

# NKWANTA NORTH DISTRICT ASSEMBLY

## 2009 ANNUAL PROGRESS REPORT

FEBRUARY, 2010

**SUBMISSION OF 2009 DISTRICT ANNUAL PROGRESS REPORT (APR)**  
**NKWANTA NORTH DISTRICT ASSEMBLY**

-Attached, please, find the 2009 Annual Progress Report of the Nkwanta North District Assembly,

The District was created in February, 2008 hence all indicator levels were effected from that period (February, 2008 – December, 2009)

Submitted for your study and necessary action, please.

For: District Chief Executive  
(G. Y. Gadzekpo)  
District Co-ordinating  
Director

THE REGIONAL CO-ORDINATING DIRECTOR  
VOLTA REGIONAL CO-ORDINATING COUNCIL  
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This report (Annual Progress Report) covers key outputs of the M&E Plan prepared under the GPRS II for 2006-2009 DMTDP

### **The key Monitoring and Evaluation Objectives for the year**

- To determine the relevance and fulfillment of objectives, development efficiency, effectiveness, impact and sustainability
- To assess whether sustainability issues are being addressed
- To determine whether transparency and accountability systems are adequate and effective in identifying corrupt practices
- To assess whether projects and programmes are likely to contribute to the achievement of the overall objective
- To determine whether projects strategy and objectives remain relevant to the needs of beneficiaries
- To assess whether projects and programmes remain consistent with and supportive of current policy and programme priorities

### **Processes involved and difficulties encountered**

#### *Processes involved:*

- Assessment of the DMTDP to see if developmental targets were met
- Identification of the achievements, constraints and failures which helped in the improvement in the projects designed to achieve better impacts
- Strategies were put in place to improve service delivery which influenced resource allocation in the District. Eg. The development of Revenue Chart by Area Councils to intensify revenue generation and the construction of the hierarchy of settlements

#### *Difficulties encountered:*

- Logistics such as vehicles are not available for monitoring. It was also difficult assembling members of the DPCU for monitoring since they are all in different officers far away from the office of the District Assembly

- Most of the DPCU members have the educational qualification but only need specific and targeted training areas to be able to undertake M&E
- There is no Secretariat for DPCU but the office of the District Planning Officer is being used as the secretariat
- Incentives are not normally given.

**Status of the implementation of District Medium Term Development Plan**

Sector Objectives	Project/Programme activity	Status	
		2008	2009
<b>Private Sector Competitiveness</b>			
<b>To increase internally generated revenue by 20% annually</b>	Embark on public tax education campaigns monthly	Annual Public tax education campaign was carried	Several meeting were held with revenue collector
	Review taxes, fees and levies of the Assembly yearly	Fee fixing resolution was passed	Fee fixing resolution was passed
	Explore new sources of revenue generation eg. property rate	No new source was identified	A source has been identified
	Increase public awareness and involvement in forest and biodiversity conservation	2 public awareness campaigns were carried out	An awareness has been created in the District by the help of the Public Information van
<b>To encourage value added processing of primary output by 2009</b>	Extend electricity and water to crop producing areas	Electrification of 4 communities was carried out	Construction of 6 no. boreholes in 6 communities is on-going
	Educate farmers on the benefits of value addition	-Training of cashew farmers on processing of cashew apples into jam, alcohol, juice etc	-Trained 50 women on fortification of gari with soya bean (soya-gari) -trained 50 women on preparation of soya milk and soya kebab
	Improve linkages between the agricultural sector with other sectors especially with the industrial sector	Exogenous outflow of yam, groundnut, millet soya beans etc	-Construction of one fish processing shed in progress at Damanko -Linking cashew farmers to processors in Accra by assembling nuts haversted and sell it to buyers in Accra
	Provide 10 processing groups	Workshop organized for 6 women	-Workshop organized for 12

	with the needed technical know-how for increased efficiency in production	group in shea butter production	women group in groundnut oil production across the District -trained 4 women processing groups in credit management, record keeping, saving and quality control
<b>To increase production of all types of livestock by 10% by 2009</b>	Assist 250 smallholder livestock farmers	-79 farmers received credit facilities -trained 50 farmers in good housing for livestock	-Provided input to 30farmers for establishment of fodder banks -trained 30 farmers on silage preparation -trained 160 farmers in good housing for livestock -80 farmers were trained in processing of cow milk into yoghurt 'wagashie'
	Improve access to veterinary services	-Carried out disease surveillance throughout the district -carried out vaccination (CBPP) for cattle, PPR for sheep and goat, I-2 for poultry, anti-rabbis for pets	-carried out vaccination (CBPP) for cattle, PPR for sheep and goat, I-2 for poultry, anti-rabbis for pet -control of ecto and endo parasites and prophylactic treatment
	Improve management skills of at least 500 smallholder livestock farmers	-160 livestock farmers trained on disease recognition and control	200 livestock farmers were trained on the importance of record keeping -200 livestock farmers trained on disease recognition and control
<b>To improve management of existing forests and forest game reserves</b>	Form and train anti-bushfire squads in towns and villages	20 people were mobilized for training	One 20member squad has been formed
	Educate the public on causes and	Education campaign was carried out	Education campaign was carried

