

**THE AKYEMANSA DISTRICT ASSEMBLY
(AK3DA)**

**DISTRICT MONITORING AND EVALUATION PLAN
2010-2013**

**IN LINE WITH THE GHANA SHARED GROWTH AND
DEVELOPMENT AGENDA
(GSGDA 2010-2013)**

APRIL, 2011

PREPARED BY:

DISTRICT PLANNING COORDINATING UNIT

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EXECUTIVE SUMMARY

Ghana's decentralization policy and law mandates District Assemblies as the Planning Authorities at the local level and prescribes them to prepare a District Medium Term Development Plan (DMTDP) which will be the development blueprint for the area. In accordance with this provision, the Akyemansa District Assembly has developed a four year Medium-Term Development Plan 2010-2013 which is also linked to the National Agenda as enshrined in the Ghana Shared Growth and Development Agenda (GSGDA 2010-2013).

In furtherance of the District Planning Coordinating Unit (DPCU) of the Akyemansa Districts ability to Monitor progress in the implementation of its Development Plan, this Monitoring and Evaluation Plan has been developed in accordance with the NDPC M&E Guidelines to set-out the indicators, baselines and targets that will be monitored over the plan period as well as the challenges and resources needed to build the requisite capacity at the District for an effective M&E System that will provide the evidence for decision making.

The following thematic areas under the GSGDA, 2010-2013 have been linked to the M&E Plan:

- Ensuring and Sustaining Macroeconomic Stability
- Enhancing Competitiveness in Ghana's Private Sector
- Accelerated Agriculture Modernization and Sustainable Natural Resource Management
- Oil and Gas Development
- Infrastructure, Energy and Human Settlements
- Human Development, Productivity and Employment
- Transparent and Accountable Governance

The Monitoring and Evaluation plan was developed in consultation with all the relevant stakeholders at the District under the auspices of the DPCU. The Plan has been arranged into three chapters: chapter one introduces the plan, the M&E functions of the District Assembly and the status of implementation of DMTDP 2010-2013. Chapter two introduces primarily the M&E conditions and capacity, identification of indicators, baselines and targets, the outline of activities to be undertaken-calendar and the budget for implementing the M&E plan. Chapter three is the concluding part of the plan and deals with how data will be collected, analysed and used, dissemination of the M&E

reports and the kind of development evaluations that will be undertaken during the period.

It is expected that an amount of **GH¢85,041.90** will be mobilized by the District Assembly to fully implement the M&E Plan and the building of the necessary capacity. The District shall not rely solely on the Government of Ghana to raise this fund but shall also partner with other development agencies to raise funds to finance the M&E Plan.

CHAPTER ONE

GENERAL INTRODUCTION

1.0 Background

The Government of Ghana is committed to prudent management and accountability practices within the public service that result in effective and efficient delivery of services for the benefit of all people living in Ghana. Annually, Government commits significant resources to support a wide range of development interventions that are designed to improve the general standards of living in the country. The Ghana Poverty Reduction Strategy (GPRS I), implemented from 2002 to 2005, was a broad based development strategy for accelerated growth and poverty reduction. It focused heavily on poverty reduction programmes and projects. The emphasis in the Growth and Poverty Reduction Strategy (GPRS II), implemented from 2006 to 2009, was on growth-inducing policies and programmes which have the potential of supporting wealth creation for sustainable poverty reduction.

The Ghana Shared Growth and Development Agenda 2010-2013 places emphasis on human development, transparent and accountable governance and infrastructure development in support of agricultural modernization, natural resource development, particularly oil and gas, private sector development, ICT, housing and energy for accelerated employment creation and income generation for poverty reduction. The framework also envisages protecting the environment and minimizing the impacts of climate change. It is expected that the Akyemansa District Assembly which is responsible for the implementation of the programmes and projects of GSGDA (2010-2013) should demonstrate, through evidence-based information, that these interventions are having the desired impacts in terms of positively transforming the lives of all targeted beneficiaries and that is the crust of this M&E Plan.

1.1 Monitoring and Evaluation Mandate and Functions of the DPCU

Section 46, Sub-section 3 of the Local Government Act, 1993, Act 462 established the District Planning Coordinating Unit (DPCU) to assist the District Assembly to execute designated planning functions. The National Development Planning (System) Act, 1994, Act 480 defines the DPCU's planning, programming, monitoring, evaluation and co-ordinating functions.

To perform its M&E functions effectively, the DPCU should co-opt representatives from other decentralized departments and persons from the private sector and civil society organizations whose inputs will be needed. The District Coordinating Director should lead the Group and be responsible for convening meetings, issuing of circulars to the decentralized sector agencies, etc. The District Planning Officer shall act as the secretary and ensure participation of all stakeholders. There should be gender balance in the membership of the DPCU.

Table 1.0 Members of the DPCU

No.	POSITION	ROLE
1	District Coordinating Director	Chairman
2	District Planning Officer	Secretary
3	District Budget Officer	Member
4	District Finance Officer	Member
5	District Director of Health	Member
6	District Director of Agriculture	Member
7	District Director of Education	Member
8	Community Development Officer	Member
9	District Town and Country Planning Director	Member
10	District Works Engineer	Member
11	Nominee of the District Assembly	Member

Source: Akyemansa DPCU

1.2 District Development Goal

The Development Goal of the District as captured in the District Medium-term Development Plan is *“To ensure sustainable agricultural development, improve human resource and achieve accelerated poverty reduction within the context of good governance”*. The District would be working towards attaining the goal set through the effective monitoring of indicators set-out in this document.

1.2.1 Development Objectives

The Development Objectives that are linked to the thematic areas in GSGDA 2010-2013 have been captured in the table below.

