

GA CENTRAL MUNICIPAL ASSEMBLY



2016 ANNUAL PROGRESS REPORT

BY MPCU

MONDAY, 13TH FEBRUARY, 2017.

TABLE OF CONTENT

LIST OF TABLES

Table 2.2.1	Activities for the Year (Physical Projects).....	10
Table 2.2.2	Activities for the Year (Non-Physical Projects)	12
Table 3.1	Funding updates as at December, 2016.....	62

LIST OF ACRONYMS.....	ii
------------------------------	-----------

CHAPTER ONE

1.0	Introduction.....	1
1.1	Objectives of Monitoring and Evaluation	1
1.2	Report on the Departmental Activities.....	1
1.3	Monitoring and Evaluation Report on Physical Projects	6

CHAPTER TWO

2.0	Report on Status of Implementation of Projects.....	10
2.1	Introduction.....	10
2.2	Programme and Project Status for the year 2016.....	10

CHAPTER THREE

3.0	Financial Performance.....	62
3.1	Financial Template.....	62
3.2	Constraints and Challenges.....	62
3.3	General Observation.....	63
3.4	Recommendation.....	63
3.5	Conclusion.....	63

LIST OF ACRONYMS

AEA	:	Agric Extension Agent
DACF	:	District Assemblies Common Fund
D.C.D	:	Department of Community Development
DDF	:	District Development Fund
DDO	:	District Development Officer
EHD	:	Environmental Health Department
GCMA	:	Ga Central Municipal Assembly
GH¢	:	Ghana Cedis
GoG	:	Government of Ghana
GSGDA	:	Ghana Shared Growth and Development Agenda
GAMA	:	Greater Accra Metropolitan Area
IGF	:	Internally Generated Fund
ISD	:	Information Services Department
MAC	:	Municipal AIDS Committee
M&E	:	Monitoring and Evaluation
M.P	:	Member of Parliament
MDCO	:	Municipal Disease Control Officer
MDHS	:	Municipal Director of Health Service
MEO	:	Municipal Environmental Officer
MHMT	:	Municipal Health Management Team
MIO	:	Municipal Information Officer
MoFA	:	Ministry of Food and Agriculture
MoF	:	Ministry of Finance
MPCU	:	Municipal Planning and Coordinating Unit
MTDP	:	Medium Term Development Agenda
NADMO	:	National Disaster Management Organisation
NCCE	:	National Commission for Civic Education
NDPC	:	National Development Planning Commission
WAAPP	:	West Africa Agricultural Productivity Programme

CHAPTER ONE

1.0 INTRODUCTION

This Progress Report is prepared to assess the progress made on the implementation of MTDP 2014 - 2017 prepared from the plan. This was done by undertaking monitoring and evaluation of the MTDP through series of meetings held by the Municipal Planning Coordinating Unit.

The Composite Monitoring of Assembly Projects and Departmental Quarterly Review meetings were organized as part of the routine activity to deliberate on issues pertaining to monitored projects and other matters.

1.1 OBJECTIVES OF MONITORING AND EVALUATION.

The objectives of the monitoring and evaluation carried out include the following;

- Assess whether the MTDP targets are being met
- Identify achievements, constraints and failures to improve on the MTDP implementation to achieve a desired impact.
- Provide quarterly information for effective and efficient coordination of the district's development at the regional level
- Provide improved means for past experience sharing by the Assembly, the Government, Development Partners, Community Project Management Team and the general public.
- Help improve service delivery, allocation of resources and also to provide accountability and transparency through sharing and posting of necessary document needed for Public and stakeholder consumption on notice board in the municipality.

1.2 REPORT ON THE DEPARTMENTAL ACTIVITIES

The departments engaged in various activities for the year 2016 as discussed below:

1.2.1 Works Department

During the period under review there were thirteen (13) on-going projects such as constructions of clinic, two-storey office block for GCMA, two -storey fire service building, two - storey ten-classroom block and others which will be rolled unto the new year. Five boreholes were completed and commissioned and two other projects being a clinic at Abease

and Six-Unit Classrooms at Chantan will also commence in 2017. The office will need to be fully resourced to improve in subsequent periods. The year has been successful.

1.2.2 Health Directorate

The Health Directorate undertook a number of health activities within the municipality. Under the year of review, there were 60 outreach clinic visits monthly, 32 home visits monthly, 32 school visits monthly as part of the directorate routine exercises. Again, 4 staff trained on the use of new meningitis vaccine, about 5000 treated bed nets were distributed and the general public was sensitized on various health related issues and preventions like Cholera.

1.2.3 School Feeding Programme

The school feeding programme is still on-going in five schools in the municipality. There are 2,346 student beneficiaries of this intervention. Weekly monitoring visits to the five schools were carried and about 32 times for the year, the five schools benefiting from the programme include St. Justin 1 & 2, Chantan Abeka Motorway and Anyaa M/A 1 & 2. A workshop was also organized at Amasaman by the Assembly for caterers, head cooks, and head teachers on food safety, nutrition and new caterer's on procurement guidelines. Delay in payment remains the greatest challenge making it difficult for caterers to serve quality meals to the pupils. Anyaa and St. Justin Anglican Schools do not have kitchen at the school premises. The caterers had to use the facilities of other schools before transporting the food the school that they are assigned to. There is the need for more resources to be invested in the programme to enable more schools to benefit. The necessary facilities must also be put in place to ensure the smooth running of the programme.

1.2.4 Urban Passenger Transport Unit

Section 79 of the Act 1993 (Act 462) empowers District Assemblies to plan, direct and control commercial licences transport operations under the Urban Passenger Transport Services bye- laws. Activities undertaken include the sales of stickers/holograms, commercial licences, embossment plates and the issuance of type 'A' enforcement exercise. Also during the 4th quarter, the department undertook the following activities; Five (5) vehicle serviced, Five (5) motor bikes services and Renewal of insurance of 3 motor bikes and 2 vehicles. The department needs to be well resourced in order to perform it functions well. Reflectors should be provided and a vehicle allocated to the unit

1.2.5 Agriculture

The office engaged in activities such as; Training of women in two markets in safe handling of vegetables, grains and fruits, carry out Farmers day celebration, conduct 60 home and farm visits by AEA's & DDO's, Monitoring & evaluation of rabbit project, Technical review meetings for staff, Anti-rabies vaccination was postponed to next year for lack of funds and Prophylactic treatment for sheep and goats. The period has been successful and hopes to improve in its operation when given much support and funds.

1.2.6 Education Directorate

The Education directorate also undertook a number of activities which includes:

National Girls Education Climax Celebration, Workshop for 16 Girl's Education school based facilitators, One Day Coordinators workshop, Workshop for Private and Public Teachers on the update of the Basic Schools Festival of Arts, Municipal Nine Lessons and Carols service, Audit of 2nd cycle schools and the Municipal Education office, Vetted Capitation Grant Returns and SPIP, Prepared Employer Compensation for 2017, Workshop on Capacity Building on Special Needs pupils, Screening for Hearing Disabilities, Workshop on Cockcrow Literature book for Private schools, Prepared Municipal Internal Budget for 2017, B.E.C.E 2017 briefing by WAEC for Exam Officers and Directors, Briefed Head teachers of both public and private school on the 2017 B.E.C.E registration, Internal examinations, Training of National Youth Employment Teaching Assistants, B.E.C.E 2017 Registration : Capturing of pictures and bio data of candidates, Training workshop on Retention and Enrolment, U 13 Boys soccer and Girls netball, Inspection for Registration and Received 2017 B.E.C.E forms (Statement of Entries, Photo Albums and CD's) from the schools.

1.2.7 Births & Deaths Registry

During the period under review, the office registered a total of 135 Male births and 139 Female births below one year, 38 Male births and 35 Female births over one year, while the number of deaths registered were; 8 Males and 5 Females. The office hopes to keep up its duties during the subsequent periods.

1.2.8 Social Welfare and Community Development

The quarter under review was actively preoccupied with community work and most of its objectives were achieved. The Issues that cropped up which require urgent social investigations were made such as those relating to child maintenance; in all 93 child maintenance cases were dealt with in the year 2016. Similarly, stranded people occasionally call at the office for ad hoc services such as money for transportation to continue their journeys or buying of food to satisfy their hunger. Officers have been rendering such services from their own pockets. More funds should be allocated to the department to enable the field staffs to extend their services to more deprived communities.

The Livelihood Empowerment Against Poverty (LEAP) as a social intervention provides financial aid to households through care givers. In the municipality funds were given to 26 care givers of which 25 were females and one male. Activities under this quarter have been successful and hope to improve in the upcoming periods. However, the department needs to be well resourced in order to perform its functions well. Vehicle should be allocated to it.

1.2.9 Budget and Rating

The department undertook the following activities;

Monitoring and Evaluation of Revenue Collectors, monitoring some projects in the municipality, Revenue Management meeting, budget hearing at RCC and GIFMIS Workshop.

1.2.10 Physical Planning

Street naming committee meeting, sub-technical committee meeting, about 350 street naming sign post were mounted and formed part of the activities carried out during the year under review. There are still works on-going in the municipality and hopes to improve in its operations. The quarter ended successfully.

1.2.11 Information System

The unit undertook a number of activities which includes:

Networking and Intercom connectivity; over 30,000 Revenue bills prepared for 2017; Collection of over 5000 property-rate data; assisted in the preparation of 2017 fee-fixing budget; hardware and Software services; technical support services and also secured another source of internet access.

1.2.12 Co-Operative (Trade and Industry)

The year ended with success and challenges. Business oriented Education was given to the artisans in some of the communities around which include Nsumfa, Anyaa, Fan Milk, Ablekuma, Sowutoum, Agape, Israel and Lomnava etc. also two groups were registered. The department participated in many sub-committee and management meetings organised by the assembly. The office did not receive any funds during the period under review. The office wish funds will be made available to enable the staff execute its duties as expected.

1.2.13 Central Administration: Planning and Administration

The department undertook a number of activities which includes:

The Planning unit organised four MPCU meeting; prepared four Quarterly Progress Reports; embarked on Monitoring and Evaluating of Assembly's physical projects and finally inspected and verified about 117 projects that are due for payments; Stakeholders meeting, Town Hall meeting, Development Planning Subcommittee meeting were organised and reports prepared.

Other meetings held included: Tender, Executive committee, General assembly, Revenue Management, Finance and Administration Sub-Committee, Farmers day planning committee, Municipal security committee, Sub-technical committee and other trainings

1.2.14 Finance

The period has been successful with it ups and downs, activities were carried out such as Educating the public on the civic responsibility of rate payers ,publish monthly performance ,preparing and servicing warning notices, there was a deployment of a national service personnel to collect data at Anyaa among others . The office hopes to improve in its upcoming operations for the other periods.

1.2.15 National Commission for Civic Education (NCCE)

During the period under review, activities were organised to Educate Public on voter Education towards the just ended election 2016. Resource personnel took their time to comprehensively interact with public on who qualify to vote those who are not legible to vote, Do's and Don'ts of voting process etc. The office encountered several challenges which included; lack of means of transport, inadequate of funds for programmes. Seeking sponsorship was very difficult, etc. The office needs a car for its duties, and funds for

programmes ought to be made available in good time for maximum utilization. Despite the challenges encountered the office managed to carry out almost all planned activities, and hope that a thoughtful redress of suggestions/recommendations would in effect assist work more effectively.

1.2.16 NADMO

NADMO also organized three activities in the municipality:

Education on Cholera, Public Education on Man-made Disasters and Evaluation of the year 2016 were conducted.

1.2.17 Urban Roads

The department supervised the construction of u-drains, speed humps and rehabilitation of foot bridge were among activities carried out during the year under review. Objectives were achieved as well as challenges encountered. In total the period has been successful and hopes to improve in its activities.

1.3 MONITORING AND EVALUATION REPORT ON PHYSICAL PROJECTS

The MPCU, within the quarter embarked on monitoring exercise of all Assembly projects in the Municipality. Subsequently meetings were organised to review the status of implementation of the project by the various heads of departments.

The monitoring allowed for the team to have a fair idea of the progress of work pertaining to the projects the assembly is carrying out throughout the Municipality. Status of implementation were in various levels which were may be either due to delays in release of funds.

The projects visited are as follows:

1.3.1 Municipal Court Phase II- (Library)

The work on the Municipal Court at Sowutuom is completed this facility is expected to improve the justice system and reduce crimes in the municipality. The court occupies the ground floor of the two storey building. The second phase of the project which is the library has work still on progress. The library occupies the first floor of the two storey building. The

proportion of work done is about 80%. This project should have been completed by November, 2016. It is aimed at knowledge acquisition.

With the second phase, which is the library, has been roofed and electrical wirings, fans and lightings have been done. The library which occupies the first floor of the facility should be made disability friendly.

1.3.2 Construction of Two-Storey Ten Unit Classroom Block with two offices

The two-storey ten unit classroom block at Odorgonno is 98% complete as at December,2016 when the project was visited. The facility is aimed at reducing infrastructural deficit in the educational sector of the municipality.

1.3.3 Anyaa Terminal

The Anyaa Terminal is situated at Anyaa Market and has work progressing slowly and is about 85% complete by the engineer's estimate. When complete the facility will have spaces or rooms to be used as an education centre, a restaurant and a health care centre. As part of the contract the contractor is to construct the road around the terminal to serve as additional car park.