	dangers of bushfires		out by Ghana National Fire Service Personnel
<b>To minimize the environmental damage caused by inappropriate ways to farming by 10% by 2009</b>	Increase public awareness and involvement in forest and biodiversity conservation	2 public awareness campaign carried out	One public awareness campaign carried out throughout the District
<b>To undertake spot improvement and rehabilitate 20% of feeder roads in the district by 2009</b>	Liaise with Dept of Feeder Roads to rehabilitate feeder roads in the district	-Recognizance survey of the major feeder roads in the District was carried out -construction of access road to DCE's residence	Spot improvement of Kpassa-Tinjase feeder road is in progress
	Liaise with the Dept of Feeder Roads and Donors to open up communities by providing culverts and bridges	Construction of culvert at the entrance of Assembly Premises	Preparation of proposal and work plan toward construction of foot bridge
<b>To increase access of women and women groups to productive capital</b>	Institute credit schemes for women and women's groups	12 women groups were mobilized to be instituted into credit scheme	Credit Schemes for women and 12 women's groups was instituted
	Institute training programmes for women	2 Assembly women were made to attend workshop organized for Assembly women at Koforidua	Workshop organized for 12 women group in groundnut oil production
<b>Human Resource Development</b>			
<b>To increase enrolment in basic schools by 20% by 2009</b>	Embark on district wide campaign for parents to send their children to school especially the girl child	The programme was carried was carried out across the District in collaboration with GES	district wide campaign was carried out by the Assembly in collaboration with GES and the Member of Parliament
	Work in collaboration with NGOs eg (GEP, WVI) to assist brilliant but needy children	The DA in collaboration with Ghana Education Service interviewed 50 students to benefit from this scheme	20 students were assisted at second cycle institutions

	Pay random visit to all schools quarterly	The activity was carried out	The activity was undertaken in collaboration with GES
	Strengthen School Management Committees and Parent\Teacher Associations	Several meetings were held with the various PTAs across the District whereby they were taken through role and responsibility as long as education is concerned	Parent/Teacher Associations mobilized communities to put up pavilions at Tinjase primary and Damanko L/A primary
	Reward hardworking teachers and sanction recalcitrant ones	A hardworking teacher was awarded annually	A hardworking teacher is awarded annually
<b>To improve school infrastructure and facilities</b>	Construct and rehabilitate 10 3-unit classroom blocks throughout the district	Rehabilitation 3 unit classroom block at Damanko	One 3-unit classroom block constructed and another three 3-unit classroom block construction is in progress
	Provide institutional latrines and water facilities in 10 schools	Construction 1 no. borehole at Kpastech	Construction of 36-seater institutional latrines at 7 (seven) schools in progress
	Supply 200 dual desks to needy schools	Activity was not carried out	Activity was not carried out
<b>Increase number of teachers in the District</b>	Sponsor 30 teacher trainees	30 brilliant but needy teacher trainees were registered	20 teachers were vetted for sponsorship
<b>To increase safe drinking water coverage from the current 28% to 48% by 2009</b>	Construct 20 boreholes in at least 10 communities	Four boreholes were constructed at Kpassa	-Hydro geological Studies, Drilling supervision of Borehole platform in 6 communities -Drilling and construction of 6 No. boreholes in the following communities: Yagban Akura, Merimeri Papaye, Dejealdo, Gbangu, Madzemadze Donkor Akura and 30% completed of the