Table 1.2 Thematic Areas and Objectives of the District

THEMATIC AREAS	OBJECTIVES
A. Ensuring and Sustaining Macro-Economic Stability	Increase the internal revenue sources for the Assembly by 20% by 2013
	Increase actual IGF of the Assembly by 80% by 2013
B. Enhancing Competitiveness in Ghana's Private Sector	Improve access to 50% of the communities to viable markets by 2013
	Improve the level of entrepreneurial skills of 70% of the work force by 2013
C. Agriculture Modernization and Sustainable Natural Resource Management	Provide good yielding agricultural inputs to 90% of crop farmers every year by 2013
	Support 70% of livestock and fish farmers with adequate farm inputs by 2013
	Ensure access of 50% of farmers to soft loans by 2013
	Maintain all existing produce storage facilities by 2013
	Provide 5 new different types of produce storing facilities by 2013.
	Form and empower 40 Farmer based cooperative societies by 2013
D. Infrastructure, Energy and Human Settlement	Improve access to electricity power to 80% of communities by the end of 2013
	Ensure judicious use of electricity power in the District
	Improve access to 70% of the population to potable water in the District by 2013
	Preserve the purity of river bodies and streams that serve domestic and commercial purposes by 2013
	Improve access of 70% of the people to decent toilet facilities by 2013
	Improve the level of environmental sanitation by 2013
	Increase the number of classroom blocks by 50% by 2013
	Improve the conditions of all existing classroom blocks in the District by 2013
	Provide accommodation for 50% of teachers in rural schools by 2013
	Improve accessibility to 50% of rural communities in the District by 2013
	Improve the conditions of 60% of motorable roads by 2013
	Reshape 100% of rural access infrastructure in the District by 2013
	Improve telecommunication network coverage to 70% of the District by 2013

	Increase the number of road networks by 10% by 2013
E. Human Development, Productivity and Employment	Reduce illiteracy rate in the District by 40% by 2013
	Improve the level of education of 90% of the people by 2013
	Improve the performance level of 60% of basic and second cycle schools by 2013
	Increase access of basic school graduates to the second cycle educational level by 2013
	Improve the capacity of 60% of the work force of the District by 2013
	Ensure that 60% of the work force are gainfully employed by 2013
F. Transparent and Accountable Governance	Provide and furnish office accommodation for 80% of Assembly staff by 2013
	Provide 60% of needed logistics and working equipment's for the Assembly by 2013
	Provide 60% of needed logistics and working equipment's for the Assembly by 2013
	Strengthen the capacity of the security agencies by 2013
	Reduce the incidence of crime by 30% by 2013
	Promote peace and stability among traditional leaders and the people by 2013

1.3 Purpose of the Monitoring and Evaluation Plan

There are many reasons for the increasing efforts to strengthen and fully institutionalize an M&E system in Akyemansa District. The core argument for M&E is that services can be continually improved through informed decision making, leading to improved standard of living. The recognition that resources are limited and the ever-rising expectations from citizens for better services are enough reasons to find more cost effective ways of operating so that government can do more with less. Civil society, Parliament and other Stakeholders are also putting accountability pressures on M&E in the country has therefore shifted from being implementation based (concerned with the implementation of activities) to being results-based (assessing if real changes have occurred). It is primarily meant to institute an effective and efficient system for tracking the progress of programmes and projects in the district. The key outputs from the Guidelines will be the District Monitoring and Evaluation Plans and the Regional and District Annual Progress Reports (APRs). Systematic monitoring and evaluation of the

DMTDP and reporting will show the extent of progress made towards the implementation of GSGDA 2010-2013. This will further help to:

1. Assess whether DMTDP developmental targets were being met
2. Identify achievements, constraints and failures so that improvements can be made to the DMTDP and project designs to achieve better impact
3. Identify the appropriate interventions that will increase the responsiveness of targeted beneficiaries
4. Provide information for effective coordination of district development at the regional level
5. Document lessons learned from the implementation of programmes and projects
6. Improve service delivery and influence allocation of resources in the districts
7. Demonstrate results to stakeholders as part of accountability and transparency
8. Reinforce ownership of the DMTDP and build M&E capacity within each District

1.4 Implementation Status of the DMTDP

A careful analysis of the implementation of the 2010-2013 DMTDP revealed that so far only about 45% of projects outlined in the plan have been implemented. However, none of the programmes identified in the plan has been implemented. Meanwhile about 12 projects have also been implemented outside the plan. The table indicating the status of DMTDP implementation has been presented in Annex 2.

CHAPTER TWO

MONITORING AND EVALUATION ACTIVITIES

2.0 Introduction

The chapter shall consist of identification of key stakeholders and their Analysis, the Monitoring and Evaluation capacity of the District, Indicators and targets, the M&E Matrix for tracking progress and the Calendar of activities for the District. It shall also cover the budget for conducting monitoring, how data will be collected and collated, analysis of data and use and when reporting will be done as well as which evaluations will be done and how participatory M&E will be done.

2.1 Stakeholder Analysis

The stakeholder analysis involves the identification of key stakeholders in the preparation of M&E plan which offers support for ownership of the plan. The analysis considers the various stakeholders identified with their interest, needs and responsibilities. Below is the table showing the stakeholders analysis in the Akyemansa District Assembly.

Table 2.0 Stakeholders Analysis

Stakeholders	Type/Class	Interest/Needs/Responsibility	Role in M&E Activities
NDPC	Secondary	<ol style="list-style-type: none">1. Policy formulation2. Facilitate District plan preparation3. Strengthen capacity of DAs in M&E	<ol style="list-style-type: none">1 M&E Plan2. Annual Progress Report
RPCU	Primary	<ol style="list-style-type: none">1. Facilitate plan preparation through technical backstopping	<ol style="list-style-type: none">1. M & E Plan2. Annual progress report