The team observed that the road around the terminal have not been constructed yet taking into account the period given for the project to be completed. Some drains have also been constructed at some portions of this facility. A disability walk-way has been provided for the ground floor. The work on this project should be sped up to hasten the completion of the project on time.

1.3.4 Construction of 2-Storey Office Block for GCMA

The construction of 2-storey office complex for GCMA at Auntie-Aku near Kokompe Park is progressing steadily despite the initial delay in the work. By the Engineer's estimate the work is about 75% complete. This project is expected to provide office space for the municipal assembly to reduce the office space deficit. The building is at its first floor level and work is progressing steadily.

The building has been roofed, plastering work is done and tiling work is on-going. According to the site engineer the project is expected to be completed by February, 2017. The windows and doors should be burglar proofed to deter thieves from breaking through.

1.3.5 Construction of Three-Storey Eighteen Unit Classroom Block with Two Offices

The three-storey eighteen unit classroom block with two offices at Kokompe Park is about 35% complete. The facility is aimed at reducing infrastructural deficit in the educational sector of the municipality. It was noticed that for more than six months there has not been any work on the building. The building is at the first floor level.

Work is at a stand-still and the contractor has abandoned the project. The project is one of the benefits from the construction of the Awoshie-Pokuase road. It was also urged that the project should be quickly completed to serve the people.

1.3.6 Construction of Four- Storey Thirty Eight Unit Classroom Block with Offices

The construction of four Storey 37 Unit Classroom Blocks with Two Offices and a Computer Lab at St. Justin Anglican School premises in Ablekuma is about 98% complete. The facility is aimed at reducing infrastructural deficit in the educational sector which will eventually reduce the 'shift system' in the municipality.

There is a provision made to harvest rain water, some of the classrooms were being used though the project has not been handed over. None of the workers were found on site. Washrooms should be provided at the two ends of the corridors on each floor since the washrooms meant for this facility is situated outside the edifice..

1.3.7 Municipal Clinic at Olebu:

The Municipal Clinic at Olebu is about 98% complete. The facility is to reduce the infrastructural deficit in the health sector of the municipality and to bring health care services close to the door steps of the inhabitants.

1.3.8 Construction of Market Sheds:

The market sheds at Ablekuma Abease is about 90% complete. This is aimed at promoting trading and other economic activities within the municipality.

All the sheds have been roofed and plastering work has been done. There is a possibility of rain water entering the cubicles of the shed due to the style of the construction of the roofing. There should be a provision made to prevent water from beating the wares of traders.

1.3.9 Construction of Two-Storey Six Unit Classroom Block with Two offices

The two-storey six unit classroom block with two offices at Anyaa Experimental is at the first floor stage and work is progressing steadily. The facility is aimed at reducing infrastructural deficit in the educational sector of the municipality.

Concrete slab has been cast and pillars have been erected for the first floor. The entire work is about 55% complete. Contractor should be made to speed up work.

1.3.10 Construction of fire service office complex

The construction of fire service office complex at Anyaa is about 25% complete and work is progressing steadily. This facility is aimed at responding to fire outbreaks in the municipality.

Work is at a stand-still and the contractor has abandoned the project. The contractor should be called and made to speed up the work.

1.3.11 Construction of 5No. Boreholes with Poly Tanks

The Construction of 5No. Boreholes with 20,000 litres capacity Poly Tanks to store pumped water at Nsumfa, Kokompe, Ablekuma and Olebu have been completed, handed over and commissioned for usage by the community. The facility is aimed providing potable water and making it accessible to people.

The facility is being used. Two poly tanks with capacity of 20,000 litres have been provided for the bore hole at Kokompe. More of this project should be extended to other communities that have difficulties accessing potable water.

CHAPTER TWO

2.0 REPORT ON STATUS OF IMPLEMENTATION OF PROJECTS

2.1 INTRODUCTION

The GCMA has its fair share of developmental challenges which retards development in the Municipality. In an attempt to address these challenges, the Assembly had undertaken several projects to achieve the various formulated objectives. The achievement of these objectives, will lead to the ultimate realisation of the overall goals. With the limited resources available, the Assembly was able to undertake the following projects and activities within 2016.

2.2 PROGRAMME / PROJECT STATUS FOR THE YEAR 2016

2.2.1 PHYSICAL PROJECTS

Table 2.2.1 **ACTIVITIES FOR THE YEAR (PHYSICAL PROJECTS)**

S/N	DISCRIPTION OF PROJECT/ ACTIVITIES	LOCATION	CONTRACT SUM OR AMOUNT SPENT (GH¢)	DATE STARTED	DATE COMPLETE D	SOURCE OF FUNDING	EXPE NDITU RE TO DATE (GH¢)	GENERAL REMARKS	
								<i>% of Work done</i>	<i>LEVEL OF COMPLETION</i>
WORKS									
1	Construction of clinic	Olebu	208,634.69	01/10/2013	6 Months	DACF/IGF		90% completed contractor close to handover site	Some defects have been rectified
2	Construction of 2-storey office block for GCMA	Kokompe park at Antie Aku		01/08/2014	18 Months	GOG		80% completed and work done is satisfactory	Work complete to roofing stage

3	Construction of 2-storey Fire Service Building at Anyaa.	Anyaa	2,500.00	March, 2016	3 Months	IGF		30% completed	Contract has been awarded
4	Construction of 3No.Shed.	Abease		March, 2016	3 Months	IGF		85% completed	Contract has been awarded
5	Construction of 2-storey 10- unit classroom block with ancillary facilities.	Odorgonno		01/01/14	18 Months	AFDB and ADB		90% completed and work is done satisfactory	Finish stage
6	Construction of 2-storey 6 unit classroom block with ancillary facilities.	Chantan		April 2016		DACF / IGF		Evaluation stage	Architectural and structural
7	Design of 2- storey Clinic at Abase	Ablekuma Abase	2,500.00	April 2016	3 Months	I.G.F		Tender has been opened	Architectural drawing complete.
8	Construction of 3-Storey 18-unit classroom block with two offices.	Kokompe park at Antie Aku		01/01/2014	18 Months	AFDB and ADB		35% completed and work has been abandoned	1 st floor lintel stage
9	4-storey 37- unit classroom block with two offices and ancillary facilities.	St. Justin Anglican school Ablekuma		01/01/2014	18 Months	AFDB and ADB		97% completed and work done is satisfactory	Superstructure stage – finishes
10	Anyaa Terminal	Anyaa Market		01/01/2014	18 Months	AFDB and ADB		80% completed and work is done satisfactory	Superstructure stage – erection of beams columns
11	Construction of a Municipal Court and a library phase(2)	Sowutuom	366,575.58	01/04/2015	6 Months			80% completed	Work is at the roofing level
12	2-storey 6- unit classroom block with library, computer laboratory and teachers office	Anyaa Experimental School	574,686.45	Dec. 2014	6 Months	GOG		60% completed and	Progress of work is steady

								progress of work is very slow	
13	Construction, Drilling and Mechanization of 5 no. Boreholes in GCMA Municipality	GCMA wide	133,155.00	2015				100% complete	Contract re-awarded
14	Design of 2- storey lockable stores and stalls with Lorry Terminal.	Ablekuma	3,500.00	March, 2016	3 Months	I.G.F		60%	Architectural & structural drawings for stalls done
15	Design of 2- storey Clinic at Abase	Municipal wide	2,500.00	February, 2016	3 Months	I.G.F		30%	Architectural drawings on-going
16	Preparation of certified site plans within the municipality.	Municipal wide		February, 2016	10 Months	Other		85%	

2.2.2 NON-PHYSICAL PROJECTS

Table 2.2.2 **ACTIVITIES FOR THE YEAR (NON-PHYSICAL PROJECTS)**

S/N	DISCRIPTION OF ACTIVITIES	LOCATION	CONTRACT SUM OR AMOUNT SPENT (GH¢)	DATE STARTED	DATE COMPLETED	SOURCE OF FUNDING	EXPENDITURE TO DATE (GH¢)	GENERAL REMARKS	
								<i>% of Work done</i>	<i>LEVEL OF COMPLETION</i>
COOPERATIVE (TRADE AND INDUSTRY)									
1	Inspection of Rabbitry groups	GCMA		January	March	Personal		100%	Completed
2	Sensitization Exercise	GCMA		January	March	Personal		100%	Completed
3	Education of Artisans	Municipal Wide		April	December	Personal		100%	Completed
4	Audit of societies	GCMA		January	December	Personal		100%	Completed

5	Visitation to Groups such as: Nimdia hia Traders, Freedom Women's in beads making, Peace and Unity cattle and Goats rearers, Progressive rabbitary-Abease, Agape soya bean yoghurt processing, Enterprise Credit Union	Abease, Agape and other electoral areas. Tabora/ Nsumfa		April	December	Personal		100%	Completed
6	Formation of cooperative groups	GCMA		April	June	Personal		100%	Completed
7	Registration of groups	GCMA		October	December	Personal		100%	Completed
HEALTH									
1	52 monthly outreach & 32 monthly home visits	Municipal wide	15,000	January	September	GHS		On going	On going
2	32 school health sessions	Municipal wide	640	January	December			On going	Funded by staff
3	Malaria control sessions	Municipal wide	2020	JAN 2016	One day	Assembly			Full
4	Train midwives on emergency interventions to reduce maternal & neonatal mortality	GCMA Conference hall	572	JAN 2016	On going	Assembly		On going	On going
5	Form & inaugurate Ebola subcommittees to ensure outbreak	Municipal wide		JAN 2016	On going			On going	On going
6	Mop up immunization	Municipal wide		MARCH 2016	2 days			100%	Full
7	CHWs Training	Assembly Hall		June 2016	10 days	YEA		100%	Full
8	Monitoring Health Facilities by Collecting Monthly Report.	Municipal wide	2,600	April 2016	December	Staff		On going	On going
9	Cholera talks	Municipal wide		April 2016	July 2016			On going	On going
10	Truck renting and off- load charges for bed net	City Escape Hotel in Prampram		June 2016	2 days	Assembly		100%	Full
11	60 monthly outreach & 32 monthly home visits	Municipal wide	12,000	Oct, 2016	On going	GHS	12,000	On going	On going

12	Meningitis vaccine training	RTU Adabraka		Oct, 2016	10 days	YEA		100%	Full
13	Workshop on 2017 budget guidelines	Cleaver house Adabraka		Nov 2016	2 days	Assembly	4000	100	Full
14	Continuous distribution of treated bed net	Municipal wide	60,000	Oct,2016	On going		60,000	On going	On going
AGRIC									
1	Group formation of livestock farmers	Lomnava and sowutuom	700	March 2016	3 Months	IGF	700.00	100%	The group was met with a resource person from Pokuase
2	Supplementary feeding of livestock	Sowutuom	550.00	March 2016	One month	IGF	550.00	100%	The group was met with a resource person from Pokuase
3	Preparation of Apple juice and yoghurt	Sowutuom	308.00	January	3 Months	AGRIC	300.00	100%	Demonstration completed on schedule
4	West Africa Agricultural productivity programme (WAAPP) maize production	Odorgonno SHS and Ayaa Kokompe field site with 20 farmers	1,695.00	January - March	3 months	WAAPP/ AGRIC	1,560.00	100%	Only the field at Ayaa Kokompe was planted and harvested fresh for sale
5	West Africa Agricultural productivity programme (WAAPP) cassava and potato	Odorgonno Senior High School	2,150.00	January 2016	1 year	WAAPP/ AGRIC	1,300.00	60%	Fencing is completed, ploughing yet to be undertaken
6	Pruning of fruit trees	Ablekuman	500.00	February	2 Months	Agric	450.00	85%	Pruning is on-going
7	Train forty (40) poultry farmers on Bird Flu	Municipal Wide	16,424.00	March	3 Months	Assembly IGF	-	60%	Sensitization on-going. Budget not yet approved
8	Train and support Twenty (20) youth in Rabbit Production.	Municipal Wide	26,700.00	March	6 Months	Assembly IGF	-	-	Budget yet to be approved
9	Organize 3 field days for twenty (20) farmers in piggery production	Ablekuman and sowutuom	600.00	January - March	3 months	CSIR and Agric	-	90%	Pigs are doing well
10	Conduct 80 home and farm visits by AEA's and DDO	Municipal Wide	3,000.00	January - March	3 months	GOG	-	95%	Home and farms visits were undertaken
11	Training of Agric staff in report writing	sowutuom	200.00	February	On day	Agric	200.00	100%	Resource persons were from the Agric Regional Office
12	Yoghurt preparation for two	Lominava and	605.00	April	May	GoG	605.00	100%	High patronage

	women groups	Sowutuom						work done	
13	Bird flu outbreak in the municipality	NIC	1,200.00	May	1 week	IGF	1200.00	100%	Well controlled
14	Training for Agro processors in access financial credit	Municipal wide	1,350.00	May	June	IGF	1350.00	100%	High patronage & excellent interaction
15	Registration of farmers on to electronic platform	Municipal wide	960.00	May	August	IGF	960.00	50%	Poor cooperation of farmers
16	Awareness creation & sensitization of poultry farmers on bird flu	Municipal wide	6,000.00	April	November	IGF	2120.00	40%	Is ongoing
17	Training of livestock farmers on diseases identification, prevention & control	Municipal wide	1,250.00	June	July	IGF	1250.00	100%	Very high participation
18	Conduct 80 home & farm visits by AEAs' & DDOs'	Municipal wide	3,000.00	April/June	July	GoG	-	75%	Inadequate resources
19	West Africa Agriculture Productivity Programme (WAAPP) Nursing of potato vines for distribution to farmers.	Olebu	300.00	April	August	D.P	200.00	80%	Distribution progressing steadily
20	Prophylactic treatment for sheep & goats	Municipal wide	300.00	April-June	July-August	GoG		60%	
21	Training of 20 beneficiaries on rabbit production & 15 staff	Municipal Wide	2,350.00	June		IGF		0%	Funding not yet approved
22	Training of marketing women on food safety	Anyaa & Chantan	1,790.00	June	August	IGF		0%	Funding not yet approved
23	Technical review meeting for staff organised.	Sowutuom	100.00	May	August	IGF	100.00	100%	Discussion was interactive and fruitful
24	Training for market women in handling vegetables, grains & fruits	Anyaa & Chantan	1,270.00	July	oct	IGF	1,270.00	100% work done	High patronage
25	Carry out farmers day celebration	Municipal wide	37,000.00	Nov	Nov	IGF	30,000.00	100%	Turnout was impressive
26	Monitoring & evaluation of rabbit project	Municipal wide		Oct	Dec	GOG		70%	Ongoing