			project is completed
	Supply pipe water to 20 communities	Damanko – Kpassa Water supply project took off	90 % of the project is completed
	Provide 2 institutions with 1 No. 46m <sup>3</sup> Ferro-cement tank	Proposal was prepared to CWSA	Const. of 1 No. 46m <sup>3</sup> Ferro-cement tank for Mama Akura L/A primary School in progress
	Form and train WATSAN committees in 20 communities	WATSAN committees were formed and trained in 13 communities	A training workshop was organized for Water Board Members of the Damanko – Kpassa Water supply project
	Rehabilitate broken down pumps	2 no. broken down pumps were repaired	1 no. broken down pumps were repaired
<b>To improve the general sanitation conditions in the district</b>	Construct 2 no. 16-seater Acqua Privy toilets at Kpassa Sibi Hilltop	Study and design of 2 no. 16-seater Acqua Privy toilets	1 no. 16-seater vault chamber constructed at Sibi Hilltop
	Acquire final disposal sites in 4 communities	Meeting was held with chiefs in the District	One final disposal sites acquired at the outskirts
	Organise public hygiene education annually	Several School hygiene education were organized by the Environmental Health Unit of the Assembly	School hygiene education were organized by the Environmental Health Unit of the Assembly in 56 communities
	Institute monthly clean up exercise in 3 Area Council capitals	Programme was instituted	Clean up exercise was carried out annually
	Procure 10 large refuse containers for distribution	2 containers were acquired for Kpassa	3 containers were acquired for Kpassa and Damanko
	Procure other sanitation equipment (rakes, wheelbarrows ,shovels )	Sanitation equipments were acquired	Sanitation equipments were acquired

<b>To improve health infrastructure and facilities</b>	Construction of CHPS Compound in 2 communities		One CHPS Compound is under construction at Tinjase
	Rehabilitation of health facilities		Extension of Kpassa Health Centre OPD is on-going
<b>Good Governance</b>			
<b>To strengthen the Sub-district structures and the Central Administration to make them functional</b>	Establish all statutory committees of the Assembly	4 statutory committees were established	3 additional statutory committees were established
	Build the capacity of Area Council staff and the Councilors	Area Council staff were educated on the roles and responsibilities	A training workshop on accountability was organized for the Tinjase Area Council
	Acquire and furnish decentralized office and the Central Administration	<ul style="list-style-type: none"> <li>-Studies, design and construction of 1 no. Temporal Central Administration Block &amp; Assembly Hall Complex</li> <li>-Rehabilitation of Kpastech ICT Centre as a temporal structure for the Central Administration</li> <li>-Installation of 1no. Radio Telephone for Central Administration</li> <li>- 4 no. PCs and 1 no. Laptop, 2 no. photocopier machines, 3 no. table top fridges and 5 no. air conditioners were procured for the Central Administration</li> </ul>	<ul style="list-style-type: none"> <li>- Construction of office annex for the Central Administration at Kpassa is in progress</li> <li>-office premises rented for GES, NYEP, NSS and rehabilitation of RILADEEP building to accommodate Department of Health and District Environmental Health Unit</li> <li>- Construction of 1No. 4 unit office and store for Works Dept.</li> </ul>
<b>To encourage public participation in decision-making</b>	Involve all stakeholders in decision-making	Assembly members, chiefs and opinion leaders were invited to General Assembly Meetings	Assembly members, chiefs and opinion leaders were invited to General Assembly Meetings
	Involve women in activities of	Currently there are two Assembly	One Assembly Woman is

	the Assembly	women on board	currently serving on Development Planning Sub-committee of the Assembly
<b>Provide support services to Strengthen District Assembly staff</b>	Construction of Assembly staff residential bungalows	-Studies and design of 3 no. detached bungalows and 2 no. semi-detached bungalows at Kpassa -Furniture for DCE's resident was procured	DCE's Bungalow 54.35% completed DCD's Bungalow 35.05% completed DFO's Bungalow 100% completed 1 No. Semi-Detached Bungalow 100% completed

## PROGRAMME/PROJECT STATUS IN THE DISTRICT

Though the Assembly encountered difficulties and challenges during the period under review, most projects outlined in the 2009 Action Plan /Budget have either been completed or received the needed attention. The table below gives account on status of projects embarked upon during the year (2009):

### Status of On-going Physical Projects in the District

S/N	PROJECT	SOURCE OF FUND	CONTRACT SUM	AMOUNT PAID (GH¢)	LEVEL OF COMPLETION (%)
1	Construction of DCE's Bungalow	Common Fund	174,000.00	94,563.38	54.35
2	Construction of DCD's Bungalow	Common Fund	102,903.00	36,067	35.05
3	Construction of DFO's Bungalow	Common Fund	102,118.00	74,654	100
4	Construction of 1 No. Semi-Detached Bungalow	Common Fund	67,758.00	59,625	100
5	Reh. Of Conference Room/Cladding of 1 unit Mkt shed	Common Fund	30,425.00	16,910	55.58
6	Rehabilitation of RILADEP Building to accommodate Department of Health	Common Fund	32,378.00	14,563	44.49
7	Construction of 3 unit class room block with office and store at Kpassa JHS 'A'	DACF	50,820.00	9,580.08	18.85
8	Construction of 3 unit class room block with office and store at KABRE AKURA L/A PRIM.	CBRDP	50,471.00	9,401	18.63

