

ASSIN SOUTH DISTRICT ASSEMBLY



REPUBLIC OF GHANA

ANNUAL PROGRESS REPORT

2016

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CHAPTER ONE (1)

1.0 EXECUTIVE SUMMARY

The report covers activities of the Assembly and the Decentralized Departments from 1st January to 31st December, 2016, of the Assin South District Assembly.

It is worthy of note that the Assembly witnessed significant improvement of economic growth and Social Cohesion.

Hon. Kwabena Adjei-Anomafo, the District Chief Executive remained as the political (head) of the district. He was assisted by the administrative head, Mr. Richard Blevi, the District Co-ordinating Director,

The District is predominantly rural and has a total population 124,803 based on the 2010 population and Housing census projected as at 2016. The District covers an area of 1,187sq. Km. which is about 12% percent of the landmass of the Region. The District also possesses forest reserves such as Ayensua, Krotwoa, Attandensu, Apimanim and Kakum.

The Assembly exists to facilitate the improvement of the quality of life of the people within the district through equitable provision of services for the total development of the district within the content of good governance.

The functions of the Assembly are as spelt out in section (10) of the Local Government Act 1993, Act 462 and like any other District Assembly, its mandate is to initiate and execute its developmental projects or programmes and also implement government policies at the bottom level.

The General Assembly is made up of thirty-eight (38) members. The membership comprise: twenty-five elected members (25), eleven (11) appointed members, the District Chief Executive and the

Member of Parliament (MP). There is an Executive Committee of the Assembly which is headed by the District Chief Executive and is charged with the responsibility of implementing the decisions of the Assembly among others. The Executive Committee is serviced by all chairpersons of the sub-committee.

The fourth (4th) Assembly was inaugurated on 6th October, 2015.

However, the Assembly could elect a Presiding Member on the 6th October, 2016.

The sub-District structure comprises six (6) Area Councils and Twenty-five (25) Unit Committees.

The Assembly is made up of nine (9) decentralized Departments. Others are ten (10) Sub-vented Departments and five (5) services.

The office of the District Chief Executive comprises nine (9) Departments which includes: Central Administration, Finance Department, Department of Agriculture, Physical Planning Department, Social Welfare and Community Development, Works Department, Trade and Industry Department, Disaster Prevention Department and Natural Resources Conservation Department.

The Assembly regrettably lost one of the Environmental and Sanitation Officers of the Assembly during the year under review.

No recruitment was undertaken following the Assembly's inability to obtain the requisite approval from the Head of Service.

The Executive and Administrative arms of the Assembly are headed by District Chief Executive and the District Co-ordinating Director. The specific functions of the Assembly includes execution of development projects, implementation of Government policies,

maintenance of law and order and provision of sanitation facilities and services in the District.

The Total staff strength as at December, 2016 stood at 123.

Twenty-five schools are currently benefitting from the Ghana School Feeding Programme.

Under LEAP, all beneficiaries were migrated from manual payment unto the electronic platform. It was expanded to cover some communities eg. Andoe, Achiase and Akrofuom etc.

Also, 1,325 beneficiaries were registered free of charge under the National Health Insurance Scheme (NHIS). A total amount of GH¢465,816.00 were paid to 916 households under various monthly payment cycles.

Additionally, 412 vulnerable people ie. Orphans and persons above 65 years were registered under the National Health Insurance Scheme (NHIS) free of charge.

Reports from other sector institutions/ agencies highlighting their achievement and challenges were all captured.

What stood out clearly among the challenges faced by all the sector institutions was lack of adequate funds to implement their target programmes and activities for the year 2016.

Further, some of the challenges or constraints which continue to impede development of the District are;

- Low revenue mobilization capacity which negatively impacts on the development efforts of the Assembly. It is on record that the local budget structure is highly skewed towards the recurrent budget to the detriment of the capital budget, thus confirming the heavy dependence on the Central government for external funds to pursue development agenda.
- Inadequate educational infrastructure
- Low human capacity at the sub-structure level.
- Haphazard housing and other infrastructure development.
- Inadequate health facilities
- Heaps of refuse which creates filthy environment with its accompanying negative health implications.
- Chieftaincy conflicts.
- Inadequate access to clean and safe water supply with its associated problems.

1.1 Some of the appealing strategies comprise;-

- ❖ Widening the revenue base of the Assembly to bring in revenue items which were not covered previously to support the development efforts of the Assembly.
- ❖ Involvement of substructures in the revenue mobilization drive.
- ❖ Capacity building for staff to improve their competence.
- ❖ Courses will be organized for revenue collectors to improve their skills as well as educate the public to honour their financial obligations to the Assembly.
- ❖ Develop proposals and seek funding for some programmes from other donors and corporate bodies

This report therefore shows the state of affairs in the District for the period 1st January – 31st December, 2016.

CHAPTER TWO

2.0 PROFILE OF THE ASSIN SOUTH DISTRICT ASSEMBLY

2.1 ORGANIZATIONAL STRUCTURE

The Assin South District Assembly has Nsuaem-Kyekyewere as its District Capital. The Assembly was carved out of the defunct Assin District Assembly by LI. 1760. It was further inaugurated on 19th August, 2014. The District is characteristically deprived and rural. Indeed the district has no one urban community.

MISSION

The Assembly exists to facilitate the improvement of the quality of life of the people within the district through equitable provision of services for the total development of the district within the context of good governance.

VISION

Our vision is to see the district transform from its current state of underdevelopment to a more sustained developed state with emphasis on improved revenue generation and increased livelihoods.

GOALS

The goal of the Assembly is to create wealth by providing solutions to the numerous developmental challenges as well as accelerate poverty reduction through commercial farming, agro processing and economic growth whilst protecting the vulnerable and excluded in the society.

FUNCTIONS

The Assembly as a local government body has broad functions which it derives from section 245 of 1992 Constitution as well as section 103 of Act

462, 1993 and the Legislative Instrument establishing the Assembly. The functions performed by the Assembly are broadly executive, deliberative and legislative. Some of the major functions include the following:

- Formulation and execution of plans, programmes and strategies for effective mobilization of resource necessary for over all development of the District.
- Provision of basic infrastructure such as roads, school blocks, clinics etc.
- Maintenance of law and order and public safety
- Ensure ready access to courts in the District for the promotion of justice
- Responsible for the overall physical development.
- Ensures the preparation and submission of development plans and budgets to relevant central government agencies/ministries through the Regional Co-ordinating Council.
- Promote and facilitate private sector participation in development process and wealth creation.
- Perform functions as contained in the Legislative Instrument that established the Assembly.

ORGANISATIONAL CHART

The Assembly has a total membership of thirty-eight (38). This is made up of twenty-five (25) elected members, eleven (11) appointed members, the District Chief Executive and the Member of Parliament for the Constituency. The Presiding Member, who is head of the Assembly, presides over the meetings of the Assembly which are held at least three times in a year. There is an Executive Committee of the Assembly which is

headed by the District Chief Executive and is charged with the responsibility of implementing the resolutions of the General Assembly, Coordinate plans and programme of the sub-committees and submit these as comprehensive plans of action to the District Assembly and oversee the administration of the district in collaboration with the office of the District Chief Executive.

The Executive Committee is serviced by eleven (11) Sub-Committees. These Sub-Committees provide the Executive Committee with their reports for harmonization and submission to the Assembly for decision making and approval. Heads of Departments of the Assembly attend the meetings of the relevant sub-committees and advise them on the execution of their functions, but without a vote.

There are Six (6) Area Councils and 25 Unit Committees and these constitute the sub-district structures of the Assembly.

Though these structures were not active during the period under review, the Unit Committees are responsible for the organization of communal labour, revenue mobilization, implementation and monitoring of self-help projects among others.

There is a Coordinating Directorate which is responsible for assisting the Assembly to carry out its functions. The District Co-ordinating Director is the Head of the Directorate and Secretary to the Assembly.

The Central Administration Department which is the Secretariat of the Assembly is responsible for the provision of support services, effective and efficient general administration and organization of the Assembly among others. This Department together with other Units and Departments, carry out the actual implementation of the Assembly's decisions.

The Organogram of the Assembly is attached as Appendix (F).