		<ol style="list-style-type: none"> 2. Offer technical advice 3. Co-ordination of DAs 	
DPCU	Primary	<ol style="list-style-type: none"> 1. Preparation of M &E Plans, preparation of DMTDP, 2. Collection, collation and analysis of data and logistics 3. Preparation of M&E reports, 4. Dissemination of report findings and co-ordination. 	<ol style="list-style-type: none"> 1. Preparation of Annual Progress Reports 2. Dissemination of reports 3. Implementation of M&E Plans
District Assembly Sub-Structures, Unit Committees	Primary	<ol style="list-style-type: none"> 1. Preparation of M&E Plan 	<ol style="list-style-type: none"> 1. Information Dissemination 2. Data Collection 3. Monitoring of on-going projects & programmes in their locality
Decentralised Departments (i.e education, agriculture, health)	Primary	<ol style="list-style-type: none"> 1. Data collection, collation and analysis 2. Report writing and report validation on M&E. 	<ol style="list-style-type: none"> 1. Report writing 2. Dissemination
Assembly Members	Primary	<ol style="list-style-type: none"> 1. Accountability 2. Policy formulation and 3. Community mobilization 	<ol style="list-style-type: none"> 1. Dissemination of findings in the M&E reports
Development Partners	Secondary	<ol style="list-style-type: none"> 1. Accountability 2. Capacity building in M&E techniques 	<ol style="list-style-type: none"> 1. Dissemination of M&E reports
Members of Parliament	Secondary	<ol style="list-style-type: none"> 1. Policy formulation 	<ol style="list-style-type: none"> 1. Dissemination of M&E reports 2. Monitoring of on-going projects & programmes in their constituents
Media	Secondary	<ol style="list-style-type: none"> 1. Advocacy 	<ol style="list-style-type: none"> 1. Advocacy and information to

			the general public
Traditional Authorities	Secondary	1. Accountability and community mobilization	1. Report dissemination on M&E Findings
Civil Society Originations	Secondary	1. Advocacy and accountability	1. Report dissemination

Source: Akyemansa DPCU

2.2 Monitoring and Evaluation Conditions and Capacity

The purpose of the M&E Conditions and Capacities is to assess the capability of the district to develop and implement the M&E Plan. Assessing the necessary M&E conditions means identifying not just the funds for monitoring and evaluation but also the requisite human resource. It is the process of evaluating the status, conditions, needs and M&E capacity in the district. It also means determining the capacity to manage Information and Communication Technology (ICT). The rationale is to ensure that the appropriate incentives, material and human resources are in place for effective DMTDP implementation, monitoring and evaluation. The table below shows the current condition of the district in terms of capacity to implement and monitor the DMTDP 2010-2013:

Table 2.1a M&E Conditions and Capacity

ISSUES	WHAT IS AVAILABLE	WHAT IS NOT AVAILABLE	GAPS IDENTIFIED	RESOURCE AND OTHER REQUIREMENTS
DMTDP	It is available but not approved yet by NDPC	DMTDP not approved	Approval needed for DMTDP from NDPC	DMTDP approved and team and consensus building techniques
HUMAN RESOURCE NEEDS/CAPACITY				
M&E Capacity of DPCU	All the DPCU members are	Requisite skills in M&E lacking	Regular training in specific areas	Funds, identify specific institutions for

	available		such as database management, collecting and analyzing data	training needs
The capacity and human resource of the Assembly staff	All heads have minimum of first degree and some second degrees	M&E skills lacking in data analysis and other computer programmes/facilitation skills	Training and refresher courses in monitoring and evaluation, development planning and technical report writing	Funds, software for data analysis
Availability of vehicle dedicated for M&E	A vehicle available for monitoring activities	A dedicated vehicle not available for M&E team	M&E Vehicle	Funds
Management Information system	A few desktop computers available	Dedicated computer for M&E activities, Projector, digital camera ,printer, scanner, photocopier, binding machine	Laptop computers, LCD projector, digital camera, scanner, photocopier, binding machine	Funds

Source: Akyemansa DPCU

2.3 Monitoring Indicators and Targets

One of the critical steps in preparing the M&E Plan is defining the most appropriate indicators and targets that are achievable and directly related to the DMTDP goal and objectives. Indicators are needed for measuring progress whilst targets are the sign post that will lead us to the stated goal and objectives. The indicators have been captured to make each indicator Specific, Measurable, Attainable, Reliable and Time bound (SMART). In Annex 1, a set of indicators have also been provided as supplement to what has been presented below. Because data was not readily available, the indicators in the annex provide the opportunity for conscious efforts to be made in collecting and reporting on such indicators as and when data becomes available. The table below shows the Indicators that will be monitored over the plan period 2010-2013:

Table 2.2 Monitoring Indicators and Targets

GOAL OF DMTDP: To ensure sustainable agricultural development, improve human resource and achieve accelerated poverty reduction within the context of good governance.

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
ENSURING AND SUSTAINING MACRO-ECONOMIC STABILITY									
GSGDA OBJECTIVE: To improve fiscal resource mobilization									
DMTDP Objective: Increase IGF of the Assembly by 80% by 2013									
Amount increase in total IGF collection	Output	¢150,000	¢160,000	¢180,000	¢200,000	¢250,000	Annual Report	Annually	DPCU
ENHANCING COMPETITIVENESS IN GHANA'S PRIVATE SECTOR									
GSGDA Objective: To make private sector work for Ghana; share the benefits of growth and transformation									
DMTDP Objective: Improve access to 50% of the communities to viable markets by 2013									
Proportion of unemployed youth benefiting from skills/apprenticeship and entrepreneurial training	Outcome	350	500	700	1000	1500	Annual Report	Annually	DSW, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
AGRICULTURE MODERNISATION AND SUSTAINABLE NATURAL RESOURCE MANAGEMENT									
GSGDA Objective: To improve Agricultural Productivity									
DMTDP Objective: To increase food production leading to food security and emergency preparedness									
% increase in yields of selected crops and livestock. i Plantain ii Cassava iii Maize iv Cocoa Yam v. Yam vi. Rice vii. Goat viii. Sheep ix. Poultry x. Cow xi. Pig	Outcome	Maize-0.6 Rice Cassava Plantain	1.0	1.5	1.8	2.0	Annual Report	Annually	MoFA, DPCU
INFRASTRUCTURE, ENERGY AND HUMAN SETTLEMENTS									
GSGDA Objective: To provide, maintain and rehabilitate existing infrastructure									
DMTDP Objective: Improve access of electricity power to 80% of the communities									