9	Construction of 1No. 4 unit office and store for Works Dept.	TSPS	48,318.00	48,318.00	100
10	Construction of 1No. semi Detached Bungalow	Common fund	67,758.00	27,787	40
11	Hydro geological Studies, Drilling and Supervision of Borehole platform	DANIDA	6,801.00	3,400.5	50
12	Drilling and construction of 6 No. boreholes in the following communities Yagban Akura, Merimeri Papaye, Dejealdo, Gbangu, Madzemadze Donkor Akura	DANIDA	45,549.00	13,664	30
13	Const. of 1 No. 46m <sup>3</sup> Ferro-cement tank for Mama Akura L/A primary School	DANIDA	6,125.00	1,778	30
14	Construction of institutional KVIP latrines for the following: Sibi JHS. (1No. 6-seater), Sibi Central L/A Prim. (1No. 4 seater) Kabre Akura (1No. 4- seater) and Nabu Central L/A Prim.	DANIDA	25,775.00	7,029.71	30
15	construction of institutional KVIP latrines for the following Kpassa sec. tech.(1No. 10 seater), Kpassa JHS”B”(1No. 6 seater) & Jato Kprakpra(1No. 2- seater)	DANIDA	24,283.00	6,213	25.59
16	Spot improvement and provision of access road all year round of Kpassa-Tinjase (phase I)	LSGDP	83,117.00	57,147	68.76
17	Spot improvement and provision of access road all year round of Kpassa-Tinjase (phase II)	LSGDP	84,908.00	38,842	45.75
18	Construction of eight room Office Annex at Kpassa	Common Fund	50,000.00	30,000.00	68
19	Construction of 1 No. 3 unit classroom block, office & 4 seater KVIP at Danladi	E. U. MICRO/DA	53,709.00	42,967.2	80

20	Construction of 1 No. 16-seater vault chamber toilet	E. U. MICRO/DA	16014.00	16014.00	100
21	Construction of 1No. 3 unit classroom block, office & and store and 4 seater KVIP at Kpassa JSS 'B'	E. U. MICRO/DA	53,709.00	53,709.00	100
22	Construction of 1 no. fish processing shed at Damanko	E. U. MICRO/DA	5,700.00	1,995.00	35

### 3. UPDATE ON FUNDING BY SOURCES (GH¢)

	2008	2009	TOTAL
DACF	89,189.18	266,117.51	355,306.69
IGF	42,501.15	18,600.80	61,101.95
HIPC FUNDS	N/A	N/A	-
GOG GRANTS	25,714.26	29,737.93	55,452.19
DONOR GRANTS	66,145.13	181,959.69	248,104.82
<b>TOTAL REVENUE</b>	<b>223,558.72</b>	<b>496,415.93</b>	<b>719,965.65</b>

### UPDATE ON DISBURSEMENTS

	<u>2008</u>	<u>2009</u>	<u>TOTAL</u>
ADMINISTRATION	4,726.86	2,0841.42	25,568.24
SERVICE	18,504.70	30,026.70	48,531.40
INVESTMENT	922,489.79	1,222,800.83	2,145,290.62
SPECIAL PROJECTS	1,793.65	1,304.00	3,097.00
MISCELLANEOUS	9,300.74	15,670.06	24,970.80
<b>TOTAL EXP.</b>	<b>956,815.74</b>	<b>1,290,643.01</b>	<b>2,247,458.06</b>

### **ADEQUACY OF FUNDS**

Funds received by the District were woefully inadequate. Hence most of the District's projects as were planned were slow in execution.