2.2 LIST OF DEPARTMENTS, AGENCIES AND SERVICES

There are Twenty-Six (26) Departments, Agencies and Services which have established offices in the district. These are as follows:

Decentralized Departments

1. Central Administration
2. Finance Department
3. Agriculture Department
4. Physical Planning Department
5. Social Welfare and Community Development Department
6. Works Department
7. Industry and Trade Department
8. Disaster Prevention Department
9. Natural Resources Conservation Department

Sub-vented Agencies

1. National Commission on Civic Education (NCCE)
2. National Disaster Management Organization (NADMO)
3. Youth Employment Agency (YEA)
4. National Service Secretariat (NSS)
5. District Mutual Health Insurance Scheme (NHIS)
6. Electoral Commission (EC)
7. Forestry Commission
8. Non-Formal Education Division (NFED)
9. Centre For National Culture (CNC)
10. Micro Finance and Small Loans Centre (MASLOC)
11. Electricity Company of Ghana (ECG)

Services

1. Ghana Police Service
2. Ghana Education Service
3. Ghana Health Service
4. Judicial Service
5. Ghana Statistical Service
6. Bureau of National Investigation (BNI)

HUMAN RESOURCE MANAGEMENT ANALYSIS

The total staff strength of the Assembly as at 31st December, 2016 stood at 123 and made up of the under listed skills mix:

1.	Administrative Officers	-	2
2.	Development Planning Officers	-	1
3.	Budget Analyst	-	2
4.	Internal Auditor	-	1
5.	Technician Engineer	-	7
6.	Secretarial Class	-	1
7.	Human Resource Department	-	1
8.	Drivers	-	6
9.	Labourers	-	5
10.	Day Care Attendants	-	2
11.	Revenue Collectors	-	13
12.	Steward	-	1
13.	Accounts Officers	-	4
14.	Receptionist	-	1
15.	Senior Executive Officer	-	1
16.	Radio Operator	-	1
17.	Storekeeper	-	1
18.	Com Dev / Soc. Welfare	-	9
19.	Physical Panning	-	1
20.	Dept. of Food and Agric	-	23
21.	Procurement Officer	-	1
22.	Environmental Health Officers	-	13
23.	NADMO	-	21
24.	NBSSI	-	2
25.	C.N.C	-	1
26.	Information Service	-	3

Details of the staff strength list is attached as Appendix 'A'

b) Staff Ratios

The ratio of staff in terms of Male is to Female as well as Senior and junior

staff relativities are as follows:

Sex	Male	Female	Senior	Junior	
No	82	41	43	80	
Ratio	2	:	1	:	1.860

d) Age Distribution:

The age distribution of the staff during the year under review is as follows:

AGE RANGE	TOTAL	PERCENTAGE
20-25	0	0
26-30	5	4.065
31-35	37	30.08
36-40	21	17.07
41-45	15	12.195
46-50	14	11.38
51-55	18	14.63
56-60	13	10.569
60 +	0	0
TOTAL	123	100

Staff on Contract - Nil

ACHIEVEMENTS FOR 2016 - PROGRAMMES

	DEPARTMENT	LOCATION	STATUS	ACTIONS	REMARKS
	CENTRAL ADMINISTRATION				
	Interventions				
	Operationalisation of ICT-Nsuaem/ Kyekyewere	Dist. Wide	IMPLEMENTED	Two out of three ICT facilities in the district have been made functional	Proceeding according to required regulations
	Provide feeding for 25 Schools (District Wide)	Dist. Wide	IMPLEMENTED	Through the Ghana School feeding programme, more that 25 basic schools are being provided with meals	Implemented to satisfaction and can be replicated
	Economics				
	Provide sewing machines. Hair dryers and carpentry tools to apprentices at RTF, LESDEP.	Dist. Wide	IMPLEMENTED	Items have been provided to various beneficiaries through the LESDEP	Implemented to satisfaction and can be replicated
	Expansion of rural electrification- (District Wide)	Dist. Wide	IMPLEMENTED	Electricity has been extended to various rural communities in the district through the government's rural electrification projects	Implemented to satisfaction
	Administration				
	Support Community initiated projects (Cement & Roofing Sheets)	Dist. Wide	IMPLEMENTED	Cement, Roofing sheets and Iron rods have being provided to communities with initiated projects	Implemented to satisfaction
	Maintenance of assembly properties by DA (District Wide)	Dist. Wide	IMPLEMENTED	Various maintenance technics are being employed to keep the DA properties in good use	Proceeding according to required regulations
	Promotion of public education on Hygiene and revenue	Dist. Wide	IMPLEMENTED	Sensitisation activities are on-going with regard to hygiene as well as revenue mobilisation	Proceeding according to required regulations
	Support to BAC/RTF	Dist. Wide	IMPLEMENTED	As part of the DAs responsibility, it has taken ownership of the BAC and RTF facilities and supporting them to function	Proceeding according to required regulations
	Contribution to counterpart funding of development projects and programmes	Dist. Wide	IMPLEMENTED	Some donor funded projects require counterpart funding by the DA of which it is up to the task	Proceeding according to required regulations
	Support for the operations of DPCU	Dist. Wide	17 IMPLEMENTED	The DPCU is constantly supported to deliver its functions	Proceeding according to required regulations

	Attend Workshop Invitations by RCC, LGSS and others	Dist. Wide	IMPLEMENTED	Funding for attending various workshops around the country has been provided	Implemented to satisfaction and can be replicated
	Sensitization, Social accountability, and monitoring(GSOP)	Dist. Wide	IMPLEMENTED	GSOP has provided funds for various sensitisation programmes specifically on GSOP sub-projects	Implemented to satisfaction and can be replicated
	Consultancy Services for interfacing by NGO's(GSOP)	Dist. Wide	IMPLEMENTED	GSOP has provided funds for interfacing NGOs to operate on such projects	Implemented to satisfaction and can be replicated
	Monitoring of projects and programmes DPCU & Works Committee	Dist. Wide	IMPLEMENTED	Monitoring has been conducted on all DA projects in the District	Implemented to satisfaction and can be replicated
	Provide fuel and ration for police	Dist. Wide	IMPLEMENTED	Fuel and ration has been provided to the security services at all functions	Implemented to satisfaction and can be replicated
	Payment of allowance to DA lawyer	Dist. Wide	IMPLEMENTED	The DA lawyer has been paid the allowance due him	Implemented to satisfaction and can be replicated
	Provision of Street Light bulbs (District Wide)	Dist. Wide	IMPLEMENTED	Street light bulbs has been provided to various communities with electricity coverage	Implemented to satisfaction and can be replicated
	Celebration of National and International Days	Dist. Wide	IMPLEMENTED	National days such as Independence day and Senior citizens days have been celebrated	Implemented to satisfaction and can be replicated
	Rent and renovation of Rented Premises DA	Nsuaem/KK	IMPLEMENTED	All rented premises being used by DA for office as well as residential accommodation have being paid for	Implemented to satisfaction and can be replicated
	Support DWST operations	Dist. Wide	IMPLEMENTED	All DWST operations in the district are being supported to function efficiently	Proceeding according to required regulations
	Education				
	Orientation of newly recruited untrained teachers	District Wide	IMPLEMENTED	All newly recruited teachers to the district have been duelly oriented	Implemented to satisfaction and can be replicated
	Workshop for unit heads and circuit supervisors on new appraisal forms	District Wide	IMPLEMENTED	Workshops were organised for unit heads and circuit supervisors at Nsuaem/Kyekyewere and Assin Fosu	Implemented to satisfaction and can be replicated
	Workshop on school management and implementation	District Wide	IMPLEMENTED	School management committees set up and duelly trained	Implemented to satisfaction and can be replicated

