GENERATION

DISTRICT/DEPT.	COMMON FUND		INTERNALLY GENERATED FUNDS		DEVELOPMENT PARTNERS ETC.		NGOs ETC.	*OTHER FUNDS	DISTRICT /DEPT. TOTAL
	2011	2012	2011	2012	2011	2012			
	40,864.00	76,750.00	1,738,441.00	3,056,894.00	359,277.58	373,061.99	-		3,429,955.99

OTHER FUNDS: EXPLAIN

COMMENTS

Comments Comment o performance of the Region/ district in Revenue mobilization/generation

EXPENDITURE

DEPARTMENT

DEPT.	SOCIAL SECTOR			ADMIN/LOCAL GOV'T	ECONOMIC SECTOR	HRD	OFFICE EQUIP'T	PROJECT MGT.	MISC.	DISTRICT
	EDU.	HEALTH	ENV'T							

PART SIX (6) CHALLENGES/MITIGATION STRATEGY

A. CHALLENGES

CHALLENGE	PRIORITY LEVEL	MITIGATION STRATEGY
<ul style="list-style-type: none"> • Inadequate qualified staff • Inadequate budgetary allocations to maintain and improve office and residential infrastructure • Inadequate Logistics, plants and equipments to enhance effective and efficient service delivery • Inadequate capacity building for staff. 	<p align="center">1</p> <p align="center">2</p> <p align="center">3</p> <p align="center">4</p>	<ul style="list-style-type: none"> • Applying for authority to recruit qualified personnel and replace those who have left the service. • Develop Proposals for increased budgetary allocation and support from development partners and GOG etc. • Procure requisite logistics, plant and equipments • Provide training, retraining and sponsor staff for capacity building programmes.

B. Forward look for 2013 i.e. Programmed Top Priorities

- ◆ Strengthen capacity of relevant stakeholders to integrate population issues into development planning
- ◆ Establish Registration Centres in rural communities
- ◆ Increase access to Registration facilities
- ◆ Expand the Community Population Register Programme
- ◆ Computerize Births and Deaths Registration.

DEPARTMENT OF COMMUNITY DEVELOPMENT

STAFF LIST OF DEPARTMENT OF COMMUNITY DEVELOPMENT

HEAD OFFICE

NO.	NAME	SEX	DATE OF BIRTH	STAFF NO.	GRADE	POSTING	PAYROLL NO.	REMARKS
1.	Theodore Tandoh	M	18/8/53	053618F	Deputy Director	Head Office	00C071	
2.	Michael Agana	M	18/12/53	176275S	Deputy Director	- do -	00C071	
3.	Paul Avorkah	M	14/12/56	119833B	Deputy Director	- do -	00C071	
4.	Charles Acolatse	M	6/4/57	320700L	Deputy Director	- do -	00C071	
5.	FaustinaEssandoh	F	1/1/61	070499A	Asst. Director	- do -	00C071	
6.	Cecilia H. A. Apronti	F	18/11/56	068808U	P.C.D.O.	- do -	00C071	
7.	Doris Otoo	F	20/8/59	548638J	Asst. Director	- do -	00C071	
8.	Charles Baidoo	M	23/9/62	091867M	Asst. Director	- do -	00C071	
9.	Bertha Gidiglo	F	22/12/76	5465540E	P.C.D.O	- do -	00C071	
10.	Jonas Tetteh	M	16/11/67	162150C	P.C.D.O	- do -	00C071	
11.	Samuel Quaye	M	8/10/58	216693J	C.T.O	- do -	00C071	
12.	George Marbell	M	9/4/55	254607X	A.CT.O.	- do -	00C071	
13.	Eugene Adjepong	M	15/12/49	114696L	P.T.O	- do -	00C071	
14.	Samuel Appiah	M	5/3/56	049529R	S.T. O.	- do -	00C071	
15.	BennetMahamah	M	19/7/76	511033H	S.T. O.	- do -	00C071	
16.	Enoch Mensah	M	9/3/86	609254	T. O. Gd. I	- do -	00C071	
17.	Charles Owoo	M	24/12/51	124750X	Prin. Mech. Supt.	- do -	00C071	
18.	Charles Ekow Sam	M	05/07/79	722603	C. D. O	- do -	00C071	