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
% change in number of households with access to electricity	Outcome	60%	65%	70%	80%	85%	Annual Report	Annually	DPCU
DMTDP Objective: preserve the purity of river bodies and streams that serve domestic and commercial purposes									
DMTDP Objective: Improve access to 100% of the population to potable water in the district									
Percent of population with sustainable access to safe water sources	Outcome	75%	80%	85%	95%	100%	Annual Report	Annually	CWSA, DPCU
DMTDP Objective: Improve access to 70% of the people to decent toilet facilities									
% of population with access to improved sanitation (flush toilet, KVIP, household latrine)	Outcome	25%	30%	35%	45%	50%	Annual Report	Annually	CWSA, DPCU
DMTDP Objective: Improve the level of environmental sanitation in the district									
DMTDP Objective: Improve accessibility of rural communities to motorable roads									
Proportion/length of roads maintained / Rehabilitated	Output						Annual Report	Annually	DUR/DFR, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
- Trunk Roads (in km)		40km	5km	10km	20km	25km			
- Urban Roads (in km)		5km	5km	10km	15km	20km			
- Feeder Roads (in km)		30km	10km	15km	15km	10km			
DMTDP Objective: Improve telecommunication network coverage to 70% in the district									
Teledensity/Penetration rate:	Outcome						Annual Report	Annually	DPCU
-Fixed line		0%	0%	0%	0%	0%			
-Mobile		25km	5km	5km	5km	5km			
MTN		30km	10km	5km	5km	5km			
Vodafone		40km	10km	5km	5km	5km			
Airtel									
HUMAN DEVELOPMENT, PRODUCTIVITY AND EMPLOYMENT									
GSGDA Objective: To develop human resources through providing access to quality Education and Health									
DMTDP Objective: Increase access to basic, second cycle and tertiary education									
a. Gross Enrolment Rate (Indicates the number	Outcome								

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
of pupils/students at a given level of schooling-regardless of age- as proportion of the number children in the relevant age group)									
-Pre-School		M 96 F 93	M97 F96	M98 F97	M99 F97	100 99	Annual Report	Annually	DED, DPCU
- Primary		95 88	96 89	97 90	98 91	99 95			
- JHS		79 38	80 45	82 50	85 55	87 60			
- SHS		13.4 11.4	15 15	20 22	25 26	30 30			
		98	98	98.5	98.7	99			
b. Net Admission Rate in Primary Schools (Indicates Primary One enrolment of pupils aged 6 years)		92	92	92	93	96			
		64	64	65	67	70			
c. Gender Parity Index (Ratio between girls' and		0.9	0.9	1.0	1.0	1.1			

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
boys' enrolment rates, the balance of parity is 1.00)		0.5 0.8	0.6 0.8	0.7 0.9	0.8 1.0	1.0 1.0			
Number of trained teachers -Pre-school -Primary -JHS	Output	73 548 362	80 550 370	85 555 380	95 558 390	100 600 400	Annual Report	Annually	DED, DPCU
DMTDP Objective: Improve the capacity of 60% of the workforce of the district Assembly									
DMTDP Objective: Improve the health condition of the people									
HIV/AIDS prevalence rate (% of adult population, 15-49 yrs. HIV positive)	Outcome	0%	0%	0%	0%	0%	Annual Report	Annually	DHD, DPCU
Maternal Mortality ratio (Number of deaths due to pregnancy and childbirth per 100,000 live births)	Outcome	72/100,000	10%	15%	20%	25%	Annual Report	Annually	DHD, DPCU
Under-five mortality rate (Number of deaths	Outcome	70%	15%	15%	10%	20%	Annual Report	Annually	DHD, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	TARGET				SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			2010	2011	2012	2013			
occurring between birth and exact age five per 1000 live births)									
Malaria case fatality in children under five years per 10,000 population	Outcome		10%	15%	15%	20%	Annual Report	Annually	DHD, DPCU
TRANSPARENT AND ACCOUNTABLE GOVERNANCE									
GSGDA Objective: Strengthen and operationalize the district sub-structures and ensure consistency with local government laws									
DMTDP Objective: Strengthen The Capacity Of The Security Agencies Especially Police									
Number of reported cases of abuse	Output	112	90	60	40	30	Annual Report	Annually	DPO, DPCU

Source: Akyemansa DPCU

2.4 Monitoring and Evaluation Calendar

A very important section of the M&E Plan is an Annual M&E Calendar which is also called Work Plan. It was developed through a participatory process. The calendar indicates the time frame and a budget relating to each activity and the actors (who should do what). The calendar further designates specific dates for the various activities. Table 2.3 shows the M&E Calendar for the Akyemansa District.

Table 2.3: M&E Calendar

NO.	M&E ACTIVITIES	TIME FRAME												ACTORS	BUDGET
		2011				2012				2013					
1	Monitoring of Projects <ul style="list-style-type: none"> ▪ Prepare Monitoring Checklist ▪ Organize Site meetings ▪ Prepare Monitoring Reports ▪ Brief DCE and other stakeholders 	26 Jan				16 th Jan				8 th Jan				DPCU	23,800
		3 Feb				8 th Feb				31 st Jan				Works sub-committee	
		28 Feb				29 th Feb				21 st Feb				DCE	
		10 Mar				5 th Mar				1 st Mar					

2	DMTDP Mid-term Evaluation <ul style="list-style-type: none"> ▪ Collect, Collate and Analyze Data ▪ Prepare Report for presentation using PowerPoint ▪ Validate Report at Stakeholders Workshop ▪ Prepare and Disseminate Final Report. 					1 st -30 th May 1 st -15 th June 20 th June 25 th June				DPCU	3,000
3	Annual Progress Review Workshop <ul style="list-style-type: none"> ▪ Submit Annual Reports to DPCU ▪ Collate and Analyze Data ▪ Prepare Report for presentation using PowerPoint ▪ Validate Report at Stakeholders Workshop ▪ Prepare and Disseminate Final Report 	15 th Nov 30 th Nov 10 th Dec 20 th Dec		5 th Jan 15 th Jan 20 th Jan 25 th Jan 29 th Jan	5 th Jan 15 th Jan 20 th Jan 25 th Jan 29 th Jan	Depart. DPCU DPCU DPCU DPCU	3000				
4	Annual Progress Report <ul style="list-style-type: none"> ▪ Collect, Collate and Analyse Quarterly Reports ▪ Prepare and forward APR to Stakeholders 	5 th Oct 07 15 th Oct	10 th Feb 20 th Feb	10 th Feb 20 th Feb	DPCU DPCU	500					