	Workshop on challenges facing girl's education in the district	District Wide	IMPLEMENTED	A sensitisation workshop was organised for females to enlighten them on the importance of girl child education	Implemented to satisfaction and can be replicated
	Organise District Mock Examination	District Wide	IMPLEMENTED	Mock exams have been organised for final year students prio to the final Nov- Dec exams	Implemented to satisfaction and can be replicated
	Organise regular inspection in schools	District Wide	ON - GOING	Inspections of schools are being done on regular basis	Proceeding according to required regulations
	Sensitisation on cleanliness of the school environment	District Wide	IMPLEMENTED	Various sensitisations have been done in schools across the district on cleanliness of the school environment	Implemented to satisfaction and can be replicated
	Capitation grant auditing	District Wide	IMPLEMENTED	Auditing of capitation grant accounts have been done	Implemented to satisfaction and can be replicated
	Workshop on annual School Census for circuit supervisors and dead teachers	District Wide	IMPLEMENTED	A census was organised in all schools in the district to ascertain the numerical accuracy of staff in the various schools	Implemented to satisfaction and can be replicated
	Workshop for all stakeholders of education on Annual Education Operation Plan (ADEOP)	District Wide	IMPLEMENTED	Workshops were organised for unit heads and circuit supervisors at Nsuaem/Kyekyewere and Assin Fosu	Implemented to satisfaction and can be replicated
	Workshop for head teachers on EMIS data analysis and how to use them	District Wide	IMPLEMENTED	Workshops for head teachers on EMIS data analysis and how to use them	Implemented to satisfaction and can be replicated
	AGRICULTURE				
	Organise PPR, NCD, CBPP and anti rabies vaccination campaign	Dist. Wide	IMPLEMENTED	PPR, NCD, CBPP and anti rabies vaccination are still being done	Proceeding according to required regulations
	Identify and train commercial nursery operators on nursery management	Dist. Wide	IMPLEMENTED	Commercial nursery operators are still being identified and trained	Proceeding according to required regulations
	Conduct field monitoring of AEs and training	Dist. Wide	IMPLEMENTED	AESs are have been monitored and trained	Implemented to satisfaction and can be replicated
	Improve crop, livestock and aqua culture technological packages to farmers	Dist. Wide	IMPLEMENTED	Trough experiments conducted, livestock and aqua culture technologies have been improved	Implemented to satisfaction and can be replicated
	Farmers Day Celebration	Dist. Wide	IMPLEMENTED	Annual farmers Day have been organised in the district	Implemented to satisfaction and can be replicated

	Identify, update and disseminate improved crop technological packages to farmers through home and farm visits	Dist. Wide	IMPLEMENTED	Trough experiments conducted, livestock and aqua culture technologies have been improved	Implemented to satisfaction and can be replicated
	Farmer training on correct and safe usage of Agro-inputs to avoid mis-application	Dist. Wide	IMPLEMENTED	Farmers have been trained on correct and safe usage of agro-inputs to avoid mis application	Implemented to satisfaction and can be replicated
	Training of food processing on value addition	Dist. Wide	IMPLEMENTED	Value addition training organised for garry processors	Implemented to satisfaction and can be replicated
	HEALTH				
	Conduct national Immunization days in the district	Dist. Wide	IMPLEMENTED	Annual national immunisation days have been organised in the district	Implemented to satisfaction and can be replicated
	Support for reproductive health lifestyle through training	Dist. Wide	IMPLEMENTED	Training on reproductive health lifestyle done for health workers	Implemented to satisfaction and can be replicated
	Host Visiting doctors coming to the district	Dist. Wide	IMPLEMENTED	Visiting doctors from the KNUST and the University of Ghana have been dually received and hosted	Implemented to satisfaction and can be replicated
	Increase awareness on Health promotion and Protection through sensitisation	Dist. Wide	IMPLEMENTED	Health promotion campaigns have been organised in the district	Implemented to satisfaction and can be replicated
	Promote occupational Health and Safety through sensitisation'	Dist. Wide	IMPLEMENTED	Occupational health and safety campaigns organised throughout the district	Implemented to satisfaction and can be replicated
	Improve quality of Clinical care	Dist. Wide	IMPLEMENTED	Clinical care quality has been improved through various measures	Implemented to satisfaction and can be replicated
	Improve Early detection,reporting and management of communicable diseases	Dist. Wide	IMPLEMENTED	Early detection of communicable deseases measures have been put in place	Implemented to satisfaction and can be replicated
	TOWN AND COUNTRY PLANNING				
	Advocacy programmes to assembly members on land use demarcations	Dist. Wide	IMPLEMENTED	Advocacy enlightenment organised for DA members	Implemented to satisfaction and can be replicated
	Statutory planning committee meeting	Dist. Wide	IMPLEMENTED	Regulor statutory planning committee meetings are being organised to approve building permits in the	Implemented to satisfaction and can be

				district	replicated
	Procure Office Furniture and equipments	DA	IMPLEMENTED	Some furniture has been procured for officers of the DA and some are yet to be procured	Proceeding according to required regulations
	Procure logistics for operations of office	DA	IMPLEMENTED	Logistics such as paper, stapples and tonners are being procured for the operations of the DA offices	Proceeding according to required regulations
	Monitoring and evaluation	Dist. Wide	IMPLEMENTED	Regulor monitoring of buildings in the district is still being done	Proceeding according to required regulations
COMMUNITY DEVELOPMENT					
	Increase Participation of women in governance and decision making at the local level through orintation and training	Dist. Wide	IMPLEMENTED	Orientation and training has been organised for women in the district to increase their participation in local elections	Implemented to satisfaction and can be replicated
	Organise HIV/AIDS Awareness Campaigns in the Senior High Schools	Dist. Wide	IMPLEMENTED	HIV/AIDS awareness campaigns have been organised in the schools	Implemented to satisfaction and can be replicated
	Sensitization of children from 8-13 on personal hygiene and HIV/AIDS	Dist. Wide	IMPLEMENTED	HIV/AIDS awareness campaigns have been organised in the schools	Implemented to satisfaction and can be replicated
	Organise mass education on unsafe sex and consequences to women and children especially on HIV/AIDS	Dist. Wide	IMPLEMENTED	HIV/AIDS awareness campaigns have been organised in the schools	Proceeding according to required regulations
	Demonstration on Ligquid Soap making to empower women	Dist. Wide	IMPLEMENTED	Liquid soap making is been tought to many women in the district on regular basis	Proceeding according to required regulations
	Mass Meeting education on child labour orientation for women in the district	Dist. Wide	IMPLEMENTED	Child labour reduction seminar is being organised in the district	Proceeding according to required regulations

	Adult education on Exclusive Breast Feeding to women	Dist. Wide	IMPLEMENTED	Exclusive breast feeding is still being encouraged in the district	Proceeding according to required regulations
	Organise Capacity building for PLWHA	Dist. Wide	IMPLEMENTED	PLWHA are still being given employable skills in the district	Implemented to satisfaction and can be replicated
SOCIAL WELFARE					
	Monitoring, supervision of NGOs and sensitization interactions	Dist. Wide	IMPLEMENTED	NGOs are still being monitored in the district	Proceeding according to required regulations
	After care services, formation of child panel committees sensitizations	Dist. Wide	IMPLEMENTED	After care services are still being provided to communities	Implemented to satisfaction and can be replicated
	Registration of Daycare centers and sensitizations	Dist. Wide	IMPLEMENTED	Day care centers in the district have been implemented	Implemented to satisfaction and can be replicated
	Creating awareness of Act 560 of 1992 constitution	Dist. Wide	IMPLEMENTED	Regular sensitisation on the ACT 560 of the 1992 constitution is still being done	Implemented to satisfaction and can be replicated
ENVIRONMENTAL HEALTH (WATER & SANITATION)					
	Coordinate DWST operations	Dist. Wide	IMPLEMENTED	All DWST operations in the district are being supported to function efficiently	Proceeding according to required regulations
	Procurement of sanitation cloths	Dist. Wide	IMPLEMENTED		
	Procurement of refuse disposal facilities	Dist. Wide	IMPLEMENTED		
	Servicing of motorbikes for monitoring activities	Dist. Wide	IMPLEMENTED	Motorbikes are being regularly serviced to enable regular monitoring	Proceeding according to required regulations

	Inspection of all facilities to ensure adherence to standards	Dist. Wide	IMPLEMENTED	Regular inspections of all facilities in the district are being done	Proceeding according to required regulations
	Organising clean up exercises in the district and sensitisation of cleanliness	Dist. Wide	IMPLEMENTED	Regular clean up exercises in the district are being organised	Proceeding according to required regulations
	Ensure the Disposal of all Waste and sensitisations on cleanliness	Dist. Wide	IMPLEMENTED	All kinds of refuse in the district are being disposed on regular basis	Proceeding according to required regulations
	Training of school health committees		IMPLEMENTED	School health committees have been trained	Implemented to satisfaction and can be replicated
	DISASTER MANAGEMENT AND PREVENTION				
	Provide assistance to disaster victims	Dist. Wide	IMPLEMENTED	All disaster victims in the district have been given various assistance in the form of mattresses and blankets	Implemented to satisfaction and can be replicated
	Public sensitisation on disaster management and prevention	Dist. Wide	IMPLEMENTED	Sensitisation activities have been done with regard to disaster management and prevention	Implemented to satisfaction and can be replicated
	Public sensitisation on bush fires	Dist. Wide	IMPLEMENTED	Public sensitisation on bush fires have been organised	Implemented to satisfaction and can be replicated
	Afforestation of 10 hectares of land to prevent environmental degradation	Assin Achiasse	IMPLEMENTED	Communal lands have been cultivated with 1500 of coconut trees	Implemented to satisfaction and can be replicated
	Afforestation of 10 hectares of land to prevent environmental degradation	Assin Aworoso	IMPLEMENTED	Communal lands have been cultivated with 1500 of emirey and ofram trees	Implemented to satisfaction and can be replicated