NO.	NAME	SEX	DATE OF BIRTH	STAFF NO.	GRADE	POSTING	PAYROLL NO.	REMARKS
19	Sarah Otabil	F	6/6/57	208284N	Snr. Storekeeper	Head Office	00C071	
20.	Monica Adzagbil	F	5/8/59	261570J	A.C.D.O	- do -	00C071	
21.	Martha Armah	F	1/8/52	161976B	Snr. Typist	- do -	50C027	
22.	Judith Kporu	F	9/8/67	236346T	Snr. Typist	- do -	00C071	
23.	Agnes Abbey	F	14/9/61	784727G	Snr. Typist	- do -	00C071	
24.	Salome Acquaye	F	18/4/64	149614L	Typist Gd. 1	- do -	00C071	
25.	Harriet Ade	F	13/8/77	560544V	Typist Gd. 1	- do -	00C071	
26.	Abu Mohammed	M	7/3/56	197823J	Chief Record Supv.	- do -	00C071	
27.	Freda Lokko	F	26/8/74	555134Z	E. O.	- do -	00C071	
28.	A. K. Dogbe	M	10/11/53	211957N	S. E. O	- do -	00C071	
29.	Richard Kwegyir	M	24/9/54	229206G	Mech. Supt.	- do -	00C071	
30.	EloAdeku	M	1/9/52	182656S	Mech. Supt.	- do -	00C071	
31.	Samuel Larweh	M	6/8/50	124314M	Fitter Gd. I	- do -	00C071	
32.	OwusuBempah	M	20/5/72	511034J	Carpenter Gd. I	- do -	00C071	
33.	Emmanuel Mensah	M	1/10/54	049544C	Yard Foreman	- do -	00C071	
34.	Fred Ayanaba	M	25/7/76	511045U	Driver Gd. I	- do -	00C071	
35.	Isaac Okpoti	M	2/9/70	546090D	Driver Gd. I	- do -	00C071	
36.	Issah Kayaba	M	1/7/64	562059W	Labourer	- do -	00C071	
37.	Josephine AkoNai	F	20/2/52	056967C	Cleaner	- do -	00C071	
38.	Elizabeth Ocran	F	24/11/52	068975C	Cleaner	- do -	00C071	
39.	Mary Blankson	F	17/12/64	59494R	Cleaner	- do -	00C071	
40.	Shirley Nartey	F	17/12/80	560543U	Clean	- do -	00C071	

MADINA - NCDVI

NO.	NAME	SEX	DATE OF BIRTH	STAFF NO.	GRADE	POSTING	PAYROLL NO.	REMARKS
1.	Elizabeth Mensah	F	6/4/57	138927S	Asst. Director	Head Office	00C071	
2.	Lucy Cofie	F	18/2/59	226494P	P. T. I	- do -	00C071	
3.	Agnes Ampah	F	9/11/50	193823Z	P. T. I.	- do -	00C071	
4.	Cecilia Akanboati	F	1/3/60	262046H	S. A. T. I.	- do -	00C071	
5.	Theresa Blankson	F	8/2/62	183765J	S. A. T. I.	- do -	00C071	
6.	Rebecca Ayeh	F	27/4/66	061395C	T. I.	- do -	00C071	
7.	Beatrice Amevor	F	4/3/62	512126M	T. I. Gd. 1	- do -	00C071	
8.	Mary Osekiem	F	31/3/69	512894D	T. I. Gd. 1	- do -	00C071	
9.	Charles Koffie	M	27/2/61	511040N	T. I. Gd. 1	- do -	00C071	
10.	Lena Okpattah	F	2/10/54	255589B	Snr. Records Supt.	- do -	00C071	
11.	EmeliaAdom	F	3/3/49	251143U	Snr. Typist	- do -	00C071	
12.	Philip Banga	M	15/7/50	067508G	N. Watchman	- do -	00C071	
13.	MumuniMusah	M	15/7/58	089460V	N. Watchman	- do -	00C071	
14.	DenuerNwiwuri	M	1/4/55	5625391J	N. Watchman	- do -	00C071	
15.	Stella Doe	F	22/9/66	562059W	Cook	- do -	00C071	
16.							00C071	
17.								

HR DISTRIBUTION (SECTOR)

AGE DISTRIBUTION	NUMBER OF STAFF		TOTAL
	MALE	FEMALE	
20-25	15	38	53
26-30	22	29	51
31-35	21	48	69
36-40	58	83	141
41-45	64	70	134
46-50	80	75	155
51-55	182	88	270
56-60	73	76	149
Total	515	507	1022
Staff on Contract	Nil	Nil	Nil

ADMINISTRATIVE HEADS OF DEPARTMENTS AT NATIONAL LEVEL

S/N	DEPARTMENT	NAME	SECTOR MINISTRY
1.	Community Development	Mr. Theodore Tandoh	MLG&RD

PART THREE (3) Programme Delivery

Name of MDA/DEPT.