5	Dissemination <ul style="list-style-type: none"> ▪ Train DPCU members on Presentation Skills, PowerPoint Presentation ▪ Organize Stakeholders Workshop to disseminate content of report: <i>General Assembly</i> ▪ Disseminate Report on Radio: <i>OBOOBA, EASTERN FM, SUNRISE FM, PEACE FM, RADIO BIAC</i> 	10 th Dec			5 th Jan	5 th Mar	5 th Jun	5 th Sep	5 th Jan	5 th Mar	5 th Jun	5 th Sep	DPCU	3,000	
6	Quarterly Review Meeting with partners			15 th Nov	15 th Mar	15 th Jun	15 th Sep	15 th Dec	15 th Mar	15 th Jun	15 th Sep	15 th Dec	DPCU	1,000	
7	Quarterly Field Visits			10 th Nov	10 th Mar	10 th Jun	10 th Sep	10 th Dec	10 th Mar	10 th Jun	10 th Sep	10 th Dec	DPCU	2,500	

8	DMTDP Evaluation <ul style="list-style-type: none"> ▪ Collect, Collate and Analyze Data ▪ Prepare Report for presentation using PowerPoint ▪ Validate Report at Stakeholders Workshop ▪ Prepare and Disseminate Final Report 											20 th Feb	DPCU	2,500
9	TOTAL COST											27 th Feb		39,300.00
												4 th Mar		
												10 th Mar		

Source: Akyemansa DPCU

2.5 Monitoring and Evaluation Budget

The District Assembly encounters a lot of problems relating to implementation of Development Plans. One of the critical ingredients that is always missing is an effective monitoring and evaluation system with adequate budgetary support. It is hope that, the M&E budget presented below will be implemented to ensure that the right capacities are built for a strong Monitoring system at the District level.

Table 2.4 M&E Budget

Activity	Quantity/ Frequency	Unit Cost GH¢	No. of Years	Total Cost GH¢
Purchase of Laptop	1	1 600	1	1600
Purchase of LCD Projector and accessories	1	1000	1	1000
Purchase of 1 additional PC for 1 key dept	1	600	1	600
Purchase of 1 No. 4X4 Double Cabin Pick Up (Mini Van)	1	3200	1	3200
Software for data analysis	1	100	1	100
Toners	10	120	3	1200
Flip Chart stand	1	100	3	100
Digital Camera	2	300	3	600
A4 sheets	15 reams	5	1	75
Pens	30 packs	5	1	150
Markers	15	8	1	120
Training Events				
Technical Assistance in Project Monitoring and Evaluation Tools: <ul style="list-style-type: none"> ▪ Citizen Reports Card ▪ Community score cards ▪ Focus Group Discussion ▪ Participatory Expenditure Tracking 	Various	4000	1	4000

Computer Training in computer application e.g. Power Point for DPCU members	10	200	1	2000
Refresher course for 2 DPCU member at GIMPA	2	8000		16000
M&E Plan-Facilitating review and capacity building	1	2500	1	2500
Monitoring and Evaluation of Projects and Programme	60 Communities	100	2	6000
Dissemination of M & E reports: <ul style="list-style-type: none"> ▪ Sub-Districts (11 No) ▪ Local FM discussions ▪ Community Fora ▪ General Assembly Meetings 	3	600	3	5400
Miscellaneous Expenses	Lump Sum		3	200
Sub – Total				44,845.00
Add 2% Contingency	1			896.90
Total M &E cost of DMTDP			3	45,741.90

Source: Akyemansa DPCU

CHAPTER THREE

CONCLUSION

3.0 Introduction

An effective and efficient Monitoring and Evaluation system lies on the ability to collect reliable data analyze data, report and disseminate the information for effective decision making. In view of this, the chapter shall discuss how data will be collected for analysis, validate, reported and disseminated. To sample the opinion of the general public on the implementation of major projects and programmes, the type of evaluation to be conducted shall also be covered.

3.1 Data Collection

Data will be collected in all aspects of the district economy. Qualitative and quantitative data on programmes and projects will be collected from both primary and secondary sources. Data on all ongoing programmes and projects in the District shall be recorded and stored on a computer for easy retrieval. The data collected will be up-dated regularly with details of each activity with regards project based such as start time, costs, location, source of funding, expected completion date, status of project and operational activities. The data shall include: process data; input data; output data and outcome data. There will also be a validation forum where all stakeholders in the District will discuss and deliberate to provide the actual information that is expected of each department.

3.1.1 Primary Data

Primary data will be collected depending on what they are intended to be used for. The data to be collected will mainly based on socio-economic and demographic data that will be needed by the DA and other stakeholders such as RPCU, NDPC, Ministries, and NGOs etc. It will further be classified into input, output, process, outcome and impact indicators as requested.

3.1.2 Secondary Data

Secondary Data will also be collected by the DPCU for the purposes of the M&E Plan. The sources of these secondary data include NGOs GES, MOFA, and GHS, Ghana Statistical Service (CWIQ, GLSS, GDHS MICS and National Census). This s expected to

improve on the ability of the district to collect and store data for decision making purposes.

3.2 Data Analysis and Use

The primary and secondary data collected would be analyzed for measuring progress towards the implementation of the DMTDP. The analysis will be based on the indicators which will help reveal extent of implementation and the weaknesses and challenges in the M&E system. Since the District Assembly lacks the requisite capacity, it shall sponsor some of its officers on a training course to deepen their analytical skills and reporting. It shall be trained in modern analytical tools such as the use of Statistical Package for Social Scientist (SPSS), MS Project Professional and other emerging analytical tools.

The data collected and analyzed shall be used to inform decision makers on the progress made and what needs to be done. The use of the data will help place more value on the data that is collected at the District level.

3.3 Reporting

After each monitoring exercise, project actors, communities and sector departments involved would be made aware of the key observations and findings. The DPCU shall brief the DCE, Presiding Member and other DA actors on progress of work, observations and gaps identified. This will allow all stakeholders to take the necessary actions that require redress before the next monitoring exercise. The DPCU will further report on this in the quarterly and annual report that is prepared which shall include all findings and reactions in the monitoring exercise. The Annual Progress Report will sum up all the M&E activities undertaken in the year. Copies of the APR shall be sent to the District Assembly for discussions and recommendations.