### **UTILIZATION OF FUNDS IN ACCORDANCE WITH THE BUDGET**

Funds received can not be said to be 100 percent channeled into and used for their budgeted purposes due to change in priorities when the District was carved out of the then Nkwanta District

### **OTHER CHALLENGES WITH REGARDS TO DISBURSEMENTS**

Pressure on the DACF and the IGF which are the only major sources of fund for the Assembly

UPDATE ON CORE DISTRICT INDICATORS

	PRIVATE SECTOR COMPETITIVENESS	2009 Target	2008 Indicator level	2009 Indicator level
1.	Yield of selected crops (Mt/ha)	Maize -2.3 Rice -2.7 Cassava – 18.00 Yam - 17.52	Maize - 1.90 Rice - 2.0 Cassava – 17.0 Yam - 17.50	Maize -1.75 Rice - 2.80 Cassava – 18.19 Yam - 17.35
2.	Proportion/length of roads maintained/Rehabilitated - Trunk roads (in Km) - Feeder Roads ( in Km)	30km 100km	30km 22km	30km 61km
3.	% change in number of households with access to electricity	15%	3,127	13%
4.	Hectares of degraded forest, mining, dry and wet lands rehabilitated/restored: a. Forest b. Mining c. Dry and wetland	N/A	N/A	N/A
5.	% increase in tourist arrivals	10	Not Available	1
6.	Teledensity/Penetration rate:	10	8% Fixed line: 0% Mobile: 8%	15
7.	HIV/AIDS prevalence rate(% of adult population, 15-49 yrs. HIV positive)	Decreased by 0.3%	0.5%	0.03%
8.	Maternal mortality ratio (No. of deaths due to pregnancy and child birth per 100,000 live births)	Not Available	Not Available	Not Available
9.	Under-five mortality rate ( No. of deaths occurring between birth and exact age five per 1000 live births)	Not Available	Not Available	Not Available
10.	Malaria case fatality in children under five years per 10,000 population	Not Available	Not Available	Not Available
11.	Percentage of population with sustainable access to safe water sources	Increased by 20 %	30%	38.7%
12.	% of population with access to improved sanitation(flush toilets, KVIP, household latrine)	15%	5%	20
13.	a. Gross Enrolment Rate -Primary -JSS -SSS  b. Net Admission Rate in Primary Schools	90% 75% 30%  25%	75% 60% 10%  15%	

14	Gender Parity Index	Not Available	Not Available	Not Available
15	Proportion of unemployed youth benefitting from skills/apprenticeship and entrepreneurial training			
<b>GOOD GOVERNANCE</b>				
16	Total amount of Internally Generated Revenue			18,600.80
17	Amount of Development Partner and NGOs funds contribution to DMTDP implementation		66,145.13	181,959.69
18	% of DA expenditure within the DMTDP budget		60	75
19	Number of reported cases of abuse	Not Available	Not Available	Not Available
20	Police citizen ratio	1:1,000	1:15000	1:10,979

## UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES

### **National Youth Employment Programme**

<b>MODULE</b>	<b>NO. ON ROLL</b>
Health Extension Workers	12
Community Education Teaching Assistant	107
Waste and Sanitation Management	78
Spraying Squad	20
Sanitation Guard	3

### **School Feeding Programme**

The programme is running in two primary schools.

Details:

<b>School</b>	<b>No. on Roll</b>	<b>Gross Transfer as at December, 2009 (GH¢)</b>
Abunyanya Primary	784	85,249.60
Sibi Hill Top L/A Primary	516	31,166.40
<b>Total</b>		<b>116,416.00</b>

### **Guinea Worm Infestation**

Guinea worm disease still poses threat to the district since some close by districts in the Northern region still have cases of the disease. The district has 12 recently free guinea worm communities which are under surveillance. The surveillance activities reported six suspected cases of guinea worm which later proved negative when investigated.

## **Evaluation and Participatory M&E**

The Assembly did not perform to expectation in this area during the year under review. One major setback to this situation lies in the fact that the District lacks the full complement of DPCU, community commitment and logistics to carry out an effective participatory Monitoring and Evaluation

## **Poverty status of the District**

It is an undeniable fact that, development and poverty reduction manifest in the medium to the long term. In this regard, the District which is just two years in operation is yet to chalk any such significant phenomenon

### **The key issues addressed:**

- Supply of office furniture for Central Administration and Decentralized Departments
- Acquisition of temporary office space for Central Administration decentralized departments

### **Issues yet to be addressed:**

- Completion of Staff residential accommodation
- Provision of social infrastructure
- Completion of Central Administration Office block complex and Assembly hall
- Completion of other on-going Assembly projects

## **The way forward**

As a new District still battling with both administrative and infrastructure problems, there is the need for the following to be in place:

- Establishment of an effective participatory M & E Team
- Need to rollover uncompleted projects into the ensuing year (2010)
- The need for the District Assembly to create a data base on various Decentralized Departments that it has oversight responsibility in the District
- Increase in revenue generation
- *Preparation of a Nominal Roll on ratable items across the District*