10 key/ top commitments	Results/achievements	Relation to GPRSII component	Relation to Presidents Priority for 2010
1. Provide Vocational, Technical and skills for 4000 youth by the end of December, 2011.	Total enrolments in the 24 No. Institutes stood at 4,658 whilst 1,480 passed out with Vocational, Technical and Entrepreneurial Skills. Also the Gender Responsive Skills and Community Development Project (GRSCDP) covered two thousand four hundred and thirty youths (2,430) comprising two hundred and twenty (220) males and two thousand, two hundred and ten (2,210) females and offered scholarship package for 197 females from poor households in the 59 beneficiary Districts of the GRSCDP	Human Resource development.	Developing Human resource for National Development.
2. Organize two (2) in-service training for 120 Technical Instructors by September, 2011	During the period under review, two workshops were organised on Competency Based Training Skills for a total number of four hundred and thirty seven (437) Technical Instructors on	Human Resource development.	Developing Human resource for National Development.

	TVET reforms		
3. Organize Planning, Budget and Performance review workshop for 24 Officers by the end of June, 2012	A workshop was organized for 4 officers to review Planning, Budget and Performance and identify inputs for 2013-2015 Budget Estimates	Good Governance and Social Responsibility.	Ensuring Transparent and Accountable Governance
4). Organize four (4) income generating and entrepreneurial skills training for 800 existing women's group leaders by the end of December, 2011.	On Women Empowerment (Women's Group Meetings), out of the set target of eight hundred (800) Women's Groups leaders a total number of eight hundred and eighty four (884) were trained covering seven hundred and fifty three (753) existing ones and one hundred and thirty one (131) new ones which imparted on a total membership of twenty two thousand, five hundred and thirty two (22,532) women.	Employment generation and improvement and expansion of safety nets.	Reducing poverty and income inequalities.
5). Organise Adult Education programmes to sensitize community members especially the vulnerable and excluded	Out of the set target of one thousand, five hundred (1,500) Community Fora (Mass Meetings) with an estimated audience of ninety thousand (90,000), six hundred and twenty five (625) meetings were organised to cover seventy one thousand, nine hundred and forty five (71,945) audience.	Good Governance and Social Responsibility.	Ensuring Transparent and Accountable Governance

	<p>The total number of study groups meetings held amounted to six hundred and twenty four (624) as against the set target of eight hundred (800) and total participants amounted to eighteen thousand and seventy three (18,073) consisting of six thousand, three hundred and thirty eight (6,338) males and eleven thousand, seven hundred and thirty five (11,735) females as against the set target of fifteen thousand (15,000) participants.</p>		
<p>6).Train 120 participants on Community Education at RDC, Kwaso</p>	<p>6). A total of 120 Community Educators (Change Agents) were trained at the Rural Development College (RDC) at Kwaso in Ashanti</p>	<p>Human Resource development.</p>	<p>Developing Human resource for National Development.</p>

Part Four (4) financial performance

C. Name of Ministry/ Department

Source	2011			2012		
	Approved Budget	Actual Receipts	Actual Expenditure	Approved Budget	Actual Receipts	Actual Expenditure
1. Personnel Emoluments	3,852,271.00	-	-	-		
2. Administrative Expenses	63,445.00	43,350.00	43,350.00	159,942.00	140,742.55	140,742.55
3. Service Activity Expenses	22,953.00	15,500.00	15,500.00	73,819.00	72,150.64	72,150.64
4. Investment Activity Expenses	150,000.00	33,976.00	33,976.00			
Total	3,895,645.00	4,429,329.68	4,429,329.68	233,761	212,893.19	212,893.19

FINANCIAL PERFORMANCE

Variance (2011)		Variance (2012)		Remarks
Actual Receipt	Actual Expenditure	Actual Receipt	Actual Expenditure	
-	-			
43,350.00	43,350.00	140,742.55	140,742.55	
15,500.00	15,500.00	72,150.64	72,150.64	
33,976.00	33,976.00			
92,826.00	92,826.00	212,893.19	212,893.19	

PART SIX (6) CHALLENGES/MITIGATION STRATEGY

C. CHALLENGES

CHALLENGE	PRIORITY LEVEL	MITIGATION STRATEGY
<ul style="list-style-type: none"> • Inadequate qualified Technical Instructors in Vocational and Technical Institutions. • Inadequate budgetary allocations to maintain and improve institutional infrastructure • Inadequate Logistics, plants and equipments to enhance effective and efficient service delivery as well as teaching and learning. • Inadequate capacity building for staff. 	<p align="center">1</p> <p align="center">2</p> <p align="center">3</p> <p align="center">4</p>	<ol style="list-style-type: none"> 1. Seeking financial clearance from MOFEP to recruit qualified personnel. 2. Lobbying for increased budgetary allocation and support from development partners. 3. Provide in-service training and sponsor staff for capacity building programmes.