3.4 Dissemination

The dissemination of the reports will be done in consultation with all the stakeholders. Copies of the M & E reports of all periods will be sent to RPCU, NDPC, MDAs and other stakeholders. Some of the reports will be aired on the local Fm Station so that the community members will understand how programmes and projects are impacting their lives and, the problems of implementation.

Part of the Strategy is to hold community fora with Traditional Authorities and other meetings at central points to make known some pertinent findings in the report. Finally, feedback mechanism to help address the negative findings and problems are considered in the document.

3.5 Development Evaluation

The District Assembly will evaluate the impact of the projects implemented in the planned period to determine impact on the lives of the people. This will be done by conducting Mid-Term and Terminal Evaluations of the District Medium Term Development Plan (2010-2013).

The DPCU will also study the performance of all projects when completed to determine whether the interventions have achieved their original objectives and assess the overall changes by the interventions. These evaluations will serve as management tools and provide insights for effective programme and project designs and implementation. In addition, the District will undertake other studies to generate more information on the implementation of the programmes and the projects. These studies shall include:

- Strategic Evaluation
- Impact Assessments
- District Poverty Profiling And Mapping
- Thematic Evaluation

3.5.1 Participatory M&E (PM&E)

In order to ascertain the impact the District Assembly is making in the lives of the citizens in the District, Participatory Monitoring and Evaluation shall be conducted in accordance with the NDPC guidelines to involve ordinary people in the decision making process and to sample their opinion on the performance of specific projects and programmes. Some of the tools to be used include:

- ✓ Participatory Rural Appraisal (PRA)
- ✓ Citizen Report Card
- ✓ Community Score Card

3.6 Conclusion

Monitoring and Evaluation has become integral part of the planning process especially in the decentralised planning. Through the conscious effort of the NDPC, it has been given the deserved importance in the country planning process.

The DA will therefore mobilise internal resources and seek the necessary logistics from the development partners especially GTZ which helped in preparing the Poverty Profiling and Mapping Exercise to train the DPCU members in M&E tools and methodologies so that effective M&E can be done. Further, the District Assembly will show more commitment to M&E by budgeting sufficiently and making sure that releases are made at the appropriate time for M&E activities to be undertaken by the DPCU. This will guarantee an efficient system that is reliable in terms of data for planning and making timely decisions.

Annex 1: Supplementary Indicators for M&E

INDICATOR	INDICATOR TYPE	BASELINE 2009	SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
ENSURING AND SUSTAINING MACRO-ECONOMIC STABILITY					
DMTDP Objective: Increase IGF of the Assembly by 80% by 2013					
Number of new sources of revenue collection identified	Output		Annual Report	Annually	DPCU
ENHANCING COMPETITIVENESS IN GHANA'S PRIVATE SECTOR					
DMTDP Objective: Improve access to 50% of the communities to viable markets by 2013					
Number of newly constructed market centers	Output		Annual Report	Annually	
DMTDP Objective: Improve the level of entrepreneurial skills by 70% of the work force by 2013					
Total Volume of credit given to micro-small and medium businesses	Outcome		Annual Report	Annually	
AGRICULTURE MODERNISATION AND SUSTAINABLE NATURAL RESOURCE MANAGEMENT					
DMTDP Objective: To increase food production leading to food security and emergency preparedness					
% increase in yields of selected crops and livestock. i Plantain ii Cassava	Outcome	Maize-0.6 Rice	Annual Report	Annually	MoFA, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
iii Maize iv Cocoa Yam v. Yam vi. Rice vii. Goat viii. Sheep ix. Poultry x. Cow xi. Pig		Cassava Plantain			
Number of food storage facilities constructed and rehabilitated	Outcome		Annual Report	Annually	MoFA, DPCU
DMTDP Objective: Provide good yielding agriculture inputs to 90% of farmers every year by 2013.					
% of fertilizers supplied to crop farmers expressed as a percentage of total farmers in the district	Output		Annual Report	Annually	MoFA, DPCU
% of agro-chemicals supplied to crop farmers expressed as a percentage of total farmers in the district	Output		Annual Report	Annually	MoFA, DPCU
% of agro-chemicals supplied to fish farmers expressed as a percentage of total farmers in the district	Output		Annual Report	Annually	MoFA, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
% of agro-chemicals supplied to livestock farmers expressed as a percentage of total farmers in the district	output		Annual Report	Annually	MoFA, DPCU
% of livestock vaccinated against harmful diseases	Output		Annual Report	Annually	MoFA, DPCU
Number of chicks supplied to poultry farmers for re-stocking	Input		Annual Report	Annually	MoFA, DPCU
Number of agriculture demonstrations held for farmers in Livestock, Crop and Fish farming	Outcome		Annual Report	Annually	MoFA, DPCU
DMTDP Objective: Ensure access of 50% of farmers to soft loans					
% of farmers assisted with soft loans and credit facility	Output		Annual Report	Annually	MoFA, DPCU
DMTDP Objective: Form and empower 10 farmer-based organisations					
No. of training sessions on new technologies held	Input		Annual Report	Annually	MoFA, DPCU
INFRASTRUCTURE, ENERGY AND HUMAN SETTLEMENTS					
DMTDP Objective: Improve access of electricity power to 80% of the communities					