	Afforestation of 10 hectares of Land	Homaho / Achiase	IMPLEMENTED	Communal lands have been cultivated with 1500 of emirey and ofram trees	Implemented to satisfaction and can be replicated
	Organise bush fire campaigns	Dist. Wide	IMPLEMENTED	Bush fire campaigns have been organised	Implemented to satisfaction and can be replicated
	Formation of Disaster volunteer groups on bush fire prevention	Dist. Wide	IMPLEMENTED	Disaster volunteer groups have been formed in the district	Implemented to satisfaction and can be replicated
	Sensitisation of response to floods and rainstorms around the communities	Dist. Wide	IMPLEMENTED	Various sensitisations on how to respond to floods in the communities are still being done	Implemented to satisfaction and can be replicated
	Training on creation of fire belts around farm lands	Dist. Wide	IMPLEMENTED	Training on the creation of fire belts are still being done	Implemented to satisfaction and can be replicated
	Training of disaster volunteers groups	Dist. Wide	IMPLEMENTED	Disaster volunteer groups have been formed in the district and trained as well	Implemented to satisfaction and can be replicated
	NBSSI-BAC (TRADE & INDUSTRY)				
	Technical Training in exportable standard commodities to promote local economic development	Dist. Wide	IMPLEMENTED	Training organised to promote local economic development	Implemented to satisfaction and can be replicated
	Technology improvement Training in palm oil processing as part of Local economic development activities	Dist. Wide	IMPLEMENTED	Technology training organised to boost local economic development	Implemented to satisfaction and can be replicated
	Business Counselling to promote Local Economic Development	Dist. Wide	IMPLEMENTED	Business counselling sessions undertaken	Implemented to satisfaction and can be replicated

	Technology improvement Training in Casava processing as part of local economic development measures	Dist. Wide	IMPLEMENTED	Technology training organised to boost local economic development	Implemented to satisfaction and can be replicated
	Demonstrate the use of agro- processing machines to clients	Dist. Wide	IMPLEMENTED	Demonstrations organised in various locations	Implemented to satisfaction and can be replicated
	Support Graduate Apprentice to acquire NVTI certificates	Dist. Wide	IMPLEMENTED	Support rendered to various apprentices	Implemented to satisfaction and can be replicated
	Organise training programmes for LED	Dist. Wide	IMPLEMENTED	Training on Local Economic Development Organised	Implemented to satisfaction and can be replicated

CHAPTER THREE

PROGRAMME DELIVERY

2.5 SECTOR/INSTITUTIONAL SPECIFIC REFORM AGENDA AND OTHER INITIATIVES INCLUDING DONOR FUNDED PROGRAMMES

During the period under review, the Assembly fulfilled its mission as indicated in the achievements of project and programmes execution.

ACHIEVEMENTS FOR 2016 - PROJECTS
ANNUAL PROGRESS ON DEVELOPMENT PROJECTS 2016

ASSIN SOUTH DISTRICT

NO	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
	DDF									
	Construction of 1no. 3-unit classroom block with office and store	Dawumako	Matapo Limited	DWD	DDF	144,976.10	16/03/16	28/09/16	100%	Completed
	Construction of 1no. 2-unit classroom block with office and store	Bontuku	Kwataboat Enterprise	DWD	DDF	124,953.96	16/03/16	28/09/16	100%	Completed
	Construction of 1no. 2-unit Teachers accomodation	Ochisu	Ralphli Company Limited, Box 213, KNUST-Kumasi	DWD	DDF	140,411.20	16/03/16	28/09/16	100%	Completed
	Construction of 1no. District Police Headquarters	Nsuaem/ Kyekyewere	DVO-Style Engineering Limited	DWD	DDF	178,710.39	16/03/16	28/09/16	30%	on-going
	Procurement of 1,000 Dual-Desk Furniture for Basic Schools	District Wide	Babaco Ventures	DWD	DDF	145,000.00	16/03/16	20/06/16	100%	Completed
	Mechanisation of Borehole	Nsuaem/ Kyekyewere	Kadubros Com. Ltd	DWD	DDF	29,964.10	14/12/16	14/01/16	100%	Completed

	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
NO	WATER AND SANITATION									
	Construction of small town water system	Assin Kruwa	Valook Construction Works Ltd.	DWD/ Consultant	IDA	898,850.00	4/3/2014	21/06/2015	75%	on-going
	Construction of small town water system	Assin Aworoso	Vicco Ventures Ltd	DWD/ Consultant	IDA	729,731.81	4/3/2014	21/06/2015	100%	completed
	Construction of 5no. MWACAFE Plant and Training of Care Takers	District Wide	Multi Concept Services Ltd	DWD / Consultant	IDA	60,105.00	22/3/16	23/5/16	100%	Completed
	Drilling and Mechanisation of boreholes	District Wide	EE & E Construction Ltd	DWD / Consultant	UNICEP				100%	Completed
	Provision of Consultancy Services for hygiene and sensitisation promotion	District Wide	Phibita Consult Ltd.	DWD / Consultant	IDA	73,105.63	12/02/13	12/01/14	100%	Completed

	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
NO	GSOP									
	Rehabilitation of 1.8km feeder roads through LIPW Nsene-Duefo	Nsene- Duefo	Tecson Company Limited	DWD	GSOP	132,859.00	15/02/16	30/08/16	100%	completed
	Rehabilitation of 2.5km feeder roads through LIPW Oldschool-Congo	Congo	Nadelah Ventures	DWD	GSOP	109,997.00	15/02/16	30/08/16	100%	completed
	Afforestation of Community Lands (15 hectares of Coconut Plantation)	Assin Homaho	Community Participants	MOFA/GFC	GSOP	250,001.00	02/02/15	09/07/17	100%	continous
	Afforestation of Community Lands (10 hectares of Coconut Plantation)	Assin Achiase	Community Participants	MOFA/GFC	GSOP	200,000.00	02/02/15	09/07/17	100%	continous
	Routine maintenance of Aworoso Forest Plantation	Aworoso	District Assembly	MOFA/ GFC	GSOP	50,000.00	19/01/2014	19/05/2014	100%	continous

	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
NO	DACF PROJECTS									
	Const. Of 1no. 2-storey 6 bedroom bungalow and boys quarters for DCE	Assin Nkran	M/S Theomaf Limited P.O.Box TN. 64Teshie - Nungua Estate Accra	AESL	DACF	382,480.96	5/30/2011	1/30/2012	75%	On-going
	Const. of 1no. Adankwaman SHS Administration Block	Assin Darmang	M/S Soadjei Const. &General Works P.O. Box 1691	DWD	DACF	58,996.08	1/25/2011	6/25/2011	100%	Completed
	Const. of 1no. 3-unit Bedroom Bungalow	Assin Nkran	M/S Kakson P.O.Box 53	DWD	DACF	79,273.26	1/25/2011	6/25/2011	65%	On-going
	Construction of 1no. District Administration Office Block Complex	Nsuaem /Kyekyewere	Boakye Yiadom Construction Works Ltd. Cape Coast/ Ghana	AESL	DACF	540,000.00	01/08/07	01/06/08	70%	On-going
	Construction of 1no. 3-unit Classroom Block with ancillary facilities	Hasowodze	Bobmah Company Ltd. Box 27, Abura Dunkwa.	DWD	DACF	162,705.40	08/03/15	02/08/16	70%	On-going
	Construction of 1no. CHPS Compound	Bepokoko	Odum-Amamfu Const. Works. Box AD 307, Cape Coast	DWD	DACF	155,616.60	08/03/15	02/08/16	100%	Completed
	Construction of 1no. CHPS Compound	Bankyase	Kwafos Enterprise, Box 134, Assin Fosu	DWD	DACF	160,591.91	29/06/15	29/06/15	100%	Completed
	Construction of 1no. 2-unit Classroom Block with ancillary facilities	Nkwanta	Sag-An Construction Limited	DWD	DACF	159,545.35	16/03/16	20/09/16	100%	Completed
	Construction of 1no. 3-unit Classroom Block with ancillary facilities	Kotobabi	New Ideas Construction and Trading Ltd.	DWD	DACF		07/11/16	20/12/16	10%	On-going
	Construction of 1no. CHPS Compound	Achiase	Jomals Ventures	DWD	DACF	168,859.22	07/11/16	20/15/16	100%	Completed
	Procurement of 500 Dual-Desk Furniture for Basic Schools	District Wide		DWD	DACF				100%	Completed