27	Technical review meetings for staff	Sowutuom		May	August	IGF		100%	Discussion was interactive
28	Conduct 60home & farm visits by AEAs' & DDOs'	Municipal wide		April/June	July	GoG	-	100%	Inadequate resources
29	Anti-rabies vaccination annually	Municipal wide		Oct-Dec		DACF	200.00	80%	
30	Prophylactic treatment for sheep & goats	Municipal wide		Oct-Dec	July-August	GoG		70%	ongoing

BIRTHS & DEATHS REGISTRY

1	566 no. of Registered Male births below 1 year	GCMA	-	January	December			100%	Successful
2	627 no. of Registered Female births below 1 year	GCMA	-	January	December			100%	Successful
3	33 no. of Registered Male deaths before burial	GCMA	-	January	December			100%	Successful
4	19 no. of Registered female death before burial	GCMA	-	January	December			100%	Successful
5	83 no. of Registered Male births over 1 year	GCMA	-	January	December			100%	Successful
6	65 no. of Registered Female births over 1 year	GCMA	-	January	December			100%	Successful

FINANCE

1. Hold monthly meetings with revenue collectors:

a.	Three (3) monthly revenue meetings were organised to set targets for the year and review monthly revenue collectors performance	GCMA	720.00	January	N/A	IGF	2,160.00	30%	Shorter expiry date on some items
----	---	------	--------	---------	-----	-----	----------	-----	-----------------------------------

2.

a.	Collection of data on properties in Ablekuma by Rhotrack.			March					On-going
b.	2500 data on properties in ablekuma has been collected by Rhotrack and bills generated and issued for distribution out of the estimated 10,000 properties. Distribution of bills to other	GCMA	186,000	Dec, 2015	N/A	COMMON FUND		25%	On-going

	electoral areas is scheduled to end in April								
3. Capacity Building for Revenue Collectors									
	One day training for Revenue collectors on: Customer Relationship Management Techniques of collecting revenue, in order to increase the revenue base of the Assembly	GCMA	19,900	January 13 th	January 13 th	DDF	19,900.00	100%	Completed
4. Hold monthly meetings with revenue collectors:									
a.	To plan towards the commencement of task force and revenue collectors operations to collect outstanding business operating permit rate.	GCMA	2,700	June	N/A	IGF	900	33%	Ongoing
b	Plan towards collecting property rate on weekends and setting up collection centres at strategic locations to be rotated in the electoral areas	GCMA	2,700	June	N/A	IGF	900	33%	On-going
c	To review collectors performance to date and map out strategies to improve monthly collection	GCMA	3,000	April	June	IGF	1,500	50%	Ongoing
5. Data collection and distribution of Bills:									
a	Collection of data on 400 properties at race course	Race course	10,550	22 nd March 2016	1 st April 2016	Common fund	10,550	100%	Completed
b	Data collection in Ablekuma electoral to take off in June (Phase II)	Ablekuma	60,00	March	N/A	Common fund	-	-	Not started
c	Bill distribution by revenue collectors and concurrent data where appropriate.	GCMA	216,000	January	December	IGF	108,000	50%	Constitute part of employee's job schedule.
6. Capacity Building for Revenue Collectors									
a	Revenue collectors from the zonal councils were trained on techniques of effective revenue mobilization.	GCMA	3,000	June	September	IGF	1,200	40%	ongoing
b	Effective field supervision of revenue collectors	GCMA	5,000	March	December	IGF	1,200	33%	ongoing
7. Hold monthly meetings with revenue collectors:									
a.	To educate and sensitise the public on the civic responsibility on the civic responsibility of rate payers four times a year.	GCMA	1,500	June-Dec	N/A	IGF	1500	100%	Completed
b.	To publish monthly performance, review previous year revenue performance and set target for current year.	GCMA	2,500	June-Dec	N/A	IGF	2,500	100%	Completed

c.	To prepare and serve warning notices	GCMA		Oct-Nov	N/A	IGF			
d.	To Organise revenue mobilization taskforce	GCMA	5,000	Oct	N/A	IGF	5,000		
e.	To Continue with data collection for property rate and BOP	GCMA	750	Oct-Dec		IGF	750		
CENTRAL ADMINISTRATION									
1.	Stakeholders meeting with traditional leaders	GCMA, Assembly hall	3,300.00	January		IGF		100%	Completed
2.	Stakeholders meeting with landlords	GCMA, Assembly hall	1,590.00	February		IGF		100%	Completed
3.	Conducting Town Hall meeting	Awoshie	2,310.00	March		IGF		100%	Completed
4.	Municipal Security Committee Meeting	GCMA, Assembly hall	750.00	March		IGF		100%	Completed
5.	Monitoring During Easter Celebration (security Officers)	Municipality	2,000	March		IGF		100%	Completed
6.	Executive committee Meeting	GCMA, Assembly hall	4,160	March		IGF		100%	Completed
7.	General Assembly	GCMA Assembly hall	5,700	March		IGF		100%	Completed
8.	Organise 1no. MPCU meeting and other statutory meetings	GCMA, Assembly hall		April	June	IGF		100%	Completed
9.	Organise 1no. DPSM meeting and other sub-committee meetings	GCMA, Assembly hall		April	June	IGF		100%	Completed
10.	Conduct Inspection and verification of physical projects	Municipal Wide		April	June	IGF		100%	Completed
11.	Compile, prepare and submit 1 no. QPR, Monitoring and Review Reports	GCMA, Assembly hall		April	June	IGF		100%	Completed

12.	Prepare Inspection reports	Municipality		April	June	IGF		100%	Completed
13.	Conducted 1no.Town hall meeting	Isreal	6500		June	IGF			Completed
14.	Conducted Tender meetings	GCMA			July	IGF		5 meetings	Completed
15.	P.RCC organised				July	IGF			Completed
16.	Conducted 1no.Executive committee meeting	GCMA	12000	March	July	IGF			Completed
17.	Conducted 1no.General assembly meeting	GCMA	25000		July	IGF			Completed
18.	Conducted Management meetings	GCMA	5000	July	September	IGF		8 meeting	Completed
19.	Conducted Statutory planning committee meetings	GCMA		February	August	IGF		4 meetings	Completed
20.	Conducted 1no.Road safety management committee meeting	GCMA			August	IGF			Completed
21.	Conducted Municipal security committee meetings	GCMA	4500	March	August	IGF		3 meetings	Completed
22.	Presidential durbar organised	GCMA	14780		September	IGF			Completed
23.	Easter celebration (security monitoring organised)	GCMA			March	IGF			Completed
24.	Disability fund management	GCMA	36627.00	February	June	IGF		3 meetings	Completed
25.	Monitoring during ED-FITL celebration conducted	GCMA	4000		July	IGF			Completed
26.	Monitoring during EL-ALDA celebration conducted	GCMA	4000		September	IGF			Completed
27.	Homowo festival celebration	GCMA			September	IGF			Completed
28.	Conducted 1no. Committee meeting	GCMA			September	IGF			Completed
29.	Conducted 1no. Sub-technical committee meeting	GCMA			September	IGF			Completed

30.	Birth and death registration day celebration	GCMA			September	IGF			Completed
31.	Security during presidential durbar	GCMA	4000		September	IGF			Completed
32	Conducted Tender meeting	GCMA		October		IGF			Completed
33	P.RCC	GCMA		October		IGF			Completed
34	Conducted Executive committee meeting	GCMA		October		IGF			Completed
35	Conducted General assembly meeting	GCMA		October		IGF		2meetings	Completed
36	Conducted Revenue Management meeting	GCMA		October		IGF			Completed
37	Conducted Management meeting	GCMA		October				2meetings	Completed
38	Conducted Statutory planning committee meeting	GCMA		October		IGF			Completed
39	Conducted Finance and Administration sub Committee Meeting	GCMA		October					Completed
40	Inauguration of Borehole	GCMA		October					Completed
41	Municipal Education Oversight	GCMA		October					Completed
42	Entrance Conference – Audit meeting	GCMA		October					Completed
43	Conducted Budget meeting	GCMA		October					Completed
44	Conducted Farmers day planning committee meeting	GCMA		October		IGF			Completed
45	Municipal security committee meeting	GCMA		October		IGF		4meetings	Completed
46	Conducted GIFMIS Training	GCMA		November				5meetings	Completed
47	Municipal security council	GCMA		November					Completed

48	Conducted Finance and Administration meetings	GCMA		November					Completed
49	Conducted Statutory planning meeting	GCMA		November					Completed
50	Reconnaissance exercise	GCMA		December		IGF			Completed
51	Conducted Exit conference - Audit	GCMA		December		IGF			Completed
52	Post-Election taskforce	GCMA		December		IGF			Completed
53	Conducted Sub-technical committee meeting	GCMA		October		IGF			Completed
SOCIAL WELFARE AND COMMUNITY DEVELOPMENT									
1	Importance of women's participation in national development	Throne of grace-Agape uptown		22 nd January,	22 nd January, 2016	Group		100%	Completed
Public education on:									
2	Disaster management	Fountain Ladies (Agape)		31 st January	31 st January, 2016	Group		100%	Completed
3.	Cholera	Anyaa women's group (Anyaa)		12 th February	12 th February, 2016	Group		100%	Completed
4.	Beads making	Kwashiebu women group (Kwashiebu)		18 th March,	18 th March, 2016	Group		100%	Completed
5.	Awareness of fire outbreak	Methodist women group (Anyaa Palace town)		11 th January	11 th January, 2016	Group		100%	Completed
6.	Importance of breastfeeding	Methodist women group (Anyaa Palace town)		25 th January	25 th January, 2016	Group		100%	Completed
7	Importance of hand washing	Methodist women group (Anyaa Palace town)		8 th February,	8 th February, 2016	Group		100%	Completed
8	Importance of exercising Methodist Women	Methodist Women (Anyaa Palas town)		22 nd February	22 nd February	Group		100%	Completed
9	Eating healthy food	God's purposes ministry international (Lomnava		8 th January	8 th January, 2016	Group		100%	Completed
10	Cleanliness	God's purposes ministry		25 th January	25 th January,	Group		100%	Completed

		international (Lomnava			2016			
11	Conflict resolution	God's purposes ministry international (Lomnava		11 th February,	11 th February,	Group	100%	Completed
12	The role of a woman	Right way Pentecostal women's fellowship (Santa Maria)		12 th January,	12 th January, 2016	Group	100%	Completed
13	Pneumococcal meningitis	Christ Ambassadors youth fellowship (Kwashieman)		25 th January	25 th January, 2016	Group	100%	Completed
14	Pneumococcal meningitis	Right way Pentecostal women's fellowship (Santa Maria)		23 rd February,	23 rd February,	Group	100%	Completed
15	Violence against children	Christ Ambassadors youth fellowship (Kwashieman)		9 th February,	9 th February, 2016	Group	100%	Completed
16	Typhoid fever	Mt Carmel women's group (Nsunfa)		19 th January,	19 th January, 2016	Group	100%	Completed
17	Bar soap	Mt Carmel women's group (Nsunfa)		18 th February,	18 th February,	Group	100%	Completed
18	Shampoo	Mt Carmel women's group (Nsunfa)		9 th March,	9 th March,	Group	100%	Completed
19	Typhoid fever	Anyaa women's group (Anyaa Palas town)		28 th January	28 th January, 2016	Group	100%	Completed
20	Pneumococcal meningitis	Anyaa women's group (Anyaa Palas town)		9 th February,	9 th February, 2016	Group	100%	Completed
21	Bar soap	Anyaa women's group (Anyaa Palas town)		25 th February	25 th February	Group	100%	Completed
22	Pneumococcal meningitis	Pentecostal living praise women's group (Nsunfa)		5 th January,	5 th January, 2016	Group	100%	Completed
23	Typhoid fever	Pentecostal living praise women's group (Nsunfa)		14 th January,	14 th January, 2016	Group	100%	Completed
24	Bar soap	Center peace women group (Santa Maria)		6 th January	6 th January, 2016	Group	100%	Completed
25	Shampoo	Center peace women group (Santa Maria)		12 th January,	12 th January, 2016	Group	100%	Completed
26	Liquid soap preparation	Santa Maria women group (Santa Maria)		3 rd February	3 rd February, 2016	Group	100%	Completed