INDICATOR	INDICATOR TYPE	BASELINE 2009	SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
DMTDP Objective: preserve the purity of river bodies and streams that serve domestic and commercial purposes					
Hectares of degraded forest, mining, dry and wet lands rehabilitated/restored: a. Forest b. Mining c. Dry and wetland	Outcome		Annual Report	Annually	EPA, MoFA, DPCU
DMTDP Objective: Improve access to 100% of the population to potable water in the district					
DMTDP Objective: Improve access to 70% of the people to decent toilet facilities					
DMTDP Objective: Improve the level of environmental sanitation in the district					
% coverage of sanitation facilities in the district	Outcome		Annual Report	Annually	CWSA, DPCU
DMTDP Objective: Improve accessibility of rural communities to motorable roads					
DMTDP Objective: Improve telecommunication network coverage to 70% in the district					
HUMAN DEVELOPMENT, PRODUCTIVITY AND EMPLOYMENT					
DMTDP Objective: Improve the capacity of 60% of the workforce of the district Assembly					
Number of Computers purchased for the staff of the Assembly	Output		Annual	Annually	DA, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
			Report		
DMTDP Objective: Improve the health condition of the people					
Malaria case fatality in children under five years per 10,000 population	Outcome		Annual Report	Annually	DHD, DPCU
Doctor to patient ratio	Outcome		Annual Report	Annually	DHD, DPCU
Nurse to patient ratio	Outcome		Annual Report	Annually	DHD, DPCU
TRANSPARENT AND ACCOUNTABLE GOVERNANCE					
DMTDP Objective: Strengthen The Capacity Of The Security Agencies Especially Police					
Police citizen ratio	Outcome		Annual Report		DPO, DPCU
Percentage of crime rate reduced	Outcome		Annual Report	Annually	DPO, DPCU
DMTDP Objective: Promote peace and stability among traditional leaders and the people					
Number of meetings held with chiefs and opinion leaders on development of the district	Output		Annual Report	Annually	DA, DPCU

INDICATOR	INDICATOR TYPE	BASELINE 2009	SOURCE OF DATA	FREQUENCY	RESPONSIBILITY
Number of durbars and awareness creations held to inform the people on development issues	Output		Annual Report	Annually	DA, DPCU

Source: Akyemansa DPCU

Annex 2: Status of Implementation of DMTDP 2010-2013

Table 1 Thematic Area 1: Enhancing Competitiveness in Ghana's Private Sector

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Improve access to 50% of the communities to viable markets by 2013	Upgrade three existing markets at Ayirebi, Ofoase and Abenase	Not Implemented	Lack of Funds
	Construct one modern market at Ofoase	Not Implemented	Lack of Funds
	Re-gravel 5km feeder road to link farming areas	Target achieved	
	Advertise business opportunities at Ghana districts website portal	Target not achieved	Inadequate funding from GOG
Improve the level of entrepreneurial skills of 70% of the work force by 2013	Organizing bi-annual workshop on entrepreneurial skills development	Target not achieved	
	Organize two capacity building programmes for existing co-operatives	Target not achieved	Inadequate funds

Table 2 Thematic Area 2: Agriculture Modernization and Sustainable Natural Resource Management

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Provide good yielding agricultural inputs to 90% of crop farmers every year by 2013	Form parallel groups of 10 members to access agriculture inputs	Target Achieved	
	Procuring 1000 fertilizers for distribution to farmers	Target not Achieved	Activity is on-going
	Organize 5 meeting with farmers on the distribution of agric inputs	Target Achieved	
	Distribute 1000 fertilizers to farmers annually	Target not Achieved	Ongoing
	Purchase 5 motor bikes for agric extension officers for monitoring and providing services to farmers	Target Achieved	
Establish demonstration farms to train farmers	Establish 15 rice demonstration in 5 communities	Target Achieved	
	Establish 10 nurseries demonstration on plantain tissue manipulation in 10 communities	Target Achieved	
	Establish 10 cassava demonstration in 10 communities	Target Achieved	
	Establish 6 demonstration on moringa/soyabean utilization in 6 communities	Target not Achieved	
	Establish 10 demonstration on food and nutrition in 10 communities	Target not Achieved	
	Establish 10 demonstration on post-harvest & storage in 10 communities	Target not Achieved	
	Establish 10 cowpea demonstration in 10 communities	Target not Achieved	
	Establish 10 demonstration on breed	Target not Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
	improvement of livestock (small ruminant)		
Improve on agric information and training to farmers	Train 4000 farmers and conduct demonstration on cocoa Hi-Tech	Target Achieved	
	Organize dissemination meetings for farmers on disease control and surveillance through radio programmes	Target Achieved	
	Use weather forecasting to inform farm decisions	Target Achieved	
	Establish a 6-month supply of food strategies	Target not Achieved	
	Provide regular market information to improve distribution of food stuffs	Target not Achieved	
Improve 80% of vaccination services to farmers	Vaccinate 15,000 sheep and goats against PPR	Target not Achieved	
	Vaccinate 20,000 rural poultry against Newcastle disease	Target not Achieved	
	Organize 2 days rabies campaign against cats and dogs	Target not Achieved	
Ensure access of 50% of farmers to soft loans by 2013	Hold 5 meetings with financial institutions in the district on loan facility for farmers	Target not Achieved	
	Organize 4 sensitization workshop for farmers on the need to pay back their loans	Target not Achieved	
	Link 150 farmers to financial institutions to access loans	Target not Achieved	
	Allocate 5% of the DACF as a default fund for agric farmers	Target not Achieved	
Maintain all existing produce storage facilities by 2013	Organize 5 stock taking exercise on agric storage facilities	Target not Achieved	
	Renovate 2 existing cereals storage facilities	Target not Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
	Construct 3 modern storage facilities for farmers in the district	Target not Achieved	
Form and empower 40 Farmer based cooperative societies by 2013	Organize 2 meetings with existing farmer based cooperatives to discuss their needs	Target Achieved	
	Organize 5 training sessions for the leaders of the cooperative association	Target not Achieved	
	Invite financial institutions to have talks with farmers at 3 separate meetings	Target not Achieved	