	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
	GETFUND									
	Construction of 1no. 6 - unit classroom block with Ancillary facilities	Saaman D/A pri. Sch. at Saaman	Fostwum Co. Ltd P.O. Box 1194 Koforidua	DWD/ Consultant	Getfund	140,134.50	02/11/10	02/07/11	70%	on-going
	Construction of 1no. 6 - unit classroom block with Ancillary facilities	Anyinabrim Primary School	Little Light Enterprise P.O. Box NB606 Assin Fosu	DWD/ Consultant	Getfund	192,038.02	31/10/11	29/06/12	70%	on-going
	Construction of 1no. 6 - unit classroom block with Ancillary facilities	Assin Nkubem Primary School	Nyinakorah Ent. Ltd. P.O. Box 19 Mankessim	DWD/ Consultant	Getfund	199,999.98	20/03/11	09/07/11	30%	on-going
	Construction of 1no. 6 - unit classroom block with Ancillary facilities	Assin Andoe	Crystal Valley Ventures P.O.Box 87 Gomoa Apaam	DWD/ Consultant	Getfund	199,532.68	20/03/11	07/04/11	65%	on-going
	Construction of 1no. 3 - unit classroom block with Ancillary facilities	Assin Darmang	Ebko Const. Works P.O.Box 324 Darkuman	DWD/ Consultant	Getfund	137,485.26	12/12/11	07/04/11	80%	on-going
	Construction of 1no. 3 - unit classroom block with Ancillary facilities	Assin Adiano D/A Prim. Sch.	Bo. Const. Ltd. P.O.Box AD 217	DWD	Getfund	145,152.29	31/10/11	29/06/12	80%	on-going

			Darkuman							
Construction of 1 No 6 - unit classroom block	Kwame Amoabeng	Vappy Concrete Products P.O.Box 744 Madina - Accra	DWD	Getfund	190,029.71	21/05/12	21/12/12	30%	on-going	
Construction of 1no. 6 - unit classroom block with Ancillary facilities	Nyamebebu Primary School	Milex Managed Serv. Ltd. P.O. Box 1170 Cape Coast	DWD/ Consultant	Getfund	199,704.08	01/11/11	02/06/12	50%	on-going	
Construction of 1no. 6 - unit classroom block with Ancillary facilities	Ongwa/Aworoso	Bo. Const. Ltd. P.O.Box AD 217 Darkuman	DWD/ Consultant	Getfund	191,029.71	18/10/11	18/04/12	40%	on-going	
Construction of 1no. 3 story 18 - unit classroom block with Ancillary facilities	Assin Manso	ST. PATRICK ESTATE LTD.	DWD/ Consultant	Getfund	641,163.00	18/05/08	18/05/09	50%	on-going	
Construction of 1no. 6 - unit classroom block with Ancillary facilities	Domeabra	Philiyanco Company Ltd	DWD/ Consultant	Getfund	139,918.22	01/09/08	01/01/09	75%	on-going	
Construction of 1no. 2-story boys dormitory block with ancillary facilities	Nyankumasi Ahenkro	Egroeg Com. Ltd.	DWD/ Consultant	Getfund	876,253.00	18/05/12	18/05/13	50%	on-going	
Construction of 6 - unit classroom block with Ancillary facilities	Assin Dawumako	Asobre Mines & Const. Ltd	DWD/ Consultant	Getfund	198,936.00	18/10/11	18/04/12	40%	on-going	

	Construction of 6 - unit classroom block with Ancillary facilities	Assin Jakai	Obifod Co. Ltd	DWD/ Consultant	Getfund	161,595.45	14/7/11	14/1/12	50%	on-going
	Construction of 18 - unit classroom block with Ancillary facilities at Nyankumasi Ahenkro SHS	Nyankumasi Ahenkro	Boakye Mensa Const. Ltd	DWD/ Consultant	Getfund				30%	on-going
	Construction of 3 - unit classroom block with Ancillary facilities	Assin Tumfokor	E-Days Company Ltd	DWD	Getfund	127,695.41	01/05/08	14/11/08	30%	on-going
	Construction of 2 story Boys Dormitory block at Manso SHS	Assin Manso	Davis Wright	DWD/ Consultant	Getfund				50%	on-going
	Construction of 1 No 3 - unit classroom block	Seseko	MASKA CONST. WORKS LTD.	DWD	Getfund	35,427.09	26/09/08	26/03/09	40%	standstill
	Construction of 6 - unit classroom block with Ancillary facilities	Ochisu	Farancleb Enterprise	DWD/ Consultant	Getfund	74,555.25	21/09/07	14/02/08	50%	standstill
	Construction of 2 story office block			DWD/						

	complex	Nsuaem Kyekyewere	Boakye Mensa Const. Ltd.	Consultant	Getfund				40%	on-going
	Construction of teacher's Accomodation Facility	Atia Labadi	Obaakwaa Enterprise Ltd., Box KU 78 Winneba (Ababe Const. Ltd)	DWD/Consultant	Getfund	73,075.00	21/09/07	14/02/08	50%	on-going
	Construction of I No. 3 - unit classroom block	Assin Juaben		DWD/	Getfund				85%	On-going
	Construction of 6 - unit classroom block with Ancillary facilities	Kruwa		DWD/Consultant	Getfund				50%	standstill
	Construction of 6 - unit classroom block with Ancillary facilities	Apenkro		DWD/Consultant	Getfund	388,000.00			10%	On-going
	Construction of 1no. 2-unit Classroom Block with ancillary facilities	Akrofoom		DWD/Consultant	Getfund	119,543.50			10%	on-going
	Construction of 1no. 2-unit Classroom Block with ancillary facilities	Nsuekyir		DWD/Consultant	Getfund	119,981.40			10%	on-going
	Construction of 1no. 2-unit Classroom Block with ancillary facilities	Nkubem		DWD/Consultant	Getfund	119,909.90			100%	Completed
	Construction of 1no. 3-unit Classroom Block with ancillary facilities	Akoteykrom		DWD/Consultant	Getfund	149,999.30			10%	on-going

NO	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
	CEDECOM									
	Construction of Market Complex with Ancillary facilities	Assin Ngresi	Duwa Construction Works	PWD/ DWD	CEDECOM		05/07/13	06/07/14	100%	completed
	Construction of CHPS compound	Kruwa		PWD/ DWD	CEDECOM				100%	completed
	Construction of CHPS compound	Abogeseo		PWD/ DWD	CEDECOM				100%	completed
	Construction of CHPS compound	Mesomagor		PWD/ DWD	CEDECOM				100%	completed
	Construction of Market Complex with Ancillary facilities	Nyankumasi Ahenkro	Proyeb Company Limited	PWD/ DWD	CEDECOM		09/09/14	07/12/15	10%	on-going
	Construction of CHPS compound	Akwetey		PWD/ DWD	CEDECOM					on-going
	Construction of ICT Center with Ancillary facilities	Assin Nsuta		PWD/ DWD	CEDECOM		15/06/13	15/12/13	20%	on-going

NO	PROJECT DESCRIPTION	LOCATION	CONTRACTOR'S ADDRESS	SUPERVISING ENGINEER	SOURCE OF FUNDING	CONTRACT SUM	START DATE	EXP. COMP DATE	% OF WK. DONE	REMARKS
	OTHERS									
	Construction of Clinic With Accomodation Facilities	Assin Ngresi		PWD/ DWD	PSI				100%	Completed

CHAPTER FOUR

DEPARTMENTAL REPORTS

ENVIRONMENTAL HEALTH

INTRODUCTION

Environmental Health comprises those aspects of Human Health, including quality of Life, that are determined by physical, biological, social and psycho-social factors in the Environment.

It also refer to the theory and Practice of assessing, correcting, controlling and preventing those factors in the Environment that can potentially affect health of present and future generation.