27	Pneumococcal meningitis	Santa Maria women group (Santa Maria)		24 th February,	24 th February	Group	100%	Completed
28	Business management	CAC women group (Omanjor)		16 th March,	16 th March, 2016	Group	100%	Completed
29	Pneumococcal meningitis	Affection Women group		19 th January,	19 th January, 2016	Group	100%	Completed
30	Pneumococcal meningitis	New praise house chapel international (Chantan		19 th January,	19 th January, 2016	Group	100%	Completed
31	Yellow fever	New praise house chapel international (Chantan)		2 nd February,	2 nd February, 2016	Group	100%	Completed
32	Menopause	New praise house chapel international (Chantan		16 th February	16 th February,	Group	100%	Completed
33	Growing older gracefully	New praise house chapel international (Chantan		15 th March,	15 th March, 2016	Group	100%	Completed
34	Growing older gracefully	Esther One (Agape)		28 th January,	28 th January, 2016	Group	100%	Completed
35	Liquid soap preparation	Esther One (Agape)		18 th February,	18 th February,	Group	100%	Completed
36	Parazone preparation	Esther One (Agape)		17 th March,	17 th March, 2016	Group	100%	Completed
37	Growing older gracefully	Esther Two (Agape)		28 th January,	28 th January, 2016	Group	100%	Completed
38	Liquid soap preparation	Esther Two (Agape)		18 th February	18 th February,	Group	100%	Completed
39	Parazone preparation	Esther Two (Agape)		17 th March	17 th March, 2016	Group	100%	Completed
40	Communication Skills	Life in the Spirit (Awoshie)		15 th March,	15 th March, 2016	Group	100%	Completed
41	Food poisoning	Great provider (Anyaa Last stop)		26 th January	26 th January, 2016	Group	100%	Completed
42	Diabetes	Great provider (Anyaa Last stop)		2 nd February,	2 nd February, 2016	Group	100%	Completed
43	Elementary nutrition	Jesus is alive mission church		9 th February	9 th February, 2016	Group	100%	Completed

44	Liquid soap preparation	Jesus is alive mission church		22 nd March,	22 nd March, 2016	Group	100%	Completed
45	Hypertension and diabetes	Power light glorious women fellowship		23 rd February,	23 rd February,	Group	100%	Completed
46	Causes and effects of meningitis	New life Pentecostal ministry (Fanmilk)		11 th January,	11 th January, 2016	Group	100%	Completed
47	Causes of fire outbreak	New life Pentecostal ministry (Fanmilk)		1 st February,	1 st February, 2016	Group	100%	Completed
48	Tips on how robbers	New life Pentecostal ministry (Fanmilk)		14 th March,	14 th March, 2016	Group	100%	Completed
49	Causes of fire outbreak	House of prayer ministry (Sowutuom)		20 th January,	20 th January, 2016	Group	100%	Completed
50	Causes and effects of meningitis	House of prayer ministry (Sowutuom)		10 th February,	10 th February,	Group	100%	Completed
51	Tips on how robbers get to our homes	House of prayer ministry (Sowutuom)		9 th March, 2016	9 th March, 2016	Group	100%	Completed
52	Effects of girl child education	Soul food ministry international (Kwashiebu)		26 th January,	26 th January, 2016	Group	100%	Completed
53	Tips on how robbers get to our homes	Soul food ministry international (Kwashiebu)		23 rd February	23 rd February,	Group	100%	Completed
54	Causes of fire outbreak	Soul food ministry international (Kwashiebu)		22 nd March,	22 nd March, 2016	Group	100%	Completed
55	Breast cancer	Four L family Ministry women's group (Ablekuma)		19 th January,	19 th January, 2016	Group	100%	Completed
56	Fish farming	Four L family Ministry women's group (Ablekuma)		10 th February,	10 th February,	Group	100%	Completed
57	Effects of Anorexia nervosa	Four L family Ministry women's group (Ablekuma)		24 th February	24 th February	Group	100%	Completed
58	Causes of Obesity	Four L family Ministry women's group (Ablekuma)		9 th March, 2016	9 th March, 2016	Group	100%	Completed
59	Fish processing	Four L family Ministry women's group (Ablekuma)		23 rd March,	23 rd March, 2016	Group	100%	Completed
60	Importance of fish	Apostolic women's' group		19 th January,	19 th January,	Group	100%	Completed

	farming	(Ablekuma)			2016			
61	Breast cancer	Apostolic women's'' group (Ablekuma)		9 th February,	9 th February, 2016	Group	100%	Completed
62	Liquid soap	Apostolic women's'' group (Ablekuma)		23 rd February,	23 rd February,	Group	100%	Completed
63	Importance of Vitamins	Apostolic women's'' group (Ablekuma)		22 nd March,	22 nd March, 2016	Group	100%	Completed
64	Bar soap	Nkosuo women's group (Awoshie)		29 th January,	29 th January, 2016	Group	100%	Completed
65	Beaded slippers	Nkosuo women's group (Awoshie)		26 th February,	26 th February,	Group	100%	Completed
66	Waste management	Ghana society of physically Disabled (Ablekuma Fanmilk)		10 th January,	10 th January, 2016	Group	100%	Completed
67	Proper sanitation	Ghana society of physically Disabled (Ablekuma Fanmilk)		14 th February,	14 th February,	Group	100%	Completed
68	Security consciousness and sanitation	Ghana society of physically Disabled (Ablekuma Fanmilk)		13 th March,	13 th March, 2016	Group	100%	Completed
69	Time management	Mercies of God women's fellowship (Awoshie)		11 th January,	11 th January, 2016	Group	100%	Completed
70	Communal labour-approaching raining season	Mercies of God women's fellowship (Awoshie)		9 th February,	9 th February, 2016	Group	100%	Completed
71	Security sensitization and consciousness	Mercies of God women's fellowship (Awoshie)		15 th March,	15 th March, 2016	Group	100%	Completed
72	Effects of indiscipline	Young and singles (Kwashieman)		14 th February,	14 th February,	Group	100%	Completed
73	Living long and healthy	Young and singles (Kwashieman)		21 st February,	21 st February	Group	100%	Completed
74	Gender Equality	Calvary Grace (Sowutuom)		26 th May 2016	26 th May 2016	Group	100%	Completed
Public education on:								

75	Beads Making	Fountain Ladies (Agape) Santa Peace Women group(Santa Maria)		15th May 2016	5th June 2016	Group	100%	Completed
76	Opening of limited registration EC limited registration Opening of the Voters Register	Municipal Wide		3 rd April 2016	11 th June 2016	Group	100%	Completed
77	Property Management	Methodist Women (Anyaa Pals town)		18 th April 2016	18 th April 2016	Group	100%	Completed
78	Sanitation sensitization , Sensitization on sleeping in a mosquito treated net, Sanitation Sanitization (Raining Season)	Municipal Wide		17 th April 2016	27 th June 2016	Group	100%	Completed
79	Ways of Keeping our bodies healthy and living healthy	Methodist women (Anyaa Palace town)		30 th May 2016	30 th May 2016	Group	100%	Completed
80	Balanced diet	Methodist women (Anyaa Palace town)		13 th June 2016	13 th June 2016	Group	100%	Completed
81	Poor sanitation and its consequences NHIS and its benefits Causes of Cholera and its prevention	Right way Pentecostal womens fellowship (Santa Maria)		12 th April 2016	20 th June 2016	Group	100%	Completed
82	Keeping your surrounding clean, Indiscriminate solid waste disposal	Christ Ambassadors youth fellowship (Kwashieman)		11 th April 2016	16 th May 2016	Group	100%	Completed
83	Hair conditioner Bathing Gel preparation	Santa peace women group (Santa Maria)		10 th April 2016	25 th May 2016	Group	100%	Completed
84	Mosquito nets usage	Affection women group (Kwashiebu)		22 nd May 2016	22 nd May 2016	Group	100%	Completed
85	Why restricting your eating time period to 8 hours will transform your health and fitness. Who is a good mother? 9 reasons to drink water. Health benefits of beetroots. Why you should massage your feet before going to bed.	New praise house chapel international (Chantan) Esther one (Agape)		12 th April 2016 21 st April 2016	7 th June 2016 18 th June 2016	Group	100%	Completed

86	Stress and its side effect Preparation of Bisap drink	Life in the spirit (Awoshie)		12 th April 2016	26 th April 2016	Group	100%	Completed
87	Family Planning Planning for the future of the family. Preparation of Bisap drink	Great Provider (Anyaa) Jesus is Alive Mission Church		7 th June 2016	28 th June 2016	Group	100%	Completed
88	Financial Mismanagement	Power Light glorious women fellowship		21 th June 2016	21 th June 2016	Group	100%	Completed
89	Hand washing	Municipal Wide		4 th April 2016	26 th April 2016	Group	100%	Completed
90	Sewage system	Municipal Wide		12 th May 2016	25 th May 2016	Group	100%	Completed
91	Fermented Potato drink. Ebola.	Four L family ministry women's group (Ablekuma)		11 th May 2016	20 th April 2016	Group	100%	Completed
92	Importance of backyard farming. Sweet Potato Drink. Ebola.	Apostolic women's group (Ablekuma)		11 th May 2016	20 th April 2016	Group	100%	Completed
93	Beaded slippers Sweet Potato Drink.	Nkosuo womens group (Ablekuma)		15 th April 2016	29 th April 2016	Group	100%	Completed
94	Cholera outbreak. Analogue to digital transmission.	Ghana society of physically Disabled (Ablekuma)		14 th May 2016	11 th June 2016	Group	100%	Completed
95	Analogue to digital transmission	Mercies of God women's fellowship (Awoshie)		13 th June 2016	13 th June 2016	Group	100%	Completed
96	Empowering people to take responsibility for health, self-improvement and financial independence. Reducing immediate risk to the child.	Young and singles (Kwashieman)		17 th April 2016	23 rd May 2016	Group	100%	Completed
97	Taking care of new born babies (Preventing or healing diaper	Care womens group (Anyaa)		10 th April 2016 5 th April 2016	25 th June 2016	Group	100%	Completed

	rashes). Harmattan and fire outbreak. Environmental diseases. Personal hygiene and sanitary food handling. Responsible parenthood	Apostolic womens group (Santa Maria)			21 st June 2016			
Public education on:								
98	Proper management of bussiness	Throne of Grace (Agape Uptown)		18 th July,2016	18 TH JULY,2016	Group	100%	completed
99	Liquid Soap	Fountain ladies(Agape)		9th July,2016	9th July,2016	Group	100%	completed
100	Beads Making	Great kingdom women's group(fan milk)		16thAugust	16th August 2016	Group	100%	Completed
101	Dental Visit	Methodist women's (Anyaa Palas town)		11 th July,2016	11 th July ,2016	Group	100%	Completed
102	Important of saving	Methodist woman group(Anyaa palas town)		25th July	25 th July ,2016	Group	100%	Completed
103	Cleaning our surrounding	Methodist woman group (Anyaa palas town)		8 th August,2016	8 th August ,2016	Group	100%	Completed
104	Ways of living healthy	Methodist woman group (Anyaa palas town)		29 th August,2016	29 th August ,2016	Group	100%	Completed
105	Healthy check	Methodist woman group (Anyaa palas town)		5 th September 2016	5 th September,2016	Group	100%	Completed
106	Conserving energy	Methodist woman group (Anyaa palas town)		26 th September, 2016	26th September ,2016	Group	100%	Completed
107	The need for political tolerance	Right way Pentecostal womens fellowship(Santa Maria)		13 th September ,2016	13 th September ,2016	Group	100%	Completed
108	The youth and social vices	Christ Ambassadors youth fellowship (kwashieman)		19 th September	19 th September	Group	100%	Completed

109	Hair conditioner	Center peace woman group (Santa Maria)		12 TH July,2016	12 th July,2016	Group	100%	Completed
110	Loan financing	Center peace woman group(Santa Maria)		16 th August	16 th August,2016	Group	100%	Completed
111	Beaded slippers	Center peace woman group (Santa Maria)		13 th September	13 th September	Group	100%	Completed
112	Beaded necklace and earring	Center peace womens group(Santa Maria)		20 th September,2016	20 th September,2016	Group	100%	Completed
113	Personal financing	Santa marie womens group (Santa Maria)		27 th july,2016	27 th July,2016	Group	100%	Completed
114	Good reputation	Affection woman group (kwashiebu)		7 August,2016	7 TH August2016	Group	100%	Completed
115	Beaded slippers	ICGC(Omanjor)		28 th August	28 th August,2016	Group	100%	Completed
116	Aging without growing old:skin	New praise house chapel international(Chantan)		5 th July 2016	5 th July2016	Group	100%	Completed
117	Preparation of light soup	New praise house chapel international(Chantan)		19 th July,2016	19 th July,2016	Group	100%	Completed
118	Benefits of drinking lemon in the morning	New praise house chapel international(Chantan)		2 nd August,	2 nd August 2016	Group	100%	Completed
119	Preparation of vegetable fried rice	New praise house chapel international(Chantan)		16 th August	16 th August, 2016	Group	100%	Completed
120	Eyes –our windows to the world	New praise house chapel international(Chantan)		6 th September	6 TH September	Group	100%	Completed
121	Anti –aging nutrient for our brain	New praise house chapel international(Chantan)		20 th September	20 th September	Group	100%	Completed