Table 3 Thematic Area 3: Infrastructure, Energy and Human Settlement

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Improve access to electricity power to 80% of communities by the end of 2013	Connect 20 communities to the national electricity grid	Target Achieved	
Ensure judicious use of electricity power in the District	Organize 5 sensitization seminars for communities on electricity conservation	Target Achieved	
Improve access potable water to 70% of the population in the District by 2013	Construct 5 small town water system	Target not Achieved	
	Construct 10 mechanized boreholes in the rural areas	Target not Achieved	
	Rehabilitation of Ofoase water system	Target not Achieved	Ongoing
Preserve the purity of river bodies and streams that serve domestic and commercial purposes by 2013	Organize 5 awareness campaign on the management of water bodies in the district	Target not Achieved	
	Organize 3 tree planting exercise along the water bodies	Target not Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Improve access of 70% of the people to decent toilet facilities by 2013	Facilitate the construction of 1200 household KVIPs in the district	Target Achieved	
	Construct one modern toilet facility in all the public schools in the district	Target not Achieved	Ongoing
	Conduct maintenance works on all the public toilets in the district	Target not Achieved	Ongoing
Improve the level of environmental sanitation by 2013	Legalise land for final disposal of wet and dry refuse in the district	Target Achieved	
	Screen all drink and food handlers and issue certification to their fitness	Target Achieved	
	Disinfection of all sanitary sites in the district	Target Achieved	
	Construction of animal pounds	Target Achieved	
	Construction of one slaughter house	Target not Achieved	
	Purchase sanitary tools and equipment's	Target Achieved	
	Evacuate heaped mountainous dumpsite	Target Achieved	
	Conduct 20 public education campaign on safe environmental practices	Target Achieved	
	Purchase 50 refuse bins for schools and public places	Target not Achieved	
	Purchase 30 Refuse Skips For Refuse Collection In the Communities	Target not Achieved	
	Conduct 200 house-to-House sanitation checks	Target Achieved	
Increase the number of classroom blocks by 50% by 2013	Conduct 3 educational facilities stock taking exercise	Target Achieved	
	Complete the construction of ongoing school building	Target not Achieved	Ongoing
Improve the conditions of all existing	Renovate 20 dilapidated school buildings	Target not Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
classroom blocks in the District by 2013	Conduct one tree planting exercise in all public schools	Target not Achieved	
	Construct one hostel and dining hall for Akokoaso Senior High School	Target Achieved	
Provide accommodation for 50% of teachers in rural schools by 2013	Construct 5 semi-detach flats for teachers	Target not Achieved	
Improve accessibility and condition to 70% of motorable roads in the District by 2013	Re-gravel 20km of feeder roads	Target not Achieved	
	Construct 20km of asphalt road on the major road	Target not Achieved	
	Construct a bridge on Apoli River	Target not Achieved	
	Construct 10 speed ramps on major roads to control over speeding	Target not Achieved	
	Conduct 80 routine re-shaping of all roads	Target Achieved	
Improve telecommunication network coverage to 70% of the District by 2013	Facilitate the establishment of communication equipment's in the district	Target not Achieved	

Thematic Area 4: Human Development, Productivity and Employment

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Reduce illiteracy rate in the District by 40% by 2013	Establish 5 adult education schools within the communities	Target Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
	Provide library facilities in 5 selected communities	Target not Achieved	
	Organize 10 literacy campaign exercise	Target not Achieved	
	Undertake Education programme on child labour	Target not Achieved	
Improve the level of education of 90% of the people by 2013	Institute bye-laws to encourage parents to send their wards to school	Target not Achieved	
	Institute scholarship scheme at the district to sponsor needy but brilliant students	Target not Achieved	
Improve the performance level of 60% of basic and second cycle schools by 2013	Provide 2 double cabin pick-up to support education supervision activities	Target not Achieved	
	Organize Quiz competition and award prizes for winners	Target not Achieved	
	Supply teaching and learning materials to all public schools	Target Achieved	
	Provide primary school pavilion cladding facilities for schools under trees	Target not Achieved	
	Recruit 20 qualified teachers and train existing ones	Target Achieved	
Increase access of basic school graduates to the second cycle educational level by 2013	Organize 10 sensitisation programmes for parents on the importance of education	Target Achieved	
	form student cell groups in all the public schools to encourage learning	Target not Achieved	
Improve the capacity of 60% of the work force of the District by 2013	provide training for 100 officers of the District Assembly and its decentralized agencies	Target not Achieved	
	Procure 60 modern computers for the district	Target not Achieved	
	Recruit 80 qualified officers for the district	Target not Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Ensure that 60% of the work force are gainfully employed by 2013	Provide training for the unemployed in grass-cutter and rabbit rearing	Target not Achieved	
	Provide training for 100 women in tailoring, hairdressing and gari processing and other economic ventures	Target not Achieved	
	Link 60 businesses to financial institutions for funding	Target not Achieved	
Increase access by 80% to health facilities by 2013	Establish CHPS compound in 5 sub-district to service all the adjoining communities/villages	Target Achieved	
	Establish one clinic facility at Zevor	Target not Achieved	
	Conduct renovation works on all the existing public health facilities	Target not Achieved	

Thematic Area 5: Transparent and Accountable Governance

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Provide and furnish office and residential accommodation for 80% of Assembly staff by 2013	Hold 2 meetings with the traditional authority on the release of land for a district office complex	Target Achieved	
	Construct one (1) district office complex and furnish	Target not Achieved	
	Construct 1No. Court house	Target not Achieved	Ongoing

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
	Construct 4 No DPO, DFO, DBA, DWE Senior Staff Bungalows	Target not Achieved	
Provide 60% of needed logistics and working equipments for the Assembly by 2013	Refurbish newly acquired office accommodation for NADMO	Target not Achieved	
	Organize in-service training on the use of computers for district officers	Target not Achieved	
	Acquire 3 land cruisers for the district administration	Target not Achieved	
	Acquire 2 double cabin pick-ups for multi- purposes	Target not Achieved	
	Resource all the 4 area councils with needed logistics to deliver	Target not Achieved	
Strengthen the capacity of the security agencies by 2013	Construct one (1) Police Station for the district	Target not Achieved	Ongoing
	Furnish the newly constructed Police Station with equipment's	Target not Achieved	
	Construct and furnish one (1) law court to serve the district	Target not Achieved	Ongoing
	Provide computers and accessories for the NADMO office	Target not Achieved	
Reduce the incidence of crime by 30% by 2013	Purchase one pick-up for routine police patrols in the district	Target not Achieved	
	Organize 20 public education on safety and security	Target not Achieved	

PROGRAMME OBJECTIVE	STRATEGIES/ ACTIVITIES	ACHIEVEMENTS	REASONS FOR NOT ACHIEVING TARGETS
Promote peace and stability among traditional leaders and the people by 2013	Hold 5 mediation meetings with the Chiefs to resolve all land and chieftaincy disputes	Target not Achieved	
	Organize sensitisation programmes for the youth on rights and responsibilities of a citizen	Target Achieved	

Source: Akyemansa DPCU