Environmental sanitation as important component of Environmental Health is a basic and a powerful driver of Human Development as it affects quality of Life and cuts across all sectors of the Economy including those that concern health, environmental protection, improvement of Human Services and the productivity of all sectors of the Economy.

Poor sanitation impacts negatively in the following manner:

Public health – prevalence of sanitation related diseases - malaria, typhoid fever, diarrhoea diseases, upper respiratory infections, cholera, typhoid, skin and eye diseases, intestinal worms etc.

RURAL SANITATION PROGRAM

Major Partners: our major partners include UNICEF Ghana, Canadian Government (DFTD), World Bank and CWSA. Non-Governmental Organizations include Pronet, Plan Ghana, ORAP, Trend, Fobet, World Vision, Latter day Saints, and El-viva.

Scale up: Sanitation issues in Assin South have been a challenging one over the past years due to the inability to receive timely reports from partners working in the district.

PROGRESS UPDATES.

During the year under review, a lot of activities took place. These include;

PREMISES INSPECTION

3800 houses were inspected within which various nuisances were detected and call for immediate abatement. Some of the households were without latrines and they were educated on the need to have one.

FOOD VENDORS SCREENING

Sensitization was done to prepare food vendors for screening within the District. Any communicable disease that was detected was referred to the hospital for treatment. They were monitored to know whether they took the drugs. A total of 985 vendors were screened out of which 126 were diagnose to be having typhoid fever. They were given appropriate medication.

Stray animals was not carried out due to unavailability of public pound.

SCHOOL HEALTH

Eighty (80) schools within the District were inspected and health education given on good sanitation practices. It was realized that sanitation situations in some of the schools was very poor and the school authorities were advised on what to do to improve on sanitation in their various schools.

MARKET SANITATION

Market sanitation was carried out in the two (2) major markets and smaller ones in the district and proper sanitation in market centers was ensured.

WASTE MANAGEMENT

Zoomlion Ghana Ltd carried out waste management services in the district by spraying the two major markets center site, public drains, refuse disposal and final disposal sites.

REVENUE GENERATION

Food vendors medical screening	Ghs 3490.00
Stray animals	nil
Court fine	Ghs 540
Number of cases	11
Number of successful prosecution	9
Number of cases pending	nil
Bench warrant issued	2

ACHIEVEMENT

Number of houses inspected 3800

Number of schools inspected 80

Ten communities selected for intensive CLTS visit and monitoring.

NEW INTERVENTIONS/INVESTMENTS

The District now has a Court with the Magistrate in support of helping prosecute offenders who refuse to keep the environment clean and tidy.

Some communities have also made regulations such that goats and sheep not found in a pen and straying around attract a fund from its owners.

COORDINATION

Coordination between EHSU and DCD, SHEP, BAC, the various NGOs, DA, Zoomlion Ghana etc has been good but there were a few challenges.

SANITATION MARKETING

Sanitation marketing was not implemented in the District due to lack of funds.

MONITORING AND EVALUATION

Monitoring has been on-going throughout the year to make sure staffs are on their toes and work is not abandoned.

During the year under review a lot of issues, challenges and lessons emerged.

LESSONS

- Education on sanitation issues worked well than law enforcement.
- Frequent visits and monitoring to the communities kept the communities on their toes.
- The new types of latrine introduced help the communities.
- Frequent follow ups motivated the community members especially on communal labour.
- On CLTS, community artisans were eager to explore their skills on latrine construction.
- Beneficiary communities face serious hygiene and environmental sanitation problems and are full of praises to the government for such a timely intervention.

- Absence of individual latrines and poor hygienic conditions of the existing public latrines are the major cause of open defecation in the communities and as such rise in faeco- oral diseases.

CHALLENGES

- Accessibility to the communities becomes a problem during the raining season.
- The scattered nature of the district makes work difficult.
- Unstable communities.
- Language barrier in some communities makes work difficult
- Stray animals were rampant in almost all the communities.
- Division among Assemblymen and committee members in some communities.
- Inadequate staff. (More youth should be recruited).
- On CLTS, some communities have loose soil and high water table, e.g. Nsuoekyir, Obranewarabo, and Gyahadzi etc.
- Some communities have crowded houses which prevent them from getting enough space for latrine sites.
- Land litigation on Refuse Dump site for some communities.
- Frequent increase in fuel price increased the running cost of the project
- General perception that sanitation is government responsibility
- Widespread apathy among community members especially the youth

OPPORTUNITIES

Work in the District has become effective due to the availability of some partner organizations in the District, the help of the information centers by conveying messages to the communities, some taboo days which makes it easier to meet a greater portion of the community members and also some natural leaders who help in solving sanitation problems in their various communities.

WAY FORWARD

- ✓ The bigger communities should have information centers.
- ✓ Construction of a public pound.

- ✓ On CLTS; It is recommended that the "potential" ODF communities be verified by an independent verifier for them to be declared and certified ODF
- ✓ Training of new natural leaders should be enhanced.
- ✓ Funds should be allocated for constant monitoring and sensitization of the communities
- ✓ ODF Basic communities which lacked the hand washing facilities should be educated to obtain one

DEPARTMENT OF FOOD AND AGRICULTURE

The 2016 annual report from the Assin South District is aimed at ensuring application of science and technology in the Agricultural Sector with respect to its contribution to the Food and Agriculture Sector Development Policy (FASDEP I & II) targets and objectives.

3.6 Sector Performance

3.6.1 Crops sub-sector

3.6.1.1 Crop Production

The sector aimed at promoting improved farming techniques to increase their production and productivity. Recovery of loans given to farmers, minor season Block Farms-Vegetables, dissemination of improved technologies through home and farm visits were the major agricultural activities carried out during the period under review.

3.6.1.4 Block Farm (Maize and Vegetables)

Year	Edition	Amount involved	Amount Recovered	Recovery (%)
2010	Major Season	30.50 bags = GH¢945.50	30.50 bags = GH¢945.50	100.0%
2010	Minor Season	4,365.00	4,365.00	100.0%
2011	Major Season	8013.00	8013.00	100.0%
2011	Minor Season	15,513.00	15,513.00	100.0%

2012	Major Season	22,195.00	12,195.00	54.0%
2012	Minor Season	10,327.00	6,000.00	58.1%
2015	Major Season	22,802.00	14,000.00	61.4%
2015	Major Season	10,640.00	2,000.00	18.8%

3.6.2 Livestock sub-sector

3.6.2.1 Veterinary Service

Veterinary activities focused on sensitization, vaccination and disease surveillance to assess the general disease situation on the ground in One Hundred and Twenty-Nine (129) communities during the reporting period. Also curative and preventive treatments were also carried out on all livestock during the reporting period.

3.6.2.2 Animal Production Sub-Sector

During the reporting period, Animal Production activities centred on training of livestock farmers, demonstration and field days. Topical areas treated with farmers include; animal health, animal nutrition, good farm management and animal production among others.

3.6.3 WIAD Sub-Sector

WIAD activities for the year 2016 focused on activities ranging from education and sensitizations on food based nutrition, intervention made to ensure household food availability, food handling and safety, mechanical processing of agricultural commodities as well as Ebola and Cholera education. Activities under these areas were covered by all AEA's in the operational areas within the district and the DAO-WIAD. These activities were achieved through home and farm visit, talks, group discussions, farmer trainings, open fora etc.

3.6.4 Multi Round Annual Crop and Livestock Survey (MRACLS)

MRACLS activities were carried out during the period under review. Publicity, Reconnaissance surveys were carried out in Ten (10) Enumeration Areas (EAs). Listing of Households by Enumerators in the selected EAs were carried out during the early part of the year under review.

Yield estimates, Production area and production estimates were analysed to obtain the production figures for the district as indicated below.

3.6.4.1 Cropped area for major crops in the Assin South District – 2016 (Figures in Hectares)

CROPS				
Maize	Cassava	Plantain	Rice	Cocoyam
4596	8029.9	6207.0	80	782

3.6.4.2 Average Yield for Major Crops in the Assin South District - 2016 Figures In Mt/ Ha

CROPS				
Maize	Cassava	Plantain	Rice	Cocoyam
3.2	8.9	11.1	4.1	4.2

3.6.4.3 Production of Major Crops in the Assin South District – 2016 (Figures in Metric Tons)

CROPS				
Maize	Cassava	Plantain	Rice	Cocoyam
14707.2	71466.1	68835.6	325.6	3253.1

4.5 32nd Edition of the National Farmers and Fishermen's Day Celebration

The 32nd Edition of the National Farmers and Fishermen's Day Celebration was organized at Assin Foso College of Education Field successfully in conjunction with the Regional celebration. The Assin South District Assembly was the major financier of the Department of Food and Agriculture' with support from donors such as Kingdom books and stationery, Mr. Philip Acher, Chemico, Assinman Rural Bank, etc. A total of Eighteen (18) Farmers an AEA and a DAO were awarded. The overall district best farmer went to Mr. Osmani Anyamani of Aboabo Camp.