123	Sweet potatoes drink	Esther one(Agape)		14 TH july,2016	14 th July 2016	Group	100%	completed
124	Sweet potatoes yoghurt	Esther one (Agape)		18 th August	18 th August,2016	Group	100%	Completed
125	Fermented sweet potatoes drink	Esther one(Agape)		15 th September	15 th September	Group	100%	Completed
126	Sweet potatoes drink	Esther Two(Agape)		14 th July,2016	14 th July,2016	Group	100%	complete
127	Sweet potatoes yoghurt	Esther Two (Agape)		18 th August	18 th August 2016	Group	100%	complete
128	Fermented sweet potatoes drink	Esther Two(Agape)		15 th August	15 th August,2016	Group	100%	complete
129	Aging without growing old:skin	Young fellows praise house chapel (chantan)		29 th August,2016	29 th August,2016	Group	100%	Complete
130	Eyes-our windows to the world	Young fellow praise house chapel (Chantan)		19 th September	19 th September	Group	100%	Complete
131	Anti –aging nutrients for our brain	Young fellows praise house chapel (Chantan)		26 th September	26 th September	Group	100%	Complete
132	Maintaining marriage and the home	Great provider (Anyaa)		12 th July,2016	12 th July,2016	Group	100%	Complete
133	Provision of shelter for the abuse	Great provider (Anyaa last stop)		4 th August,2016	4 th August,2016	Group	100%	Complete
134	Preparation of local dishes :kontomire and garden eggs stew	Great provider (Anyaa last stop)		6 th September	6 th September	Group	100%	Complete
135	Doughnut preparation	Great provider(Anyaa last stop)		27 th September	27 th September	Group	100%	Complete
136	Parazon preparation	Jesus is alive mission church		5 th July.2016	5 th July,2016	Group	100%	Complete
137	Sex education and abortion	Power light glorious women fellowship		19 th JULY,2016	19 TH July,2016	Group	100%	Complete
138	Kidney diseases	Power light glorious womens fellowship		13 th September	13 th September	Group	100%	Complete

139	Nose bleeding	Four L family ministry womens group (Ablekuma)		18 th July,2016	18 th July,2016	Group	100%	Complete
140	Effect of choked drains	Four L family ministry womens group(Ablekuma)		15 th July,2016	15 th July,2016	Group	100%	Complete
141	Beaded slippers	Nkosuo womens group(Awoshie)		15 th July,2016	15 th July,2016	Group	100%	Complete
142	Beaded necklace	Nkosuo womens group (Awoshie)		19 th August	19 th August,2016	Group	100%	Complete
143	Yoghurt preparation	Nkosuo womens group(Awoshie)		16 th September	16 th September	Group	100%	Complete
144	Stress management	Ghana society of physically disabled (Ablekuma Fanmilk)		9 th July,2016	9 th July,2016	Group	100%	Complete
145	Ec voters transfer	Ghana society of physically disabled (Ablekuma Fanmilk)		13 th August	13 th August,2016	Group	100%	Complete
146	Knowledge on kidney	Ghana society of physically disabled (Ablekuma Fanmilk)		10 th September	10 th September	Group	100%	Complete
147	Nutritional and health	Mercies of God womens fellowship(Awoshie)		11 th July,2016	11 th July,2016	Group	100%	Complete
148	Ec voters transfer exercise	Mercies of God womens fellowship(Awoshie)		8 th July,2016	8 th July,2016	Group	100%	Complete
149	kidney	Mercies of God womens fellowship(awoshie)		12 th September	12 th September	Group	100%	complete
150	Difference /advantages of courtship over worldly dating	Young and singles(kwashieman)		24 th July,2016	24 th July,2016	Group	100%	complete
151	Health talk on how to manage diabeties	Young and single (kwashieman)		14 th August,2016	14 th August,2016	Group	100%	complete
152	How to prepare fruit salad	Young and single (kwashieman)		18 th September	18 th September ,2016	Group	100%	complete
153	Healthy eating	Christ open door ministry(roman		12 th July ,2016	12 th July,2016	Group	100%	complete

		hill)						
154	Family planning	Christ open door ministry(roman hill)		13 th August	13 th August,2016	Group	100%	complete
155	Anger	Chrhist open door ministry(roman hill)		27 th September	27 th September	Group	100%	complete
156	Anger	Adom womens fellowship (sowutuom)		18 th July,2016	18 th July,2016	Group	100%	complete
157	Family planning	Adom womens fellowship (sowutuom)		25 th August,2016	25 th August,2016	Group	100%	Complete
158	Healthy eating	Adom womens fellowship(sowutuom)		8 th September	8 th September,2016	Group	100%	Complete
159	Safety use of gas stove in home	Apostolic woman group (Santa Maria)		5 th July,2016	5 th July ,2016	Group	100%	Complete
160	Voters Exhibition	A postolic womens group (Santa Maria)		12 th July,2016	12 th July,2016	Group	100%	Complete
161	Floods in Ghana	Apostolic womens group (Santa Maria)		19 th July,2016	19 th July,2016	Group	100%	Complete
162	Effect of telenovellas on children	Apostolic womens group (Santa Maria)		20 th September	20 th September,2016	Group	100%	Complete
Public education on:								
163	Community care programmes	Municipal wide				Group		completed
164	Community-Based Rehabilitation Programmes	Municipal wide					100%	
165	Registration and Receipt of applications	Municipal wide				Group		
166	Eight disbursement of the PWD's	Municipal wide				Group	100%	

167	Livelihood Empowerment against Poverty	Municipal wide		24 th of November , 2016			Group	100%	
168	Citizens advisory bureau	Municipal wide					Group	100%	Complete
169	Identified fourteen (14) names of organisations working as NGO's in the municipality.	Municipal wide					Group	100%	Complete
170	Child welfare services	Municipal wide					Group	100%	Complete
171	Registration and inspection of day care centers						Group	100%	Complete
172	Juvenile justice administration						Group	100%	Complete

MUNICIPAL INFORMATION SYSTEM

1.	Daily technical Support Services	GCMA Wide		January	December			100%	Completed
2.	Hardware and Software Services	GCMA Wide		January	December			80%	Completed
3.	Printing of 2500 bills for the Ablekuma electoral area	GCMA Wide		January	March			100%	Completed
4.	Printing of 2500 bills for the Ablekuma electoral area	GCMA Wide		January	March			100%	Completed
5.	Research	GCMA Wide		January	March			100%	Completed
6.	Intercom System: setting up client service unit	GCMA Wide		January	June			100%	Completed
7	Implementation of GIFMIS	GCMA		Oct	Nov			100%	Completed
8	Over 30,000 Revenue bills prepared for 2017	GCMA		Sep	Dec			100%	Completed
9	Collection of over 5000 property rate data	Ablekuma		Jan	Sep			100%	Completed
10	Assisted in the preparation of 2017 fee-fixing budget	GCMA		Sep	Dec			100%	Completed

BUDGET AND RATING								
1	Monitoring and Evaluation of Revenue Collectors	GCMA WIDE		1/01/2016	23/12/2016	IGF	100.00	100% Completed
2	Budget Committee Meeting	GCMA		21/03/2016	26/5/2016	IGF	4,810.00	100% Completed
3	Revenue Mobilization Sub-Committee Meeting	GCMA	-	8/2/2016	15/09/2016	IGF	3,700.00	100% Completed
4.	Revenue Management Committee meeting	GCMA		12/2/2016	20/10/2016	IGF	300.00	100% Completed
5.	Monitoring on-going projects	GCMA WIDE		1/01/2016	30/03/2016			100% Completed
6	Monitoring and Evaluation of Revenue Collectors and some projects in the municipality	GCMA WIDE		2/7/2016	23/12/2016			100% Completed
7	Three Days Workshop on Programme Based Budgeting	Cape Coast		13/08/2016	15/08/2016	IGF	3,300.00	100% Completed
8	Two Days Stakeholder's workshop on Projects, the Budget as at June and Fee-Fixing Resolution	GCMA		13/08/2016	14/08/2016	IGF	5,470.00	100% Completed
9	Budget Workshop on Programme Based Budgeting for all Budget Committee Members in the Assembly	GCMA		6/09/2016	6/09/2016	IGF	1,740.00	100% Completed
10	Budget hearing at RCC	RCC		25/10/2016	26/10/2016			100% Completed
11	GIFMIS Workshop	GCMA		8/11/2016	9/11/2016			100% Completed
12	Phase 2 Repeated GIFMIS Workshop	GNA		19/12/2016	20/12//2016			100% Completed
PHYSICAL PLANNING								
1	Ground Truthing	Sowutuom Anyaa		11-01-2016 22-01-2016	21-01-2016 09-02-2016	GCMA		100%
3	Sub-Technical committee meeting	Field work		25-02-2016 01-03-2016 27-06-2016	25-02-2016 01-03-2016 30-06-2016	GCMA		100%

				27-06-2016 06-10-2016 17/10/2016	30-06-2016 06-10-2016 17/10/2016			
5	Street Naming Consultation Meeting	Ablekuma		11-03-2016	11-03-2016	GCMA		100%
6	Consultation with Chiefs for Street Naming	Ablekuma/ Olebu		15-03-2016	15-03-2016	GCMA		100%
7	Statutory Planning Committee Meeting	Conference Hall		29-03-2016 17/10/2016 30-12-2016	29-03-2016 17/10/2016 30-12-2016	GCMA		100%
8	Street Naming Committee Meeting	Conference Hall		29-03-2016 22-06-2016 30-09-2016 30-12-2016	29-03-2016 22-06-2016 30-09-2016 30-12-2016	GCMA		100%
9	Mounting of street name signages (50 poles, 100 plates)	Electoral areas		10-05-2016 28-06-2016 26-08-2016	11-05-2016 29-06-2016 27-08-2016	Common Fund		100%
10	Mounting of street names signages (150 poles,300 plates)	Electoral area		5-09-2016	12-09-2016	COMMON FUND		100%

URBAN PASSENGER TRANSPORT UNIT

1.	Renewal permit Type *A* certificate	GCMA	1,500.00	January	September	IGF	3,150.00 generated	100% Completed
2.	Sales of stickers	GCMA	25,953.00	January	September	IGF	25,778.00 generated	100% Completed
3.	Servicing of 30 vehicles	GCMA	-	January	December	IGF	33,792.52	100% Completed
4.	Servicing of 9 motorbikes	GCMA	-	January	December	IGF	1,501.00	100% Completed
5	Commercial licences sold	GCMA	-	April	September	IGF	2,710.00 generated	100% Completed
6	Thirty (30) Embossment plates sold	GCMA	-	July	September	IGF	1,500.00 generated	100% Completed
7	Renewal of insurance of 3 motor bikes and 3 vehicles	GCMA		January	December	IGF	6,300	100% Completed

EDUCATION

1	59 th Independence Day Celebration	11 Public Schools and 17 Private School	35,000.00	6 th March 2016	6 th March	GCMA	35,000.00	Inter-school games competition for Under – 13 Boys and Girls Netball Competition
2	Inter - District Under 13 Boys soccer and Netball competition	Presbyterian Senior High School- Legon	1058.00	25 th February 2016	26 th February 2016	GCME0	1058.00	15 boys and 20 girls with 5 officials from the municipality participated.
3	Inspection of Sanitary Conditions in Schools	12 Public Schools and 7 Private schools	-	January 18 th , 2016	March 31 st , 2016	SHEP Coordinator	-	12 Public Schools and 7 Private schools benefited.
4	Inspection of Food prepared by Caterers on School Feeding Programme	All 5 primary schools that are on the programme	150.00	January 18 th , 2016	March 31 st , 2016	SHEP Coordinator	150.00	5 Public Primary Schools benefited. St. Justin Ang. 1&2 Primary, Anyaa M/A 1&2 Primary and Chantan M/A Primary
5	Sensitization workshop on effects of illicit drugs for teachers and students	Both public and private schools in the municipality	-	January 18 th , 2016	March 31 st , 2016	Narcotic Control Board/ SHEP Coord.	-	10 Public Basic Schools benefited from the programme
6	First Aid Training workshop for teachers in both Public and Private Basic Schools	Schools within the Municipality	-	January 18 th , 2016	January 18 th , 2016	Ghana Red Cross	-	25 teachers participated and benefited from the programme
7	Managing Parade Contingents	Odorgonno SHS - Awoshie	-	January 18 th , 2016	March 31 st ,	GCMA	-	70 pupils participated (19-Public School and 59-Private school)
8	Distribution of Dustbins to Public School	18 Public Schools in the municipality	-	January 18 th , 2016	March 31 st , 2016	GCMA	-	All Public Schools benefited
9	Talk on Gender Issues	14 Public Schools and 19 private schools compound	100.00	18 th January, 2016	29 th January, 2016	Gender Coordinator	100.00	943 pupils benefited
10	Monitoring of Mock Examination	All public schools compound	-	15 th February, 2016	19 th February, 2016	GCME0	-	All the 14 JHS were monitored
11	Workshop on Stop Girls	Sapeiman – Ga	50.00	23 rd March,	24 th	Action Aid	50.00	24 Coordinators benefited