5.2 Challenges

- ❖ Lack of supporting staff i.e. Account Officer and Messenger and Night Watchman,
- ❖ The problem of inadequate and very late release of working funds,
- ❖ Inadequate motor bikes for the field officers that form the bulk of DADU's staff.

5.3 Recommendations

- ❖ Strategize towards reducing high post-harvest losses and facilitating the provision of post-harvest facilities.
- ❖ Develop low cost productive technologies and farmer based organizations to reduce production cost and increase economic margins
- ❖ Conduct farmer registration to update database.
- ❖ Provision of credit facilities to farmers to expand their businesses
- ❖ Recruit new field staff for extension duties to improve the low extension/farmer ratio
- ❖ Reduce the cost of agricultural inputs in the country.
- ❖ Early release of adequate working funds
- ❖ RADU to prompt Head Office to allocate adequate motor bikes to the Regions for onward allocation to the Districts to facilitate smooth extension delivery.

NATIONAL DISASTER MANAGEMENT ORGANIZATION (NADMO)

INTRODUCTION

The report covers the activities for January 2012 to 31st December, 2016 and gives the details programmes executed during the years. It also gives the account of the disasters that occurred in the Assin South District.

The report covers the activities of the parameters listed below:

- a. Staffing
- b. Office accommodation
- c. Office Equipment
- d. Disasters
- e. Relief items
- f. Finance
- g. Collaboration / support (from stakeholders)
- h. Challenges

A. STAFFING

The strength of the staff has increased from 15 to 23 from 2012 to 2016 ending.

At the moment, we have the District Co-ordinator, Ag. Administrator, Ag. Account Officer, Secretary. Officer in charge of disasters, mobilization officer, storekeeper, Registrar, Assist. Registrar, MIS / IT Officer, two (2) supporting staff and eleven zonal officers.

B. OFFICE ACCOMMODATION

The District Secretariat is been accommodated in the premises of Department of Agric. We have two (2) offices, one for the District Co-ordinator and one open plan office.

C. OFFICE EQUIPMENT

The office has one computer without printer and other accessories due to that the office rely on other departments to print their documents.

D. DISASTERS

Disasters which were recorded from January 2012 to 31st December, 2016, were mainly:- Rainstorms/Windstorm, Flood, Domestic / bush Fire outbreak, Elephant destruction, and caterpillar invasion.

E. RELIEF ITEMS

Below are the relief items received from the secretariat and the District Assembly.

ASSIN SOUTH NADMO SECRETARIAT – RELIEF ITEMS RECEIVED FROM 2012 TO 2016

YEAR	MATTRESS	BLANKET	BUCKET	SOAP	OIL	RICE	M.N ET	M. COIL	U.CLOT H	BASIN	ROOF SHEET	REMARKS
12-04- 2012	30pcs	-	-	-	--	-	--	-	-	-	-	
22-06- 2015	40pcs	40psc	22pcs	4ctns	5 ctns	Min bag 22	30 pcs	1½ boxes	4 Bales	22		
<u>ASSIN SOUTH DISTRICT ASSEMBLY</u>												
2014	5pcs -	-	-	-	-	-	-	-	-	-	5 pcs.	
Total	75pcs	40pcs	22pcs	4ctns	5ctns	22 (mini bags)	30 pcs	1½ boxes	4 bales	22	5 pcs.	

F. FINANCE

A Regional NADMO Secretariat

The District Secretariat received an amount of Two Thousand, Eight Hundred and forty Ghana Cedis only (GH¢2,840.00) as monthly imprest from the NADMO Regional Secretariat under the period reviewed.

B. ASSIN SOUTH DISTRICT

The Assin South District Assembly supported the Secretariat with an amount of Two Thousand, four hundred and forty-nine Ghana Cedis only (GH¢2,449.00) as cost fuel, transportation and educational programmes between 2012 and 2016.

G. collaboration / support (from stakeholders)

In the year 2013, NADMO, District Secretariat in collaboration with World Vision Ghana – Assin ADP, Ghana Red Cross Society embarked on 5 days training workshop for Disaster Volunteer Group (DVG's) in twenty-seven (27) communities within the District. Sixty-six (66) participants were trained.

H. CHALLENGES

The following are the major challenges facing the secretariat;

1. Lack of vehicle has been a problem for the District Secretariat since the organization do not have its own vehicle to operate.
2. No monthly imprest has been received since August, 2013 form NADMO Secretariat.
3. No relief items have been received to be given to disaster victims since July, 2015.
4. Lack of motors bikes for Zonal Co-ordinators.

GHANA EDUCATION SERVICE

1. **Formation of District Monitoring team on reading.** The six – member team is made up of officers from the Education Directorate. They are to see to the formation and sustenance of reading clubs in primary schools. The target groups are the early childhood level and lower primary level.

2. **Menstrual Hygiene and Management Workshop.** Menstrual hygiene and management workshop for educational stake holders in fifteen (15) selected schools in the district. The objectives of the workshop were; ensure collaboration among all stakeholders for the girl child to stay in school until completion. Also, involve men in menstrual hygiene issues so as to give proper guidance and assistance to the girl child.

3. **Facility usage and maintenance workshop** – UNICEF has organized workshop for Headteachers, School Based health Co – ordinators, PTA/ SMC Chairmen, 12 boys and 2 girls from the beneficiary schools of the toilet facility on the proper usage and maintenance of the facility provided. The objectives of the workshop were; to educate stakeholders on the proper usage of the facility and also prolong its life span. The workshop was held on 15th January, 2016 at Andoe Pentecost Church.

4. **Completion of fifteen (15) 6 – seater girl friendly toilet facility** – UNICEF completed fifteen (15) Girl friendly toilet facilities and handed over to the schools for use. The Assin South District Assembly supervised the handing over activity.

5. The York Book Series Workshop

The York Book series workshop was held from 5th – 7th April, 2016 at Nkran/ Ngresi D/A Basic School. Teachers in ten (10) Primary schools and officers from the education directorate in the Assin South District took part in the workshop.

6. Orientation Workshop for 96 newly trained teachers.

The workshop was held on 8th and 9th June, 2016 at Wesley Methodist Church, Assin Nkran. The Resource Persons were:

- i. Mrs. Sally Nelly Coleman - Director of Education
- ii. Mr. Stephen Tetteh - A/D, Administration and finance
- iii. Mr. Ekow Hanson Chinard- A/D, HRMD
- iv. Mr. Alex Adjei - A/D, Supervisor
- v. Mr. Nicholas Taylor - Assist. Regional GNAT Sec, Central Region
- vi. Mr. Kweku Biney - GNAT Sec, Assin South District
- vii. Mr. Kweku Ninson - Retired Headteacher

7. Inauguration of District Education Office Staff Disciplinary committee (DEOSDC) the DEOSDC was constituted and inaugurated with the following personalities as members.

- I. Mr. Sally Nelly Coleman (D.D.E) – Chairperson
- II. Mr. Stephen Tetteh (AD – A & F), member
- III. Mr. Ekow Hanson Chinard (AD – HRMD), Member
- IV. Mr. Seth Ofori 9 AD- PME), Member

V. Mr. Joseph Appiah (District Welfare Officer), Member it was inaugurated on 25th April, 2016

8. DISTRICT MOCK EXAMS

The District Education Office organized District Mock Exams for 2016 B.E.C.E candidates. A total number of two thousand, four hundred and seventy – two (2,472) candidates took part in the district mock exams. One thousand, three hundred and eighteen (1318) were boys and one thousand, one hundred and fifty four (1,154) were girls.

9. BASIC EDUCATION CERTIFICATE EXAMINATION (BECE) – 2016

The District Chief Executive and District Director of Education visited the seven Examination centres during the duration of the conduct of the exams. The District Chief Executive addressed B.E.C.E Candidates on the need go give – off their best. He also promised to offer scholarship package to candidates who excel in the 2016 B.E.C.E.