	Marriage	West		2016	March, 2016	Ghana		
12	Meeting with Proprietors of Private Schools	Schools compound	180.00	18 th January, 2016	31 st March,	31 st March,	180.00	120 private schools proprietors benefited.
13	Screening for visual, hearing and intellectual disability	Schools in the municipality	-	18 th January, 2016	31 st March,	SPED Coord	-	242 pupils benefited (117 males and 125 females)
14	IPA workshop	Accra	100.00	13 th March, 2016	13 th March, 2016	IPA	100.00	6 District Support Focal Person (DSFP) and 37 teachers both and private schools benefited
15	Parental Training for IPA	Schools within the municipality	-	1 st March, 2016	30 th March, 2016	IPA	-	242 parents benefited (34 males and 208 females)
16	Sensitization Seminar on District Quality Monitoring System for Education (DQMS-E)	Presbyterian Church Hall- Osu	-	20 th January, 2016	21 st January, 2016	USAID Ghana	-	8 Coordinating Directors, 8 Directors of Education, DD Supt., Circuit Supervisors, Planning, and Training Officers from 8M/M/Ds participated.
17	Workshop on District Quality Monitoring System for Education	Institute of Local Government- East Legon	-	14 th March, 2016	24 th March, 2016	USAID Ghana	-	8 Coordinating Directors, 8 Directors of Education, DD Supt., Circuit Supervisors, Planning, and Training Officers from 8M/M/Ds participated.
18	Zonal Under 13 Milo Champions League competition for Boys National Milo Under 13 Boys Soccer Champions League	Sogakofe in the Volta Region Kumasi	1,700.00	1 st June, 2016 21 st June, 2016	4 th June, 2016 26 th June, 2016	GCMA GCMA	1,700.00	18 players and 3 Officials represented the municipality. The team was 3 rd out of 12 teams. 18 players and 3 Officials represented the municipality. The was 4 th out of 10 regions and won Fair Play and Golden Boot. The 18 players were from Jesus Cares for You Academy located at Sowutuom
19	BECE Selection of Schools and Continuous Assessment for BECE candidates	GCME0	-	1 st April, 2016	20 th April, 2016 31 st May,	GCME0	-	4440 BECE Candidates

	Sensitisation of candidates on Examination Malpractices	Odorgonno SHS Assembly Hall		24 th May, 2016	2016	GCME0		3878 candidates benefited from the sensitisation
	Distribution of BECE materials	BECE Centres		8 th June, 2016	8 th June, 2016	GCMA		The materials were distributed to all the 16 BECE centres within the municipality
	Briefing of Directors, Exams Officers, Distributors and Supervisors on BECE 2016	WAEC Hall		1 st June, 2016	1 st June, 2016	GCMA		Municipal Director, Exams Coordinator, 3 Distributors and 16 Supervisors benefited from the programme
	Distribution of BECE question papers	BECE Centres		13 th June, 2016	17 th June, 2016	GCMA		2 vehicles from the Assembly and 2 buses from Cosmos School and Polypet Academy
20	Administration of District Quality Monitoring Systems for Education (DQMSE) Assessment Tools	All the 13 Public Primary Schools within the municipality	-	23 rd May, 2016	27 th May, 2016	National Education Assessment Unit (NEAU)	-	208 pupils were randomly selected from all the 13 Public primary schools within the municipality for the programme (Primary 3 Pupils)
21	Visit to five (5) private schools to check on their Girl's clubs performances and helped them in their area of difficulties.	5 Private Schools within the municipality	80.00	4 th April, 2016	8 th April, 2016	Gender Coordinator	80.00	150 Girls benefited from the programme
22	Workshop on Reading of Ghanaian Language	Legon Mensah Sarbah Hall	110.00	20 th April, 2016	24 th April, 2016	Camfed and USAID	110.00	216 Metropolitan, Municipal and District Girls' Education Officers and ten (10) Regional Girls' Education Coordinators benefited from the workshop
23	2 Day workshop on Girl Child, human rights, Child abuse Sexual and reproductive health	Angel Hill Hotel, Shiashie	80.00	28 th June, 2016	29 th June, 2016	Actionaid Ghana and UNICEF	80.00	8 District Girls' Education Officers and 48 Peer Educators and Patrons benefited from the workshop

24	Refresher Course	National Nursery Teacher Training Centre (NNTTC)	-	16 th May, 2016	17 th May, 2016	IPA	-	Pre-School Coordinator, 2 Circuit Supervisors and Basic School Coordinator benefited from the programme
	QP4G Project Monitoring and Parental Training	St. Justin Primary, Anyaa M/A and Supreme Pre-Academy	-	7 th June, 2016	10 th June, 2016	IPA	-	Pre-School Coordinator, Basic School Coordinator 2 Circuit Supervisors benefited from the programme
25	Refresher Training for DSFP on IPA	Engineer's Hall - Roman Ridge	-	31 st May, 2016	3 rd June, 2016	IPA	-	Pre-School Coordinator 2 Circuit Supervisors
26	Monitoring of IPA Programme	Salvation Army, Anyaa Comm. Exp. 1, Resurrection Hope and Still Waters	-	27 th June, 2016	30 th June, 2016	IPA	-	Pre-School Coordinator, Basic School Coordinator and 2 Circuit Supervisors benefited from the programme
27	Capacity Building Workshop	Angels Academy, Supreme Academy, United Family	-	29 th March, 2016	1 st April, 2016	SPED	-	25 teachers benefited from the programme
28	Training on how to manage Irien Syndrome	Trade Fair	-	4 th April, 2016	4 th April, 2016	SPED	-	20 SPED Coordinators benefited from the programme
29	Monitoring of end of term examination	All the Public Schools within the municipality	-	5 th April, 2016	8 th April, 2016	GCME0	-	All the 35 Public Schools within the municipality
30	Capacity Building for Teachers	3 Public Schools and 15 Private Schools	-	10 th May, 2016	13 th May, 2016	SPED	-	65 Teachers benefited from the programme
31	Monitoring visit and Inspection of Schools and Data	35 Private Schools	2,600.00	5 th April, 2016	30 th June,	Private School	2,000.00	Data on school enrolment and

	Collection				2016	Coordinator		staffing was collected
32	Inspection of schools registration	15 private schools	400.00	12 th May, 2016	26 th June, 2016	Private School Coordinator	450.00	7 schools have registered and the 8 are yet to register.
33	Capacity Building on Gender Based Violence in Schools	Odorgonno Model School, Awoshie	-	2 nd June, 2016	2 nd June, 2016	GCMEO	-	Guidance and Counsellors and Headteachers of Public Basic Schools benefited from the programme (31 officers - 4 Males and 27 Females)
34	Education on Rights and Responsibilities of Pupils	Anyaa Comm. Exp. And Greta 'D' Shepherd '1' & '2' Basic Schools	40.00	15 th June, 2016	28 th June, 2016	Guidance and Counselling Coordinator	40.00	278 pupils benefited from the programme
35	Sensitisation on Quality Care Giving	Providence Academy and Miracle Home Academy	30.00	27 th June, 2016	27 th June, 2016	Guidance and Counselling Coordinator	30.00	8 teachers benefited.
36	Home Visit	Gbawe C P	50.00	20 th June, 2016	23 rd June, 2016	Guidance and Counselling Coordinator	50.00	2 students (1 Male and 1 Female)
37	Monitoring of Teaching and Learning	St. Justin Anglican '2' Primary, Chantan	50.00	27 th May, 2016	27 th June, 2016	Basic School Coordinator	50.00	25 teachers work were monitored

		M/A Exp. Primary and Abeka Motorway '2' JHS				r		
38	Inspection of work of teachers for confirmation and promotion	All the Public Schools within the municipality	-	7 th June, 2016	8 th June, 2016	GCMEOR	-	25 teachers work were inspected for confirmation and promotion
39	Inspection of work of teachers for Best Teacher Award	8 Public Schools within the municipality	-	23 rd June, 2016	24 th June, 2016	GCMEOR	-	29 Public Basic School teachers work were inspected
40	Interview for Ga Teachers	GCMEOR	-	27 th June, 2016	27 th June, 2016	GCMEOR	-	2 female teachers were interviewed
41	Sensitisation on TVET and formation of Creative Arts Club Monitoring of teaching of Home Economics	Anyaa Anyaa	20.00	25 th May, 2016 23 rd May, 2016	25 th May, 2016 23 rd May, 2016	TVET Coordinator TVET Coordinator	20.00	80 parents benefited (30 males and 50 females) 99 pupils participated (35 males and 64 females)
42	STMIE QUIZ Competition for both Public and Private Basic Schools	Abibiman Complex School, Fan Milk		27 th May, 2016	27 th May, 2016	GCMEOR		Mystical Rose was 1 st position Odorgonno Model Basic 2 nd Anyaa Comm. Exp '2' 3 rd Anyaa M/A '1' 4 th position Standard Foundation 5 th position
43	Workshop on Disabilities	Public and Private Schools Teachers within the	-	10 th April, 2016	30 th June, 2016	SPED Coordinator	-	60 Public School teachers and 236 Private School teachers benefited from the workshop

		municipality						
44	Sensitisation Workshop on illicit drugs for students and teachers in Basic Schools	Anyaa Cluster of Schools	-	6 th April, 2016	6 th April, 2016	Narcotics Control Board and SHEP Coordinator	-	2 Public Basic Schools (Greta 'D' Shepherd and Anyaa Comm. Exp.'1' Basic School) benefited from the programme
43	Distribution of Dustbins to Public Basic Schools	Antie Aku	-	22 nd June, 2016	22 nd June, 2016	ProNet and SHEP Coordinator	-	Holy Child Roman Catholic School benefited for being the best school in sanitation and environmental cleanliness
46	Inspection of Sanitary Condition in School	All the premises of the 13 public schools and 8 Private Schools	-	10 th April, 2016	30 th June, 2016	SHEP Coordinator	-	13 Public Schools and 8 Private Schools benefited from the programme
47	Inspection of Food prepared by Caterers on School Feeding Programme	Premises of the beneficiary schools	-	10 th April, 2016	30 th June, 2016	SHEP Coordinator	-	5 Primary Schools benefited from the programme (Chantan M/A Exp., Anyaa M/A '1' and '2' Primary and St. Justin Anglican '1' and '2' Primary Schools)
48	BECE Selection of Schools and Continuous Assessment for BECE candidates Sensitisation of candidates on Examination Malpractices Distribution of BECE materials Briefing of Directors, Exams Officers, Distributors and Supervisors on BECE 2016	GCMEO Odorgonno SHS Assembly Hall BECE Centres	-	1 st April, 2016 24 th May, 2016 8 th June, 2016	20 th April, 2016 31 st May, 2016 8 th June,	GCMEO GCMEO GCMA	-	4440 BECE Candidates 3878 candidates benefited from the sensitisation The materials were distributed to all the 16 BECE centres within the

	Distribution of BECE question papers	WAEC Hall BECE Centres		1 st June, 2016 13 th June, 2016	2016 1 st June, 2016 17 th June, 2016	GCMA GCMA		municipality Municipal Director, Exams Coordinator, 3 Distributors and 16 Supervisors benefited from the programme 2 vehicles from the Assembly and 2 buses from Cosmos School and Polypet Academy
49	National Girls Education Climax Celebration	Odorgonno Model school	160.00	11 th October, 2016	11 th October, 2016	Action Aid Ghana	160.00	90 girls and 16 school based facilitators participated in the programme The day was successfully celebrated
50	Workshop for 16 Girl's Education school based facilitators	Odorgonno Model School	-	6 th October, 2016	6 th October, 2016	-	-	16 school based facilitators attended the workshop
51	One Day Coordinators workshop	ATTC	300.00	22 nd October, 2016	22 nd October, 2016	GCMEO	300.00	The workshop was a success
52	The following item were received; a. Fine glue b. 3 reams of A4 sheet	GCMEO	-	27 th October, 2016	27 th October, 2016	GCMA	-	Items have been distributed to the various units

	c. 1 cabinet d. 2 swivel chairs							
53	The following items were received; a. 4 Swivel chairs b. 1 writing desk c. 2 Prefos light d. 5 250 watts bulb	GCMEO	-	December 2016	December, 2016	GCMA	-	Items have been distributed to the various units
54	Workshop for Private and Public Teachers on the update of the Basic Schools Festival of Arts.	Odorgonno Model School	1,124.00	8 th November 2016 24 th November 2016	9 th November, 2016 25 th November, 2016	Participants	1,124.00	The workshop was successful
55	Municipal Nine Lessons and Carols service	Glorious Jesus Montessori school	1,623.00	9 th December 2016	9 th December, 2016	GCMA	1,623.00	90 KG pupils participated in the Carol service The program was a success
56	60 th Independence Day Debate	Glorious Jesus Montessori school	350.00	30 th November, 2016	30 th November, 2016	GCMEO	350.00	3 students each from 3 SHS participated in the debate Successfully executed
57	Audit of 2 nd cycle schools and the Municipal Education office	St John's Grammar Amasaman Technical Ga West	300.00 300.00	3 rd October 24 th October 7 th November 19 th December 2016	21 st October 4 th November	Self-sponsored Self-	300.00 300.00	Completed Completed Completed

		Education Office Odorgonno SHS	300.00 300.00		25 th November 23 rd November, 2016	sponsored Self- sponsored Self- sponsored	300.00 300.00	Audited PV's up to May 2016
58	Vetted Capitation Grant Returns and SPIP	Accounts at GCME0	-	4 th October, 2016	19 th November, 2016	-	-	18 Public schools were worked on and successfully completed
59	KG furniture	GCME0	-	19 th December 2016	22 nd December, 2016	Regional Education office	-	Furniture were distributed to the following schools a. Odorgonno Model school b. Salvation Army 1 school c. Salvation Army 2 school d. Chantan Experemental 1 primary school e. Awoshie Community Islamic school f. Anyaa M.A 2 Basic school g. St. Justine Anglican 1 primaryschool h. St Justine Anglican 2 primary school
60	Prepared Employer	GCME0	-	October, 2016	December , 2016	-	-	The following have been worked on for the municipality;

	Compensation for 2017							KG : 20 teachers Primary: 99 teachers J.H.S: 90 teachers S.H.S: 181 teachers
61	Workshop on Capacity Building on Special Needs pupils. Screening for Hearing Disabilities.	Anyaa and Chantang Circuits	-	25 th October, 2016 12 th December 2016	30 th October, 2016 16 th December , 2016	-	-	Children with disabilities should be accepted by all
62	Workshop on Cockcrow Literature book for Private schools	Anyaa and Chantang Circuits	-	18 th October, 2016 and 25 th October, 2016	19 th October, 2016 and 26 th October, 2016	Participants	-	77 Private schools participated in the workshop and it was a success
63	Prepared Municipal Internal Budget for 2017	GCME0	-	November 2016	December , 2016	-	-	Completed but yet to be submitted
64	B.E.C.E 2017 briefing by WAEC for Exam Officers and Directors	WAEC hall	-	8 th November 2016	8 th November, 2016	WAEC	-	The programme went well and the 2017 B.E.C.E Registration well explained to the Directors, Exams Officers and ICT Officers present.
65	Briefed Head teachers of both public and private school on the 2017 B.E.C.E registration	Odorgonno SHS	300.00	10 th November 2016	10 th November, 2016	GCME0 / Private schools	300.00	196 schools participated in the programme

66	Internal examinations	All Public schools	-	28 th November 2016	5 th December, 2016	-	-	The exams was written in all the 18 Public schools in the municipality.
67	Training of National Youth Employment Teaching Assistants	Glorious Jesus School	-	10 th October, 2016	14 th October, 2016	GCME0	-	24 Teaching Assistants were successfully trained
68	Orientation for Newly Trained Teachers	Glorious Jesus School	-	26 th October 2016	26 th October 2016	GCME0	-	6 newly trained teachers and 2 Physical Education teachers were taken through the oreintation
69	B.E.C.E 2017 Registration : Capturing of pictures and bio data of candidates	GCME0	-	8 th November 2016	21 st December , 2016	Payments made by various schools	-	204 schools were captured and they comprised 14 Public and 190 Private schools
70	Training workshop on Retention and Enrolment	GNAT .Hall	-	9 th November 2016	9 th November 2016	-	-	3 officers from the Directorate attended the training. These were the Head of Supervision, Circuit Supervisor and the Basic Schools Coordinator. The programme was a success
71	U 13 Boys soccer and Girls netball	Apostle Safo school	2,725.00	9 th November 2016	10 th November 2016	GCMA	2,725.00	24 schools participated in the Boys Soccer and 19 in the Girls Netball competitions
72	Inspection for Registration	Anyaa Circuit	-	7 th November 2016	7 th November, 2016	-	-	Recommendation has been forwarded to the Regional Education Office for a license to be issued.

73	Received 2017 B.E.C.E forms (Statement of Entries, Photo Albums and CD's) from the schools	GCME0	-	21 st December 2016	Deadline; 15 th January, 2017	-	-	Both Public and Private schools are to submit their B.E.C.E 2017 Registration forms to the office by the deadline which is 15 th January, 2017
----	--	-------	---	--------------------------------	--	---	---	---

NCCE

1	The Role of the Municipal Assembly and Unit Committee Members	Lomnava		24/1/16	24/1/16	GHC 3,600	90%	Encouraging
2	The Role of the Municipal Assembly and Unit Committee Members	Anyaa Community		28/1/16	28/1/16	GHC 3,600	70%	Encouraging
3	The Role of the Municipal Assembly and Unit Committee Members	Nii Okaiman East Community		30/1/16	30/1/16	GHC 3,600	70%	Encouraging
4	The Role of the Municipal Assembly and Unit Committee Members	Santa Maria in Pentecost Church		31/1/16	31/1/16	GHC 3,600	95%	Excellent
5	Assembly and Unit Committee Members	Race Course Community		11/2/16	11/2/16	GHC 3,600	60%	Encouraging
6	Assembly and Unit Committee Members	Sowutuom Community		17/2/16	17/2/16	GHC 3,600	10%	Low turn-out
7	Assembly and Unit Committee Members	Nii Okaiman West		22/2/16	22/2/16	GHC 3,600	60%	Encouraging
8	The Role of the Municipal Assembly and Unit Committee Members	Awoshie		19/2/16	19/2/16	GHC 3,600	70%	Good work done
9	The Role of the Municipal Assembly and Unit Committee Members	Ablekuma		23/2/16	23/2/16	GHC 3,600	60%	Encouraging
10	Education on 'A Disciplined Ghana'	Municipal Wide		16/5/16	1/6/16	GHC 19,000.00	70%-100%	Encouraging

11	Zonal constitution Quiz Competition	Municipal wide		16/5/16	24/5/16		100%	Excellent
12	Community Entering	NCCE Office		1/4/16	1/4/16		90%	Excellent
13	Education on Functions of NCCE	NCCE Office		2/4/16			80%	successful
14	Education on Citizenship	NCCE Office					70%	Successful
15	Education on Rights of a Child	NCCE Office					95%	Excellent
16	Education on Who is a citizen, Rights and Responsibility of a Citizen and on Tolerance	NCCE Office		5/5/16	11/5/16		80%	Successful
17	Formation and Inaugural of IDPC AND Meeting with IPDC Members	Assembly Hall		6/4/16	10/6/16		80%-90%	Excellent
18	Voter Education	Municipal Wide		24//10/16-27/11/16			100%	Excellent

PROCUREMENT AND STORES

A	STORES MANAGEMENT:							
1	Stock taking of items on monthly bases Replenishment of stocks (Request for the purchase of stationery) Issues of stocks to various offices on request and approval	GCMA	57,856.09			IGF		
2	Received Office equipment		73,383.87			DACF		
3	Motor Bikes 2 No.		11,400.00			DACF		
4	Dual Desk/Mono Desk 210 No.		169,591.40			DACF		
5	Supply & Installation of 1 NO. 80 KVA Generator		111,163.56	January	March	DACF		

6	Protocol Items		7,943.31			IGF	100%	Completed
7	Fabrication & installation of street naming post 100 No.		97,882.46			DACF		
8	1 No. 4x 4 Double Cabin Pick-ups.		165,300.00			DACF		
9	Hospital Equipment		25,436.40			DACF		
B	TENDER COMMITTEE MEETINGS; Consideration on evaluation reports for the following:							
1	Procurement of 4 No. Desktop Computers							
2	Procurement of printers and photocopier machine							
3	Procurement of 1 No. 4x4 Double Cabin Pick-Up			January		March		
4	Procurement of 1 No. 80KVA Generator set						100%	Completed
5	Procurement of 5 No. Laptop compute			February		March		
C	Consideration of Evaluation Report:							
1	Procurement of medical Equipment							
2	Procurement & installation of street naming signages							
3	Procurement of 80 No. Mono desk			January		March		
4	Procurement of 50 No. Dual Desk Procurement of 80 No. Tables & chair							
5	Procurement 2No. Motor Bikes							
6	Procurement of 3 No. Air							

	Conditioners							
7	Procurement of Stationery							
8	Procurement & printing of 5000 Medical Certificate							
A	STORES MANAGEMENT:							
1	Stock taking of items on monthly bases Replenishment of stocks (Request for the purchase of stationery) Issues of stocks to various offices on request and approval	GCMA		April	June	IGF	100%	Completed
2	Received Office equipment							
3	Motor Bikes 2 No.							
4	Dual Desk/Mono Desk 210 No.							
5	Fabrication, Supply & Installation of 50 NO. Street Naming poles							
6	Fabrication & installation of street naming post 50 No.							
B	TENDER EVALUATION MEETINGS Opening of price quotation for the following items							
1	Resealing of Anti-Aku Road	C.P	198,758.55	April	May	DACF	100%	Completed
2	Gravelling of A-Lang Road	Antie-Aku	199,853.26					
3	Periodic Maintenance of Roads within the Municipality A. Lot 1 Construction of 0.9m U-drain on market road	Chantan	49,925.11					

B. Lot 2 Construction of 0.9m U-drain Link- phase 1	Blue Kiosk	48,725.00					
C. Lot 3 Construction of 0.9m U-drain Link- 1 L.H.S	Palas Town	49,125.62					
	Palas Town	48,354,.12					
D. Lot 4 Construction of 0.9m U-drain Link- phase	Palas Town	49,785.24					
E. Lot 5 Construction of 0.9m U-drain Link- phase	Onyinase	44,334.80					
F. Lot 6 Construction of 0.9m U-drain Link- phase	GCMA	18,709.95			DACF	100%	Completed
Procurement and Installation of 4No. Air Conditioners	GCMA	19,899.60					
Procurement of Office Equipment	GCMA	19,822.35					
Procurement of Equipment	GCMA	9,987.50					
Procurement of Vehicle Tyres	MEHO	19,137.40					
Procurement of Sanitation Equipment							

			47,944.96					
Fabrication, supply & installation of 50 no. Street Name posts & 100 No. Street name plates Lot 1	Municipality		49,937.50					
Fabrication, supply & installation of 50 no. Street Name posts & 100 No. Street name plates Lot 2	Municipality		38,852.31					
Construction, Drilling and Mechanization of 2 No. Boreholes			198,758.55					
Supply and Installation of 5No. Biofil Toilet complete (Standalone)			199,853.26					
Procurement of Office Furniture			14,687.50					
Consideration of evaluation reports on the following. Procurement 5000 No. Medical Certificate			13,160.00					
Opening of price quotation for the following items			19,926.38					
Supply and installation of 10 No. Biofill Toilet			19,822.35					
Collection of waste material at			198,758.55					
Consideration of evaluation			199,853.26				100%	Completed

	reports on the following.							
	Resealing of Anti-Aku Road		19,137.47					
	Gravelling of A-Lang Road		49,937.50					
	Periodic Maintenance of Roads within the Municipality							

A	STORES MANAGEMENT:							
----------	---------------------------	--	--	--	--	--	--	--

1	100 bags of rice EID UL – FITR <ul style="list-style-type: none"> • 50 no .Mono Desk • Relief items for NADMO • Office Furniture • Supplied and installed 100 No. Street naming signage • Received 400 No ...Dual desk • Received stationary • Received Electrical Equipment and component • Hospital furniture • Received 10 No .T teachers chair 			July		IGF	100%	Completed
				July				

NADMO

1.	Fire Education in the Municipality	Municipal Wide	January - February	January - February	NADMO	-	100%	Done
2.	Flood Impact Assesment on Livelihood of Victims and Support	Municipal Wide	February-March	February-March	NADMO	-	100%	Done
3.	Mapping of flood Prone Areas,	Municipal Wide	March-		NADMO	-	100%	Done

	Identification/ Creation of safe Havens in the Municipality		April					
4	Degrading and Disilting of Drains	Municipal Wide	April	April	NADMO		100%	Done
5	Public education on floods and climate change in schools and communities	Municipal Wide	April	May	NADMO	-	100%	Done
6	Identification of damaged roads bridges culvert and utility service	Municipal Wide	June	June	NADMO	-	100%	Done
7	Cholera education in schools ,and communities	Municipal Wide	June		NADMO		70%	Not yet
8	Identification of soil eroded areas	Municipal	June		NADMO		70%	Not yet
9	Preparation of a piece of land for nursing of trees	Auntie Aku	June		NADMO		20%	On going
10.	Education on Cholera	Assembly Hall	October		NADMO		100%	Done
11	Public Education on Man made Disasters	Municipal Wide	October		NADMO		100%	Done
12	Establishment of Poultry Farm	New Assembly	October		NADMO		0%	Not yet
13	Evaluation of the year 2016		January		NADMO		100%	Done
ENVIRONMENTAL HEALTH AND SANITATION UNIT								
1.	Clean-up exercise to observe national sanitation day	Anyaa	4,000	02/01/16	02/01/16	IGF	100%	Completed
2.	Clean-up exercise to observe national sanitation day	Alhaji-Tabora	4,600	06/02/16	06/02/16	IGF	100%	Completed
3.	Clean-up exercise to observe national sanitation day	Awoshie	4,800	5/03/16	5/03/16	IGF	100%	Completed
4.	Refuse Evacuation	VRA	9,500	20/01/16	20/01/16	IGF	100%	Completed
5.	Fumigation	GCMA Office	3,250	12/02/16	19/02/16	IGF	100%	Completed
6.	Food vendors Screening	Municipal wide	-	04/01/16	31/03/16	IGF	100%	Completed
7.	Clean-up exercise to observe national sanitation day	Anyaa	4,000	2 nd April	2 nd April	IGF	100%	Completed