The BECE started from 13th June and ended on 17th June, 2016.

10. SCIENCE TECHNOLOGY MATHS EDUCATION INNOVATION EDUCATION.

Twenty (20) pupils comprising of Eleven (11) girls and Nine (9) boys represented the Assin South District at the 2016 – STMIE Regional camp at Adisadel Collage in Cape Coast. It started on 4th September, 2016 and ended on 9th September, 2016.

The theme for the programme was, “Science Technology Mathematics and Innovation Education key to Ghana Economy transformation growth”.

11. ASSIN SOUTH DISTRICT READING FESTIVAL LAUNCH HELD ON 15TH NOVEMBER 2016 AT NKARAN – NGRESI CLUSTER OF SCHOOLS

The USAID Ghana Partnership for Education: Learning, in collaboration with Ministry of Education (MOE) and Ghana Education Service (GES) to improve the quality of reading in Ghanaian schools with primary objectives of improving early grade reading performance and enhanced reading and learning launched the District Reading Festival.

➤ COMMISSIONING OF ICT / LIBRARY FACILITY

The out – going member of Parliament for Assin South - Prof. Dominic Fobih commissioned and handed over a newly constructed ICT/ Library block to the Education Directorate through the Director of Education – Mrs. Sally Nelly Coleman. The Facilities had twenty five (25) desktop computers and its accessories in the demonstration laboratory. Six pieces of the desktop in the private study room. The library is not well stocked of which the education directorate has to find means of stocking it.

The Programme came off on 25th December, 2016 at Assin Jakai D/A 'A & B' Basic School.

➤ B.E.C.E REGISTRATION FOR 2017 B.E.C.E

A total of two thousand, three hundred and six (2307) candidates have been registered for the 2017 B.E.C.E one thousand, two hundred and thirty eight (1238) were boys and one thousand and sixty eight (1069) were girls.

1. Major Challenges

- (i) The Three (3) vehicles at the District Education Office have broken down. The Director of Education has to use her personal vehicle for official duties in the Assin South District.
- (ii) The District Education Office has only two (2) computers for its day to day activities.
- (iii) The district does not have special education teachers to implement the inclusive education policy.

- (iv) Lack of financial resources to effectively run the day – day activities of the education directorate.

THE GHANA SCHOOL FEEDING PROGRAMME

No school was added during the year under review. However the existing Twenty Five (25) beneficiary schools improved the quality of the meals served. Timely release of funds continues to serve as a challenge. However there was improved monitoring the District Implementation Committee (DIC) and Regional Co-ordination.

YOUTH EMPLOYMENT AGENCY

Unemployment is a major challenge to us as Assembly. However, following the passage of the Youth Employment Agency (YEA) Bill, Act.887 2015, and the Assembly had liaised with various stakeholders for assistance in the implementation of the various modules which is expected to take off.

January, 2016 as follows;

Community Education Teaching Assistant (CETA)	–	120
Community Health Improvement Assistant	–	100
Youth in Agriculture	–	150
Youth in Sanitation	–	220
Youth in Afforestation	–	50
Paid Internship	–	35
Youth in security Services	–	20

2.7 CONFLICT RESOLUTION STRATEGIES AND PROGRESS MADE

The District was generally peaceful throughout the year under review. The monthly meetings of the District Security Committee (DISEC) and the vigilance of the security agencies helped to maintain the peace. The probable conflict community is Anyinabrim where there is internal Chieftaincy issues and land issues with Anwiam of Asikuma Odoben Brakwa.

2.8 OFFICIAL VISITS

The Assembly was privileged to host a number of Government Officials. Details of the visits are as indicated below:

OFFICIAL VISITS TO THE DISTRICT DURING THE YEAR- 2016

No.	Name and Grade of Officer	Purpose	Place of Visit	Date
1	Hon. Elizabeth Fosu-Agyare, Minister of Tourism and Creative Arts	Emancipation Day	Assin Manso	1 st August, 2016
2	Vice President Paa Kwesi Bekoe Amissah-Arthur	Working visit to Attandansu Traditional Council	Nyankumasi- Ahenkro	4 th November, 2016
3	Hon. Kweku Ricket Hagan (MP) Regional Minister	Burial and final Funeral rites of the Late Nana Tsibu Asare	Nyankumasi- Ahenkro	12 th November, 2016
4	His Excellency John Dramani Mahama	Visit to the District	Assin Manso	28 th November, 2016
5	His Excellency John Dramani Mahama	Celebration of his 58 th Birthday /Commission of Police post and CHPs Facility	Assin Juaben	29 th November, 2016

CHAPTER FIVE (5)**Financial Performance**

A. Assin South District Assembly

Source	2015			2016		
	Approved Budget GH¢	Actual Receipts GH¢	Actual Expenditure GH¢	Approved Budget GH¢	Actual Receipts GH¢	Actual Expenditure GH¢
E.U.	-	-	-	-	-	-
MSHAP	-	9,531.60	6,014.00	-	12,611.40	13,376.85
IGF	160,250.00	167,256.22	167,204.10	168,260.00	152,662.23	143,199.16
Common Fund	2,811,920.00	1,473,117.83	813,868.47	3,054,030.00	1,708,808.36	1,699,146.45
MP's	120,000.00	161,819.25	136,066.94	-	50,171.73	49,896.29
HIPC	-	-	-	-	-	-
G-SOP	-	233,830.80	233,830.80	-	121,987.37	97,085.02
IDA DWST	2,720,958.00	1,847,539.92	1,807,796.31	3,301,000.00	2,455,245.82	2,434,351.02
School Feeding	-	163,380.50	162,080.79	-	-	-
DDF	582,280.00	267,474.00	367,420.00	795,800.00	626,241.00	166,5690.80
DACF (PWD)	147,990.00	378,631.93	373,558.63	160,740.00	90,715.34	68,346.05
Total	6,543,398	4,702,582.05	4,067,840.04	7,479,830.00	5,096,455.88	6,171,091.64

CHAPTER SIX

6.0 CHALLENGES AND STRATEGIES FOR OVERCOMING THEM

a) Challenges and Mitigation Strategies

During the year under review, the Assembly encountered a number of challenges. These challenges and strategies for overcoming them are given in Appendix E attached.

b) Forward Look For 2017

(a) Educational Development

A good number of Basic Schools in the district still do not have classroom blocks and thus attend their classes under improvised structures. As government is making effort to provide such schools with Classroom Blocks, the Assembly intends to also construct at least three blocks in the course of the year to quicken the pace of addressing this challenge.

(b) District Hospital

The District currently has no hospital and for that matter without access to the services of a Medical officer within the district. Health Care delivery in the district is run by Health Centres, Clinics and CHPS Compounds. Management shall continue to pursue the Ministry of Health for a District Hospital in 2015.

© Furnishing of Office Complex

The Assembly has made budgeting allocation to furnish the office complex for improved performance.

(d) **Staff Training**

Management shall identify both competency based and Scheme of Service related courses and sponsor staff to undergo training in those areas to sharpen their skills and competencies for enhanced performance.

(f) Revenue Mobilisation

The inability of the Assembly to generate enough revenue to meet its ever increasing commitments continues to pose a serious challenge. Management would strategize to identify new revenue sources with the view to widening the base for collection.

The Assembly shall also carry out regular educational campaigns to sensitise the tax payers on their responsibilities particularly in the area of Property Rates. Training of the Revenue Collectors on effective and efficient revenue collection strategies and the role of Assembly Members shall also be carried out to help improve upon the Assembly's revenue mobilisation.

Appendix E

Part Six (6) Challenges/Mitigation Strategy

A) Challenges

No	Challenge	Priority Level	Mitigation Strategy
1	Low revenue base of the Assembly	High	Identify new revenue sources; intensify educational campaign and more vigorous approach to revenue collection.
2	Inadequate residential accommodation for staff and departmental Heads.	High	Embark on construction of staff bungalows and quarters.
3	Absence of District Hospital	High	Pursue Ministry of Health to provide District with a Hospital to enhance health care delivery.
4	Staff training	Medium	Identify training needs of staff i.e. competency based and Scheme of Service related and budget for them.
5	Improved working conditions of staff	High	<ul style="list-style-type: none"> • Furnishing of new Assembly Block complex. • Completion of ground floor of Ghana Education Service District Office Block under construction.
6	Logistical constraints	High	Procurement of new office equipment (computers and accessories) to replace obsolete and ageing ones.