8	Clean-up exercise to observe national sanitation day	Alhaji-Tabora	4,600	7 th May	7 th May	IGF	100%	Completed
9	Clean-up exercise to observe national sanitation day	Awoshie	4,800	4 th June	4 th June	IGF	100%	Completed
10	Refuse Evacuation	VRA	9,500	April	June	IGF	100%	Completed
11	Clean-up exercise to observe national sanitation day	Anyaa	4,000	2 nd April	NADMO	IGF	100%	Completed
12	Clean-up exercise to observe national sanitation day	Alhaji-Tabora	4,600	7 th May	NADMO	IGF	100%	Completed
13	Clean-up exercise to observe national sanitation day	Awoshie	4,800	4 th June	NADMO	IGF	100%	Completed
14	Refuse Evacuation	VRA	9,500	April	NADMO	IGF	100%	Completed

URBAN ROADS

1.	Metal grating around Ga Central municipality	GCMA	7,810.00	4/3/2016	4/4/2016	DCF	-	Completed
2.	Installation of metal grating and bollards around Ga Central Municipal Assembly	GCMA	7,476.00	4/3/2016	4/4/2016	DCF	100%	Completed
3.	Earth drain cleaning at Pentecost University	GCMA	5,562.00	4/3/2016	4/4/2016	GRF	100%	Completed
4.	Desilting of earth drain at GCMA Office- Antie Aku Kokompe	GCMA	7,143.00	4/3/2016	4/4/2016	GRF	100%	Completed
5.	Open drain cleaning at Pluzz-Santa Maria	GCMA	4,953.00	4/3/2016	4/4/2016	GRF	100%	Completed
6	Desilting of earth drain at Race Course Medical Center	GCMA	7,546.25	4/3/2016	4/4/2016	GRF	100%	Completed
7	Open drain cleaning at Sowutuom station	GCMA	6,562.50	11/3/2016	4/4/2016	GRF	100%	Completed
8	Desilting of open drain around Derby Hotel	GCMA	6,507.00	11/3/2016	4/4/2016	GRF	100%	Completed
9	Desilting of earth drain at Anyaa Catholic Church	GCMA	6,620.00	11/3/2016	11/4/2016	GRF	100%	Completed
10	Desilting of earth drain at M&D Hotel Antie Aku	GCMA	6,586.40	11/3/2016	11/4/2016	GRF	100%	Completed

11	Desilting of earth drain at Anyaa ST, Francis Catholic Church	GCMA	4,390.50	11/3/2016	11/4/2016	GRF	100%	Completed
12	Open drain cleaning at Chantan zonal council	GCMA	4,220.00	11/3/2016	11/4/2016	GRF	100%	Completed
13	Earth drain cleaning at Chantan airport	GCMA	4,469.25	11/3/2016	11/4/2016	GRF	100%	Completed
14	Open drain cleaning around Odorgonno school 9,738.60	GCMA	9,738.60	11/3/2016	11/4/2016	GRF	100%	Completed
15	Desilting of earth drain at Palas Town	GCMA	9,683.00	11/3/2016	11/4/2016	DCF	100%	Completed
16	Desilting of earth drain at Pentecost Junction	GCMA	7,200.00	11/3/2016	11/4/2016	DCF	100%	Completed
17	Desilting of earth drain at Mary Lucy	GCMA	6,670.00	11/3/2016	11/4/2016	DCF	100%	Completed
18	Desilting of earth drain at Antie Aku	GCMA	9,882.00	11/3/2016	11/4/2016	DCF	100%	Completed
19	Desilting of earth drain at Israel Down	GCMA	9,846.00	11/3/2016	11/4/2016	DCF	100%	Completed
20	Open drain at Zilex spot and Antie Aku area	GCMA	9,846.00	11/3/2016	11/4/2016	DCF	100%	Completed
21.	Construction of 0.9M U-Drain on Blue Kiosk link Phase II	GCMA	49,785.24	15/07/2016	15/10/2016	DACF	100%	Completed
22	Construction of 0.9M U-Drain on Blue Kiosk link Phase I	GCMA	48,725.00	24/8/2016	24/11/2016	DACF	100%	Completed
23	Rehabilitation of Footbridge	GCMA	44,334.80	25/8/2016	25/11/2016	DACF	100%	Completed
24	Construction of Wooden Footbridge	GCMA	14,717.70	15/8/2016	15/11/2016	DACF	100%	Completed
25	Dredging of Earth Channel Along Bokoboko Stream Phase I	GCMA	44,235.85	15/07/2016	15/08/2016	DACF	100%	Completed
26	Dredging of Earth Channel Along Bokoboko Stream Phase II	GCMA	44,107.20	15/07/2016	15/08/2016	DACF	100%	Completed
27	Dredging of Earth Channel Along Bokoboko Stream Phase II	GCMA	43,281.12	15/07/2016	15/08/2016	DACF	100%	Completed
28	Open Drain Cleaning	GCMA	7,043.85	25/07/2016	25/08/2016	DACF	100%	Completed
29	Dredging of A-Lang Stream	GCMA	13,931.50	26/07/2016	26/08/2016	DACF	100%	Completed

30	Open Drain Cleaning at Sowutoum	GCMA	7,242.30	20/07/2016	20/08/2016	DACF	100%	Completed
31	Sport improvement at sowutoum	GCMA	13,827.16	28/07/2016	28/08/2016	DACF	100%	Completed
32	Open Drain Cleaning at Palas Town	GCMA	7,822.69	25/07/2016	25/08/2016	DACF	100%	Completed
33	Desilting of earth drain at blue kiosk	GCMA	7,817.50	20/07/2016	20/08/2016	DACF	100%	Completed
34	Desilting of earth drain at Santa Maria	GCMA	7,681.00	20/07/2016	20/08/2016	DACF	100%	Completed
35	Open Drain cleaning at Israel	GCMA	7,289.39	25/07/2016	25/08/2016	DACF	100%	Completed
36	Open Drain cleaning at Israel last stop	GCMA	7,221.60	25/07/2016	25/08/2016	DACF	100%	Completed
37	Open Drain cleaning at Israel last stop phase II	GCMA	7,261.84	28/7/2016	28/08/2016	DACF	100%	Completed
38	Desilting of Earth Drain at Ayigbe junction	GCMA	7,483.25	20/7/2016	20/08/2016	DACF	100%	Completed
39	Desilting of Earth Drain at Tabora	GCMA	7,830.50	28/7/2016	28/08/2016	DACF	100%	Completed
40	Open Drain Cleaning at Israel	GCMA	7,838.84	20/07/2016	20/08/2016	DACF	100%	Completed
31	Desilting of Earth Drain at washing bay-tabora	GCMA	7,977.00	8/8/2016	8/9/2016	DACF	100%	Completed
32	Desilting of Olebu Stream	GCMA	7,284.00	8/8/2016	8/9/2016	DACF	100%	Completed
33	Desilting at Santa Maria Sec Sch.	GCMA	7,908.00	8/8/2016	8/9/2016	DACF	100%	Completed
34	Desilting at Moringa Down-Tabora	GCMA	7,297.50	8/8/2016	8/9/2016	DACF	100%	Completed
35	Desilting at Race Course Park	GCMA	4,380.00	19/08/2016	19/08/2016	DACF	100%	Completed
36	Desilting at Zion Chapel Race Course	GCMA	4,480.00	19/08/2016	19/08/2016	DACF	100%	Completed
37	Construction of 0.9M U-Drain on Blue Kiosk link Phase II	GCMA	49,785.24	15/07/2016	15/10/2016	DACF	100%	Completed
38	Construction of speed hump on selected roads .	GCM	42,347.56	14/12/2016	14/12/2016	DACF	100%	Completed

39	Construction of 0.9M U-Drain on Chantan Market Rd	GCMA	49,925.11	24/11/2016	24/11/2016	DACF	100%	Completed
40	Construction of 0.9M U-Drain on Blue Kiosk link Phase I	GCMA	48,725.00	24/8/2016	24/11/2016	DACF	100%	Completed
41	Rehabilitation of Footbridge	GCMA	44,334.80	25/8/2016	25/11/2016	DACF	100%	Completed
42	Construction of Wooden Footbridge	GCMA	14,717.70	15/8/2016	15/11/2016	DACF	100%	Completed
NON-FORMAL EDUCATION								
1	Community Sensitization Campaign	Across the municipality	-	4/04/2016	8/04/16	IGF	Done	Successful
2	Community Dialogue with Alpha Social Club		-		7 th May	IGF	Done	Successful
3	Staff Meeting	NFED Office Zonal council Anyaa	-	11/04/2016	4 th June	IGF	Done	Successful
4	Heads of Department Meeting	Zonal council	-	11/04/2016	June	IGF	Done	Successful
5	Head of Department Meeting with an NGO (Community Dialogue)	Church of Pentecost (Anyaa)	-	23/04/2016		IGF	Done	Successful
6	Human Resource Training (Appraisal Form)		-	26/04/2016	8/04/16	IGF	Done	Successful
7	Staff Meeting	NFED Office Zonal council Anyaa	-	3/05/2016		IGF	Done	Successful
8	NFED WA Meeting	Regional Office	-	18/05/2016		IGF	Done	Successful
9	Monthly Community Entry	Anyaa	-	12/05/2016		IGF	Done	Successful
10	District NFED WA Meeting	Ga south Assembly Hall	-	16/05/2016		IGF	Done	Successful
11	NFED WA Meeting with National Executives	Regional Office	-	18/05/2016		IGF	Done	Successful
12	Social Service Sub- Committee Meeting	GCMA	-	19/05/2016		IGF	Done	Successful

13	Heads of Department Meeting	GCMA	-	2/06/2016		IGF	Done	Successful
14	Staff Meeting	NFED Office Zonal council Anyaa	-	14/06/2016		IGF	Done	Successful
15	Community Entry	Sowutoum	-	18/06/2016		IGF	Done	Successful
16	NFED WA Meeting	Regional Office	-	10/05/2016		IGF	Done	Successful

CHAPTER 3

3.0 FINANCIAL PERFORMANCE

The Assembly funds its projects from different sources. These sources include Internally Generated Fund (IGF), Districts Assembly Common Fund (DACF), District Development Facility (DDF) and Grants as shown in **Table 3.1**

3.1 FINANCIAL TEMPLATE

Table 3.1 Funding updates as at December, 2016.

SOURCES OF FUNDS	2016		
	APPROVED BUDGET GH¢	ACTUAL REVENUE RECEIVED GH¢	EXPENDITURE TO DATE GH¢
DACF	4,000,000.00	3,138,671.61	4,866,250.43
DDF	400,000.00	439,153.00	120,038.28
SCHOOL FEEDING PROGRAM/ DISABILITY FUND/ HIV	394,115.00	192,234.61	115,897.37
OTHERS (GRANTS-GAMA)	500,000.00	2,049,148.59	776,463.59
SUB-TOTAL	5,294,115.00	5,819,207.81	5,878,649.67
IGF	1,814,374.00	1,856,224.69	3,903,987.65
GRAND TOTAL	7,108,489.00	7,675,432.50	9,782,637.32

3.2 CONSTRAINTS OR CHALLENGES.

The implementation of the Ga Central Municipal Assembly Medium Term Development Plan did not come without challenges; nevertheless, the Assembly was able to adjust to the prevailing circumstances to be able to provide services to our constituents.

Constraints/ Challenges encountered during the process of collating and preparing this reports are as follows;

- ❖ Difficulty in getting some Departmental Heads to attend stakeholders meetings.
- ❖ Physical Absence of some key Departments in the Municipality.

- ❖ Non-existence of data on certain indicators at the District level.
- ❖ Inadequate logistics or personnel for some Departments to supervise monitor and report on the indicators.
- ❖ Delay in the submission of data by some departments.
- ❖ Lack of adequate skills on Monitoring and Evaluation among some key Assembly Staff and Departmental Heads.
- ❖ Inadequate budgetary allocation to Monitoring and Evaluation.
- ❖ Insufficient logistics for conducting M&E.
- ❖ Lack of adequate understanding on the difference between Monitoring and Evaluation and Project Inspection.

3.3 GENERAL OBSERVATION

There are numerous challenges that impede the operations of the Assembly. Some of these challenges were addressed during the quarter and others are yet to be addressed.

3.4 RECOMMENDATIONS

With regards to the challenges faced by the Assembly, the MPCU is making the following recommendations for a better administration of the Medium Term Development Plan.

- Budgetary allocation should be increased to match with the quantum of development programmes and projects earmarked.
- A centralized data based should be created for collating and analyzing data.

3.5 CONCLUSION

Since the assembly was inaugurated in 2012, the Ga Central Municipal Assembly has embarked on a number of physical projects, some of these projects were completed before the year 2016 and others are yet to be completed. The Assembly is committed to ensuring quality of service delivery to the people of the Municipality.